UK NARIC Statement of Comparability Guide

UK Visas and Immigration announced that as of 24 November 2016, there would be a change to the process relating to degrees from majority English speaking countries being used in lieu of a Secure English Language Test (SELT).

Holders of these degrees wishing to be classed as exempt from the need to obtain a SELT must now, in addition to their degree certificate and transcripts, include a “Statement of Comparability” from UK NARIC to evidence that their qualification meets the level of UK Bachelor’s/Master’s/PhD.

Without this a student cannot be classed as SELT exempt and will have to produce an IELTS test to meet the English Language requirement as set out by UK Visas and Immigration.

The only organisation UK Visas and Immigration will accept this statement from is UK NARIC, we will be unable to accept any other document from any other organisation.

UK Visas and Immigration have clarified that as your sponsor we would be unable to obtain the Statement of Comparability on behalf of our students and therefore you will be required to apply for this before we can issue your unconditional offer.

We have produced a step by step guide on how to register with UK NARIC and how to apply for the Statement of Comparability.
1. Go to https://www.naric.org.uk/naric/

2. To register an account for this service click on the “Blue Route” and then “How to Apply”
3. You should then register an account using the UK NARIC User Portal

How to Apply

Applying online is the best way to apply; it speeds up your application and allows you to monitor and track its progress.

To use the online application, you should follow these steps:

1. Register a new account through the **UK NARIC User Portal**.
2. When you have registered, you will receive an acknowledgement email containing a link. Click on the link to activate your account.
3. Log in to your account using your email address and password.
4. Start your application: select the service(s) you require, upload scans of your qualifications, fill in your contact details.

To speed up your application and minimise delays – ensure you send us all the documents we need.

*Use our document check flowcharts – document checker for Statement of Comparability or document checker for English Language Assessment.*

Or - here is a list of what we need:

- your contact details and a statement of the purpose of your enquiry (this is included in the online application form)
- a photocopy or scan of your certificate(s) together with final transcript(s)
- a photocopy or scan of a certified translation to English of your documents, if translation is necessary
- payment for the service
- do not send us a self-addressed envelope, postage options are provided within the check-out process.
4. You should complete your personal details, including your contact details, and the details of the qualification you wish to have compared. It will also ask for the purpose of your enquiry and the field of interest, this should be recorded as ‘Entry in to Higher Education’.

If you have already registered, please login
Fields marked in bold are required fields.
If you are an organisation applying on behalf of an individual please submit your application by post.

Are you an individual applying on behalf of another person?

☐ Yes ☐ No

Your contact details

Please note that the Surname / Family Name field must be filled in. If you do not have a Surname please enter ‘Not applicable’. When completing your assessment, we will amend the ‘not applicable’ entry and replace the field with a full stop.

Title
First Name
Surname / Family Name
Email address
Confirm email address
Date of birth

Do you give your permission for another person to contact UK NARIC on your behalf?

☐ Yes ☐ No

Nationality
Purpose of Enquiry
Field of Interest
Password
Confirm password

Register
5. You will then be directed to an application form, you should complete this in order to register an account which will later allow you to input your data needed for the statement of comparability. The purpose of enquiry will be Entry into Higher Education and the field of interest should be the subject of the degree which you hold and are seeking the statement of comparability for.
6. Once registered you will receive an email asking you to confirm and activate your account.

Dear Mr Smith

Thank you for registering with UK NARIC.

To ensure your account is created, please click here to confirm your email address and activate your account.

Your password is as follows. You will need this whenever you log in:

Password: Password 1

Kind Regards
UK NARIC
http://www.naric.org.uk

7. Once you have confirmed your account, you will then need to start the application for the Statement of Comparability.
8. You will be asked to choose the UK NARIC service you wish to pay for – you must choose Statement of Comparability, you should not choose Visa and Nationality service as this is not suitable or available for Tier 4 applications.

9. Once you have selected the product you wish to purchase, you will be asked to choose the service – you can choose from:

- Standard (10-15 working days) £59.40
- 48 hour fast track £196.20 (£59.40 + £136.80)
- 24 hour fast track £256.20 (£59.40 + £196.80)
10. Upload the qualification you are relying on to exempt you from IELTS.
11. We would advise you to use the online system and not the postal service to ensure that your qualification has been received by UK NARIC.

Add Qualification Documentation

Please upload supporting documentation for Bachelor's Degree from Pace University in United States of America.

We require the following documents in order to process your application:

- Final certificate
- Transcripts

Please ensure that, prior to uploading files, the text on the document is clearly legible.

Please note: Three months after an application is completed all scanned documentation will be deleted from our databases.

Select Image

Choose File

No file chosen

Upload

Submit documents later
Your application is not complete. There are documents you need to upload.
Please upload the required documents.

Post and fax options

If you cannot scan your certificates and documents, or if you have limited internet access, then send us photocopies of your certificates by post or fax.

Do NOT post to us original certificates or original documents – send us photocopies only please. We cannot accept responsibility for original certificates.

UK NARIC
Oriel House
Oriel Road
Cheltenham, GL50 1XP
UK
Fax: +44 (0)1242 536 7005

Add an additional qualification  Next

Add Qualification Documentation

Documentation Successfully Uploaded!

Your documentation has been successfully uploaded and received by UK NARIC.

Return to Qualification list
12. Once you have uploaded the qualification you are ready to pay for the service and fill in the sections below to complete the order.
Contact details

Phone

Mobile

Fax

Address for delivery

House name or number

Address line 1

Address line 2

Address line 3

Town / City

County / state

Postcode / Zip Code

Country of Residence: United Kingdom

Billing address

Please tick if your billing address is the same as your delivery address

House Name

Address line 1

Address line 2

Address line 3

Town / City

County / state

Postcode / Zip Code

Country of Residence: United Kingdom

Full name of the qualification holder

Name: John

Surname: Smith

Next
Please note that the Statement of Comparability:

- Will not compare overseas qualifications to a specific UK award title, e.g. Bachelor of Science/Bachelor of Engineering.
- Will not comment on the grades / classification obtained.
- Will not take into account professional experience gained (apart from work placements/apprenticeships that form part of the qualifications themselves).

Remember to accept the Terms and Conditions. Until you accept, we cannot work on your application.

### Qualifications

<table>
<thead>
<tr>
<th>Title</th>
<th>Institution</th>
<th>Year of Award</th>
<th>Country</th>
<th>Documents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor's Degree</td>
<td>Pace University</td>
<td>2015</td>
<td>United States of America</td>
<td>✓</td>
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</tbody>
</table>

### Service

<table>
<thead>
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<th>Service</th>
<th>Cost</th>
<th>Quantity</th>
<th>Amount</th>
<th>VAT</th>
<th>Remove</th>
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</thead>
<tbody>
<tr>
<td>Statement of Comparability</td>
<td>£45.00</td>
<td>1</td>
<td>£45.00</td>
<td>£9.20</td>
<td></td>
</tr>
<tr>
<td>Fast Track Service 40h</td>
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<td>£114.00</td>
<td>£22.00</td>
<td></td>
</tr>
</tbody>
</table>

Sub Total: £160.00  
VAT: £32.00  
Total: £192.00

Please help us improve our service by telling us a little more about your application (it only takes a few seconds):

- **Purpose of application**: [Entry into Higher Education (e.g. Undergraduate or Postgraduate)]
- **Field of interest**: [Business, Administration and Law]
- **How did you find us**: [Via the gov.uk website]

Use the space below to tell us anything else we need to know about your application, or any supporting information relevant to your application.

**Application Notes**