I-20 Request Form
Declaration and Certification of Finances (DCF)
College of Professional Studies – Global Classroom
Phone (617) 373-7508   E-mail: GlobalPathways@kaplan.com

Select the program to which you are applying:

<table>
<thead>
<tr>
<th>Semester</th>
<th>Fall 2019</th>
<th>Spring 2020</th>
<th>Summer 2020</th>
</tr>
</thead>
</table>

In order for the OGS to issue a Certificate of Eligibility (I-20), we require that you supply the information on this form. You will need an I-20 to apply for an F-1 student visa at a U.S. Embassy or Consulate. Therefore, it is important that you submit an I-20 Request form that is complete and accurate. Any missing information will cause a delay in issuing your I-20.

Instructions:
- Please type or print your responses.
- Make sure that all sponsor information and documents are accurate, complete and original.
- Submit this completed form to 10 Belvidere, attention Global Pathways along with accompanying financial documents.

Personal Information – all information must match your current passport

1. Family/Last/Surname(s): _____________________________________________________________
2. Given/First Name: ___________________________________________ 3. Middle name (if any): ___________________________________________
4. Date of birth: Month________ Day_______ Year______________ 5. Gender: □ Male  □ Female
8. Personal E-mail Address: __________________________________________________________

Immigration Status Information
1. Are you currently in the United States?  □ Yes  □ No
2. Have you attended school in the U.S. within the last 60 days?  □ Yes  □ No

Permanent Address (non-US address)

Street ____________________________________________ Apt. ____________________________

City ____________________________________________ State/Province __________________________

Country __________________________________________ Postal Code __________________________

Phone __________________________________________

Current U.S. Address (Required for transfer students only)

Street ____________________________________________ Apt. ____________________________

City ____________________________________________ State/Province __________________________

Country __________________________________________ Zip Code __________________________

U.S. Phone __________________________________________
If you answered YES to either of the questions above, please complete item 3 below:

3. What is your current immigration status?

☐ F-1 with an I-20 from Northeastern University  ☐ F-1 with an I-20 from another institution  ☐ Other: __________

If you answered OTHER in the question above, please complete items 5 and 6 below:

5. Are you planning to remain in this status for your studies?  ☐ Yes  ☐ No

6. If no, how do you plan to obtain student status?  ☐ Travel  ☐ Application to change status without traveling

If you are planning to change immigration status without leaving the U.S., please note that you may not be eligible to begin your program until the change of status is approved by USCIS and the process can take several months. The OGS will follow up with you by email regarding the Change of Status application process.

Students Currently in F-1 Status
If you are currently studying in the U.S. in student status at another school other than Northeastern, you will need to request the transfer of your SEVIS record to Northeastern University in order to enroll. Please make sure to complete the Transfer-In Verification Form, located on the OGS website here: [http://www.northeastern.edu/ogs/wp-content/uploads/2016/08/Transfer-In-Verification-Form-for-F-1-Students-1.pdf] and submit it to your current/previous school’s international student office. Your new I-20 cannot be issued by Northeastern until after the SEVIS record release date indicated on your Transfer-In form, so please make any travel plans accordingly.

Estimate of Expenses for the Academic Year 2019-2020
These figures are estimates and are subject to change at any time by Northeastern University’s Board of Trustees.

► Please review the financial information below:

| Tuition and Fees | $13,382 |
| Living Expenses (Room and Board) | $13,199 |
| Student Health Plan (NUSHP)* | $2,224 |
| Books and Personal Expenses | $2,873 |
| **Total** | **$31,678** |

Additional Expenses for Family Members
If you have any dependents you will be bringing to the U.S. with you, please show additional funds according to the table below and fill in the supplemental form located on the OGS website here: [http://www.northeastern.edu/ogs/wp-content/uploads/2016/09/Dependant-Information-Form.pdf]

<table>
<thead>
<tr>
<th>Dependents</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Spouse</td>
<td>Add $10,000</td>
</tr>
<tr>
<td>☐ Each child (under 21)</td>
<td>Add $6,000</td>
</tr>
</tbody>
</table>
Financial Declaration – To be completed by the student or sponsor, unless government sponsored

Fill in the table below with your sponsor’s information and have your sponsor sign and date. If you have your own funds, put “self” in the relationship section and write your own name, address and phone number.

<table>
<thead>
<tr>
<th>Sponsor Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor name</td>
</tr>
<tr>
<td>Relationship to student</td>
</tr>
<tr>
<td>Sponsorship (U.S. dollars)</td>
</tr>
<tr>
<td>Sponsor address and phone number</td>
</tr>
<tr>
<td>Sponsor signature / date</td>
</tr>
</tbody>
</table>

Please submit your sponsor’s bank statement or a letter of certification from the bank along with this completed form.

- Financial documents must be issued within 9 months prior to your program start date.
- All submitted financial documents, including the account holder’s name must be written in English.
- If funds on the bank statement are not in U.S. dollars, please attach a currency conversion from an online calculator such as [http://www.oanda.com/currency/converter/](http://www.oanda.com/currency/converter/)
- If you are receiving government or company sponsorship, please provide a financial guarantee letter that has your name, the program name and the amount covered.

Financial sources must be readily available liquid assets, such as:
- Checking or savings accounts
- Money market accounts
- Certificates/term/fixed deposits (with maturity dates no later than the program start date OR stating that funds can be withdrawn at any time)
- Fixed and term deposits (only if the funds are/will be ready by the start date of the program)
- Approved educational loans
- Benevolent accounts
- Current accounts
- University scholarships
- Financial guarantee letter
- Post Office Account
- Balance Certificates
- Government Funding

The following are examples of sources that are NOT acceptable:
- Investment portfolios
- Retirement plans
- Public Provident funds
- Available lines of credit
- Deeds to real estate
- Leases with rental income
- Salary agreements or paystubs
- Income tax forms
- Wire Transfer Receipts
- Stocks and Bonds
- Mutual funds
- Educational loan application
Checklist- Please check to see that your application is complete

<table>
<thead>
<tr>
<th>A. Required for all students</th>
<th>B. Required for students who will be accompanied by dependents</th>
<th>C. Required for F-1 transfer students</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Copy of the ID page(s) of your passport, including picture, date of birth and expiration date</td>
<td>☐ All documents from <strong>Section A</strong></td>
<td>☐ All documents from <strong>Section A</strong></td>
</tr>
<tr>
<td>☐ Authorized financial documents in English and valid within 9 months of the start of your program</td>
<td>☐ Copy of ID page(s) of the passport for each dependent, including picture, date of birth and expiration date</td>
<td>☐ OGS Transfer-In Form signed by an International Student Advisor at your previous school</td>
</tr>
<tr>
<td>☐ Print out of currency conversion if financial document does not show U.S. dollars</td>
<td>☐ Completed Dependent Information sheets</td>
<td>☐ Copy of your current visa stamp</td>
</tr>
<tr>
<td>☐ All documents from <strong>Section A</strong></td>
<td>☐ Copy of your Employment Authorization Document, OPT card (if any)</td>
<td>☐ Copy of your Employment Authorization Document, OPT card (if any)</td>
</tr>
</tbody>
</table>

**Student Certification and Signature**

I certify that all statements on this form are true. I understand that under the Privacy Act the information I provide cannot be given to anyone outside Northeastern University without my written permission. I also agree to update the University of any changes in my personal or financial circumstances.

Name of Student (printed)_________________________________________ Date____________________

Signature of Student________________________________________________________

northeastern.edu/ogs | ogs@northeastern.edu | (p) 617.373.2310 | (f) 617.373.8788