Welcome

We are so glad you have chosen to study at the University of Nottingham International College. This guide will help you through the next steps.

Click on the page links below for useful information:

What you need to do now 03
Your document list 04
What you need to pack 05

When you arrive at:
the airport 06
your accommodation 07
the College 08

Prepare for your pathway course 09
Contact us 10
# What you need to do now

## Step 1
Use your Confirmation of Acceptance for Studies (CAS) number to apply for your visa [online](#), and take your documents to a visa application centre. Your Kaplan representative (or Kaplan’s Admissions, Visa and Applicant Services team if you applied directly) can give you more information on how to apply for a visa.

## Step 2
If you have not already booked your accommodation, use the accommodation guide and information on our [website](#) to choose the option you want. Then complete the [online accommodation form](#).

## Step 3
You will receive an Accommodation Agreement pack containing the documents you need to complete and return to:

`pathways.accommodation@kaplan.com`

## Step 4
When you receive your visa, send a copy to `pre-enrolment@kaplan.com`, then book your flights. You need to arrive in Nottingham in time for **Welcome Week**. This is when you will receive important information about your course and life in the UK.

## Step 5
Check the arrival options in this guide and complete the online [pre-arrival form](#) to tell us when you are arriving, and how you will travel from the airport to your accommodation.

## Step 6
Prepare everything you need to bring to the UK using our checklist of what to pack ([see pages 4 and 5](#)).

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03
Your document list

What documents to bring with you
Please check this list before you leave your home country, keep all the documents and information in your hand luggage and bring them with you on your first day at the College. Your enrolment is conditional on you providing all the correct documents.

- The original academic qualification listed on your offer letter, with a certified translation if not in English.
- The UKVI IELTS certificate listed on your offer letter (unless you are exempt).
- A valid passport and entry clearance visa.
- The visa approval letter which tells you where to collect your biometric residence permit (BRP).
- Proof of your address in the UK (such as accommodation confirmation e-mail or signed tenancy agreement, utility bill or a letter from family member).
- If you are a sponsored student, you must bring your original sponsorship letter. Please also make at least 1 photocopy of this document.
- Medical Screening Certificate (if needed)*

Under 18s
- You must bring a copy of the Kaplan underage consent form completed by your parents. Please also make at least 1 photocopy of this document.
- The details of your transfer arrangements from the airport such as a taxi booking.
- The name and contact number for the person you will meet at the airport.
- The emergency contact number for your college (details on page 10).

* Depending on the country you are from, you may need to be medically screened for tuberculosis (TB). Your Kaplan representative will ask you to do this before you apply for your visa. Students who have a Medical Screening Certificate will need to bring this document with them to the UK and show it with their visa at the airport on arrival. For more information and to check if you need to be medically screened, please visit the UKVI website.

Important visa information
Students applying for a visa to come to the UK for more than 6 months will first be given a 30-day entry clearance visa in their passport. You must arrive in the UK during this 30-day period, then collect a biometric residence permit (BRP) after you arrive. This permit will be valid for the full length of your course at the University of Nottingham International College.

Biometric Residence Permit (BRP)
You will also receive a letter telling you when and where to collect your BRP – you might be required to show this letter to immigration officials at the airport. If you have entered the correct Alternative Collection Location (ACL) code (2HE942) on your visa application, then you can collect your BRP from the College. You should collect your BRP as soon as possible because you will need it to enrol at the College.

The College will advise you on how to collect your BRP during Welcome Week. If you experience any difficulties, please speak to a member of the College Services team immediately.
What you need to pack

☐ All the documents needed for enrolment and entry to the UK (see page 4)
Keep these in your hand luggage, along with the emergency contact number for the College (detailed in this guide), so you can easily access them when you arrive in the UK.

☐ Suitable clothing
The UK is famous for its changeable weather. In summer, the temperature is around 20°C, and in winter between -3°C and 10°C. You can buy many of the clothes you need in the UK, but you should still bring some warm clothes and a waterproof jacket. You do not need any formal clothes (such as a suit), as students dress casually for classes.

☐ Mobile phone
We can provide you with a local SIM card shortly after you arrive.

☐ Laptop
It’s essential that you have your own laptop for your studies.

☐ Money
It can sometimes take several weeks to open a bank account in the UK, so we suggest you bring at least £1,000 with you to the country. Separate your money and bring £200 in cash (£10 or £20 notes), and the rest on your debit card. Please note that you might be charged a fee in the UK when withdrawing money from an international account.

Examples of prices in Nottingham

<table>
<thead>
<tr>
<th>Item</th>
<th>Price Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandwich</td>
<td>£3–£4</td>
</tr>
<tr>
<td>Meal at a restaurant</td>
<td>£12–£30+</td>
</tr>
<tr>
<td>Tea / coffee</td>
<td>£2.50–£3.50+</td>
</tr>
<tr>
<td>Cinema</td>
<td>£9</td>
</tr>
<tr>
<td>Bus or Tram (single journey)</td>
<td>£2.30</td>
</tr>
<tr>
<td>Weekly bus travel card (student)</td>
<td>£15+</td>
</tr>
<tr>
<td>Mobile phone bill (monthly)</td>
<td>£20–£40+</td>
</tr>
</tbody>
</table>

Unfortunately, as the International College is a private education provider, you are not permitted to work while you are studying. This is in accordance with UK law, and Tier 4 visa rules. You therefore need to make sure you have enough money to cover your living costs while you are studying at the College.

☐ Prescription medication (if needed)
You should bring at least a 2-month supply of any prescription medication with you. You should also check if this medication is available in the UK.

Remember:
• Check the luggage weight limit for your flight(s) to the UK. This is usually around 20kg, but will depend on your airline(s).
• If you are staying at one of our residences, you do not need to bring any of the items included in the student starter pack (see page 7).
When you arrive at the airport

Border control
Make sure that you have all of your travel documents ready when you arrive at the airport. You might be asked for the address of your UK accommodation, so be sure to have this information at hand.

You can find out more information about UK border control procedures at gov.uk

Free coach service
We organise a free coach service on certain dates to collect students from 2 UK airports: Birmingham and London Heathrow (Terminal 3 Arrivals). If you have booked your accommodation through Kaplan, the coach will take you directly to your College accommodation, and there will be a representative from the College waiting for you at the airport to assist you with the coach transfer.

If you use this service and have booked alternative accommodation, you will need to arrange travel from the College accommodation to where you are staying. Our friendly staff can help you book a taxi in this case.

Private transfer service
If you cannot arrive on any of the dates and times covered by the free coach service, we can also organise a private taxi to collect you from Birmingham Airport and a few other airports. We strongly recommend you use this service, as it will take you straight to your accommodation.

Best UK airport for travelling to Nottingham
Birmingham International Airport is one of the most convenient airports to fly to if you are going to Nottingham.

- Only 49 miles from Nottingham
- Easy to navigate, with only 1 terminal
- Flights operated by approximately 50 airlines
- Just over 1 hour by coach from Nottingham city centre

Travelling to Nottingham by public transport
The College is accessible by many types of transport, and you can save money by booking in advance. Here are some ideas of how you can travel to your accommodation by public transport*:

Birmingham International Airport to Nottingham
- Train: Change trains at Birmingham New Street Station. The journey takes approximately 1.5 hours and costs around £25 one way.
  https://nationalrail.co.uk
- Coach: Leaves from the Airport with a change at Birmingham City Centre bus station. The journey takes approximately 2.5 hours and costs around £15 one way.
  https://nationalexpress.co.uk
- Taxi: The journey takes approximately 1 hour and costs £115 when you book with Kaplan.

East Midlands Airport to Nottingham
- Coach: Skylink Airport Shuttle leaves from the airport. The journey takes approximately one hour and costs around £5 one way.
  https://trentbarton.co.uk/services/skylinknottingham

London Heathrow Airport to Nottingham
- Train: London Underground to King’s Cross St. Pancras, from where trains leave to Nottingham. The journey is under 2 hours and costs around £65 one way.
  https://nationalrail.co.uk
- Coach: Leaves from Terminals 2, 3, 4 and 5. The journey takes approximately four hours and costs around £25 one way.
  https://nationalexpress.co.uk

Manchester Airport to Nottingham
- Train: Change trains at Manchester Piccadilly. The journey takes approximately 2 hours and costs about £25 one way.
  https://nationalrail.co.uk
- Coach: Leaves from Manchester Airport and changes at Sheffield. The journey takes approximately 4.5 hours and costs about £17 one way.
  https://nationalexpress.co.uk

Complete the pre-arrival form before you travel
If you have booked your flights and know your arrival details, it is time to fill in our online pre-arrival form. It is important that you let us know when your flight arrives and how you plan to travel to your accommodation.

Please note: even if you are planning to travel independently to your accommodation, you must still complete the pre-arrival form to let us know what your arrangements are.

*Please check prices close to travel date as ticket prices may vary.
When you arrive at your accommodation

Your new home
When you arrive at the residence, a friendly member of staff will meet you and give you your room key.

In your room, you will find:
• a welcome letter
• a student starter pack (see below)

The accommodation has everything you need to settle in quickly, and you will be responsible for your own cooking once you arrive. The student starter pack includes basic kitchen equipment to make simple meals, and you can easily buy anything extra you may need.

You will have internet access immediately, so you can contact your family to let them know you have arrived safely.

To find out more about your accommodation, click here.

Student starter pack
If you are staying at one of our residences, you do not need to bring any of the items in the student starter pack shown here. You will get basic bedding, cooking equipment and tableware (for legal reasons, knives are not provided).

Please note: actual contents of the student starter pack may vary.
When you arrive at the College

Welcome Week
To help you settle in, the College arranges Welcome Week, which lasts up to 5 days. It is very important that you arrive in time for this. You can enjoy a wide range of social activities, as well as tours of the area, and receive useful information about life in the UK.

You’ll learn about:
• course details and academic support
• UK laws and culture
• joining societies and clubs at the Students' Union
• nearby places of religious worship
• public transport
• local shops and restaurants
• opening a bank account
• registering with a doctor*
• registering with the police (if required)

* Students from European Union countries will require a European Health Insurance Card (EHIC). For more details, visit gov.uk.

Remember your documents
Don’t forget to bring your documents (see page 4) on your first day at the College. If you do not bring your passport and visa with you, then you won’t be able to enrol!
Prepare for your pathway course

With Kaplan, you can gain entry to a University of Nottingham degree through a pathway course at University of Nottingham International College. You’ll study on campus, and gain the skills and confidence you need to succeed.

What will you study
You will take modules in 3 main areas:
• subjects related to your degree
• projects linked to your area of study
• English language and academic skills

Preparation work
You will be developing a style of learning which means preparation work before you come to class. Please read about your pathway course and modules using the links from this page and prepare some questions to ask in the academic welcome sessions during your first week.

When you arrive at the College we will provide you with all the essential learning materials you need for your programme, so you don’t need to buy any books before you arrive. During your course, your teachers may recommend supplementary materials that you may wish to purchase individually.

Links to help you prepare
College Applicants’ area
This site will show you the modules you will take on your course, and will allow you to book your accommodation, prepare for a visa interview, and book your airport transfer.

University of Nottingham website
Learn more about your degree and what you will study each year at the University of Nottingham by visiting its website. Some degrees also tell you the course books used in the modules, as well as a recommended reading list.

Nottingham events
Find out about exciting events happening in Nottingham, and plan your social life for when you first arrive.

Connect with the College community before you arrive
Search: @UniNottinghamIC
#KaplanLife

Example timetable
Your studies will feature a mix of compulsory classes and additional activities. See below for an example of a Foundation Certificate for Business, Law and Social Sciences timetable. You’ll receive your personal timetable shortly after you arrive at the College.

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>09:00–11:00</td>
<td>English for Academic Purposes</td>
<td>Extended Project</td>
<td>English for Academic Purposes</td>
<td>Extended Project</td>
</tr>
<tr>
<td>11:00–13:00</td>
<td>Entrepreneurship</td>
<td>Contemporary Global Issues</td>
<td>Statistics</td>
<td>Self-study and collaborative work</td>
</tr>
<tr>
<td>14:00–16:00</td>
<td>Self study and collaborative work</td>
<td>Entrepreneurship</td>
<td>University clubs, societies and sports</td>
<td>Self-study and collaborative work</td>
</tr>
<tr>
<td>16:00–18:00</td>
<td>Self study and collaborative work</td>
<td>Self study and collaborative work</td>
<td>University clubs, societies and sports</td>
<td>Contemporary Global Issues</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Self-study and collaborative work</td>
</tr>
</tbody>
</table>

Engineering and Physical Sciences
Please note that if you study the Engineering and Physical Sciences Foundation Certificate, you will be taught by University of Nottingham subject experts at its Advanced Manufacturing Building on the Jubilee Campus.
Contact us

If you have any questions before you arrive in Nottingham, contact us and we will do our best to help. We are really looking forward to welcoming you at the University of Nottingham International College.

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Jesse Boot Avenue
Nottingham, NG7 2RU
United Kingdom
oultry.arivals@kaplan.com
+44 (0)115 684 9980

College emergency arrivals number
(in use during registration intakes only)
+44 (0)7342 108342

In case of emergency after 17:00,
please call security
+44 (0)1159 513 013

Emergency services number
(police, fire brigade, ambulance)
999
Find out more
Visit the links below or contact us for more information.
We look forward to helping you make Nottingham your new home!

Click on the useful links below:
- University of Nottingham International College pre-arrival information
- Accommodation at the International College
- Prepare for your studies at the International College
- University of Nottingham
- Student life in Nottingham
- Guide to Nottingham

Contact details:
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   United Kingdom
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