



## How to send IELTS scores to Northeastern

From January 26, 2018 all students applying with IELTS certificates are required to send their official IELTS scores to Northeastern University, College of Professional Studies before the application is considered complete.

Northeastern University can receive digital IELTS reports directly from the test center, so they will get the scores within 2-3 business days of a student's request.

*The instructions below are adapted from [www.ielts.org](http://www.ielts.org)*

When you book your test, you can nominate up to 5 organizations to be sent your IELTS test results on your behalf. This service is free of charge. They will be sent electronically, so in some cases Northeastern University will receive your results before you do.

If you have already taken the IELTS test, results can be sent to Northeastern University for a small administration fee. Follow the steps below:

1. Login to the website of IELTS test center where you took the test
2. Click *Apply for additional TRFs* at the left side of your result page and fill out an application form online
3. Choose the delivery method of "Electronic score delivery service"
4. Send scores to account name: Northeastern University, College of Professional Studies
5. Submit your application and pay for it

If the center where you took your IELTS test has closed, you can ask for your IELTS result to be sent to Northeastern University by filling in the [Application for additional TRFs \(from closed centres\)](#) form. This service is available for up to 2 years from the date of your IELTS test.

Northeastern University receives a large number of applications and supporting materials throughout the admissions process. Therefore, please allow a few days from the time you submit your score request until they are uploaded into your application file at Northeastern University, College of Professional Studies. If the University has not received your test scores within 3 weeks, please contact [stakeholders@ieltsusa.org](mailto:stakeholders@ieltsusa.org).