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MINUTES DETECWEEKLY DETECTIVE CASE FLOW DOCUMENTS

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2012

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KHAYELITSHA CLUSTER DETECTIVE MEETING ON MONDAY, 10 OCTOBER 2011 AT SOMERSET WEST SAPS

A. PROCEDURAL

Tea and Coffee served

1.	<p>OPENING AND WELCOMING</p> <p>Colonel Wiese welcomes everyone attending the meeting. The meeting starts at 12h05.</p>	<p>Cluster Detective Co-Ordinator</p>
2.	<p>ATTENDANCE REGISTER</p>	<p>Colonel Wiese</p> <p>Colonel J.W. Marais</p> <p>Lt Colonel J.F. Nomdo</p> <p>Major P.D. Lawrence</p> <p>Captain F.J. Möller</p> <p>Lt Colonel V.N. Galant</p> <p>Lt Colonel B.A. Swart</p> <p>Captain F.H. Neumann</p> <p>Captain A. Mtati</p> <p>Captain M.N. Mkosi</p> <p>Captain Madzizela</p> <p>Captain Van Der Westhuizen</p> <p>Captain M. Klaas</p> <p>Captain C.A. Adams</p> <p>Lt Colonel C. Stewart</p> <p>Captain P. Seekoei</p> <p>Captain M. Duncan</p> <p>Branch Commander : Khayelitsha CID</p> <p>Khayelitsha CID</p> <p>Khayelitsha CID</p> <p>Khayelitsha CID</p> <p>Khayelitsha FCS</p> <p>Branch Commander : Lingelethu-West CID</p> <p>Lingelethu-West CID</p> <p>Lingelethu-West CID</p> <p>Lingelethu-West CID</p> <p>Lingelethu-West CID</p> <p>Harare CID</p> <p>Harare CID</p> <p>Harare CID</p> <p>Somerset West CID</p> <p>Somerset West CID</p> <p>Somerset West CID</p>

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	<p>Captain A.W. Mfene</p> <p>Captain K. Mfundisi</p> <p>Captain J. Manuel</p> <p>Lt Colonel F.W. Plaatjies</p> <p>Lt Colonel G.J. Jacobs</p> <p>Captain P. Beresford</p> <p>Captain W. Swart</p> <p>Warrant Officer L.S. Farmer</p> <p>Warrant Officer P.J. Greeff</p> <p>N. Hougaard</p>	<p>Somerset West CID</p> <p>Somerset West CID</p> <p>Branch Commander : Macassar CID</p> <p>Branch Commander : Strand CID</p> <p>Strand CID</p> <p>Strand CID</p> <p>Strand CID</p> <p>Lwandle CID</p> <p>Branch Commander : Gordons Bay CID</p> <p>Khayelitsha Detective Cluster Secretary</p>
2.1	<p>APOLOGIES</p> <p>Lt. Colonel Tobias - on leave</p> <p>Lt. Colonel de Beer - on leave</p> <p>Captain Mgwadla - was duty officer for weekend, was excused by Branch Commander</p> <p>Captain V/D Merwe - works 4-12 shift in crime office</p> <p>Captain Bavuma - starts at 14:00</p> <p>Captain Van Dyk - off sick</p> <p>Captain Kaloli - on leave</p> <p>Captain Hendricks - on leave</p> <p>Captain Geldenhuys - on leave</p>	

2.2 ANNOUNCEMENTS Col Wiese appointed [redacted] as the Detective Coordinator for Khayelitsha Cluster. She took up her post on 2011-10-03. Her KPA's differ from the Branch Commanders. The main focus of her KPA's is to oversee, coordinate and maintain the standards of the Detective Service in the Cluster.

3. ACCEPTANCE OF THE PREVIOUS MINUTES DATED (none)

B. MATTERS ARISING FROM PREVIOUS MINUTES (none)

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
			NONE		

C. NEW MATTERS ARISING DATED 2011-10-10

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE

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<p>3.1.</p>	<p>Best Practice Implementation Matrix document</p>	<p>Col Marais</p>	<p>He provides an overview on how he implemented the matrix document. He also instructs the officer to complete the same document for which he is responsible.</p>	<p>All Branches to implement documents from 1 of October 2011</p>	
<p>3.2.</p>	<p>Daily deployment of members and vehicles at the Operational room</p>	<p>Col Wiese Lt. Col Swart Col Wiese Capt Mfene Col Marais Col Wiese Capt Mfene</p>	<p>The low number of units which book on duty daily at the operational room is a concern. According to the feedback received from the operational room the daily deployment schedule only reflects Khayelitsha and Lwandle which have booked on on certain days. How do we book on duty to show that the detectives are on duty. Detectives need to book on duty every morning at the operational room. They can book on duty via radio or telephone. Who needs to book on duty? The investigators that go out (operational function) need to book on on air. Will discuss matter with operational commanders to forward e-mails at 09:00 to the cluster with daily deployments as this will give the members time to attend morning parades and to book on duty thereafter. Is there any other way to book on than on air. Sometimes the control is busy and members wait a long time to be helped.</p>	<p>Col Wiese. The suggestion from Col Marais seems like a good suggestion but requests the Branches to follow the information up daily with an e-mail to the operational room and cluster. She will discuss matter with operational commander</p>	

3.3.	Serious Crime faxes to Cluster Office / Weekly Crime Report	<p>Col Wiese</p> <p>Col Marais</p> <p>Col Wiese</p> <p>Lt. Col Swart</p> <p>Col Wiese</p>	<p>All serious crime and priority cases e.g Murder etc need to be reported to the cluster office via a fax report. Currently there is no fax number at the cluster office yet, only at the command centre.</p> <p>Can a file be opened for each station and all the faxes be sent to the OPS room - central point. The fax number for the OPS room is 021 360 2366.</p> <p>There is no uniformity in the reporting of the weekly successes. The time frame of the weekly period is from a Sunday 12:00 to the next Sunday 12:00.</p> <p>He does a mini SAPS 6 weekly.</p> <p>The following needs to be on the report :</p> <ul style="list-style-type: none"> - Weekly SAPS 6 (old case flow) - Tracing operations - Feast of season feedback, Letsema arrest - SMS bundle - Nempis - how many photos was taken - Suspect connect by means of fingerprints - How many informer claims have been submitted - Number of Bail applications attended - Number of post mortums attended 	<p>Col Wiese will forward the proforma for weekly successes to the Branches.</p>	<p>Weekly successes to be forwarded every Monday mornings at 10:00 - e-mail to Cluster</p>
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3.4.	Inquest	Col (f) Wiese	<p>Give feedback regarding the number of Inquest dockets registered. Branches with a monthly number of more than 10 inquests rises a concern.</p> <p>April to Sept 2010 / April to Sept 2011</p> <table border="1"> <tr> <td>Khayelitsha</td> <td>2010 - 6</td> <td>2011 - 7</td> </tr> <tr> <td>L/West</td> <td>2010 - 5</td> <td>2011 - 0</td> </tr> <tr> <td>Harare</td> <td>2010 - 8</td> <td>2011 - 12</td> </tr> <tr> <td>Macassar</td> <td>2010 - 4</td> <td>2011 - 1</td> </tr> <tr> <td>S/West</td> <td>2010 - 5</td> <td>2011 - 10</td> </tr> <tr> <td>Strand</td> <td>2010 - 4</td> <td>2011 - 0</td> </tr> <tr> <td>Lwandle</td> <td>2010 - 4</td> <td>2011 - 5</td> </tr> <tr> <td>G/Bay</td> <td>2010 - 2</td> <td>2011 - 1</td> </tr> <tr> <td>Total</td> <td>38</td> <td>36</td> </tr> </table>	Khayelitsha	2010 - 6	2011 - 7	L/West	2010 - 5	2011 - 0	Harare	2010 - 8	2011 - 12	Macassar	2010 - 4	2011 - 1	S/West	2010 - 5	2011 - 10	Strand	2010 - 4	2011 - 0	Lwandle	2010 - 4	2011 - 5	G/Bay	2010 - 2	2011 - 1	Total	38	36	<p>Col Wiese instructed that all reported inquests for the week be forwarded every Monday before 12:00 to her at the cluster office.</p>	<p>Inquest dockets to be brought to Col Wiese on Mondays before 12:00.</p>
Khayelitsha	2010 - 6	2011 - 7																														
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G/Bay	2010 - 2	2011 - 1																														
Total	38	36																														

3.5.	Autopsy	<p>Col Wiese</p> <p>Col Marais</p> <p>Lt. Col Swart</p> <p>Col Wiese</p> <p>W/O Greef</p> <p>Col. Wiese</p>	<p>The attendance of detectives during the autopsies are still a concern.</p> <p>There is a communication problem. He will receive an e-mail at 08:25 that a member needs to attend an autopsy at 08:00?</p> <p>He instructs the members to sign in the attendance register, so that there is a record of them being there.</p> <p>The signing of the attendance register forms part of the protocol agreement between SAPS and the Department of Health. The concern raised by Col. Marais regarding late notification for autopsies will be followed up with Provincial Detective Services.</p> <p>Ask for which crime categories they need to attend autopsies. If a person drowns, will it still be required.</p> <p>According to the protocol document all unnatural death autopsies need to be attended. Will confirm issue with Prov Office.</p>	<p>Col Wiese to set up meeting with mortuaries.</p>	<p>Members to sign in the attendance register.</p>
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3.6.	Warrant of arrest maintenance	Col Marais Col Wiese	<p>The arrests are done by the Enquiry office. The Detective Commanders to co-ordinate. He feels that this function is a crime prevention function and the feedback needs to be provided by them.</p> <p>Will get clarity on the matter. This feedback is also due each Monday.</p>	Col Wiese to get clarity on matter if it is a crime prevention function or detective function.	For interim weekly feedback to be forwarded to the cluster every Monday.
C. NEW MATTERS ARISING DATED 2011-10-10					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE

3.7.	Festive Season Planning	Col Wiese Col Marais Col Wiese	<p>According to the file, there are Branches that did not hand in their project plans or the feedback. A enquiry regarding outstanding feedback was received from Provincial Office for the first reporting week.</p> <p>We sat with Vispol and we integrated our plans with their plans.</p> <p>Feedback needs to be provided 2 hours after tracing operation. The information needs to be put on the BI system, there is a project created on the BI - Festive season Western Cape 2011/2012. WC Operation Room also wants the feedback - Col Harry and CC to Cluster. This is also a weekly feedback.</p>	Weekly successes to be forward to the cluster under heading feast of season successes.	Every Monday feedback due before 10:00
3.8.	Cases struck from the court roll. (Drug, liquor and firearm cases)	Col Wiese Col Marais	<p>A high number of cases are struck from the court roll.</p> <p>We reached an agreement with the court that no dockets be struck off the roll before 4 months have lapsed. According to the SAPS Lab, reports will be ready after 6 - 8 weeks.</p>	Commanders to monitor the process	
3.9.	Firearm and Crime scene jackets	Col Wiese	Please ensure that all the members are visible on a crime scene by wearing their crime scene jackets. Daily inspections on parade must be held to ensure members are equipped with firearms.	Commanders to monitor daily	

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3.10.	Informers	Col Wiese Col Swart	<p>There was a decrease in the number of registered informers for the year in this cluster. An overview of the number of informers was presented.</p> <p>Request that a training session be arranged for the Detectives regarding the informers as members do not no how to recruit or submit a claim.</p>	Col Wiese will consult with HRD for training session.	
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C. NEW MATTERS ARISING DATED 2011-10-10

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
11.	General - National Management Forum	Col Wiese	<p>During the National Management Forum(Sept 2011), it was indicated that Harare is in position 5 Nationally with regards to house Robberies and number 15 under the top 30 stations and number 1 in the Province. An increase of 48% from 2010/2011. Khayelitsha and Harare is number 1 and 2 in the province respectively regarding business robberies.</p> <p>On the 21st October 2011 there will be a crime summit for the cluster and commanders need to prepare themselves.</p> <p>Please note that it has come to light that complainants who are Somalians request a copy of the docket. They are only entitled to a copy of their statement but not a copy of the docket.</p>	<p>A crime threat analysis were requested from the cluster MIO to be presented to the Cluster Commander. Thereafter analysis reports will be forwarded to the CID Branch Commanders</p>	

3.12	Duty Officer	Col Marais Lt. Col Swart	<p>There is confusion regarding the duty officers. The list is being changed very quickly and the sequence is being broken up. If it is possible for each officer to get a number and work according to your number. He volunteers to work in Lt Col Tobias's place till Thursday when he returns from leave.</p> <p>Just a friendly warning that Col Beneke wants to see the Trio Crime docketts - so please make sure it is properly written up.</p>	Col Wiese will obtain rectified duty list from Lt Col Nomdo and provide the secretary with it	
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3.13	Confession	<p>Capt Mfene</p> <p>Col Marais</p> <p>Lt. Col Swart</p> <p>Col Wiese</p>	<p>Wants clarity on who gives instruction to do a confession. He requests that the instruction must be given via the Branch Commander.</p> <p>Maybe the Branch Commander can give the Officer on standby instructions to take confessions.</p> <p>Suggested that the standby duty officer can notify the commander.</p> <p>Agree with Captain Mfene that officers need to be instructed via their commanders to assist with confessions and pointing out when request is received from the duty officer</p>		
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C. NEW MATTERS ARISING DATED 2011-10-10			
PAR	ITEM	SPEAKER	CONTENT
		OUTCOME / TASKING	DUE DATE

3.14	Inspections	<p>Col Marais</p> <p>Col Wiese</p>	<p>Will there be inspections conducted by the Cluster, if so is it possible that 2 Officers go with to other stations to learn from each other.</p> <p>Confirms that inspection will be conducted. Currently inspection will focus on the Matrix document .</p> <p>The following branches to bring dockets for inspection: Tuesday 2011-10-11 Khayelitsha, Harare and Lingeletu-West</p> <p>15 dockets each of which 10 dockets under investigation and 5 dockets that is on a court roll.</p> <p>On Thursday 2011-10-13 Lwandle and Macassar .</p> <p>15 dockets each of which 10 dockets under investigation and 5 dockets that is on a court roll.</p> <p>On Friday 2011-10-14 Strand, Somerset-West and Gordons Bay</p> <p>15 dockets each of which 10 dockets under investigation and 5 dockets that is on a court roll.</p> <p>Col Wiese provides her private cellular number to be contacted for serious crime.</p>	<p>Branch Commanders to submit monthly feedback of the matrix document on the 3rd of each month to the cluster.</p> <p>Col Wiese will forward a monthly program of Branches that she will visit.</p>	<p>Monthly Matrix feedback on the 3rd of each month.</p>
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C. NEW MATTERS ARISING DATED 2011-10-10

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4.	ADJOURNMENT	COMPILATION OF MINUTES
Meeting is adjourned at 14h00.		Principal Data Typist N Hougaard

Signed _____
 DATA TYPIST
 N HOUGAARD.

Signed _____ COLONEL
 A WIESE
 DETECTIVE COORDINATOR
 KHAYHELTSHA CLUSTER

KHAYELITSHA CLUSTER DETECTIVE COMMANDER MEETING ON FRIDAY, 11 NOVEMBER 2011 AT KHAYELITSHA SAPS

A. PROCEDURAL


Tea and Coffee served

1.	OPENING AND WELCOMING	Maj General Ndlovu welcomes everyone attending the meeting. The meeting starts at 10h10.
2.	ATTENDANCE REGISTER	<p>Maj General T.J.G. Ndlovu Cluster Commander</p> <p>Colonel A. Wiese Cluster Detective Co-Ordinator</p> <p>Colonel J.W. Marais Branch Commander : Khayelitsha CID</p> <p>Lt Colonel N. De Beer Branch Commander : Somerset West CID</p> <p>Lt Colonel B.A. Swart Branch Commander : Lingeletu-West CID</p> <p>Lt Colonel F. Mpumela Cluster Detective</p> <p>Lt Colonel A. Tobias Branch Commander : Harare CID</p> <p>Lt Colonel F.W. Plaatjies Branch Commander : Strand CID</p> <p>Captain A.C. Geldenhuys Branch Commander : Lwandle CID</p> <p>Captain S.D. Vikilahle Unit Commander : Khayelitsha FCS</p> <p>Warrant Officer A. Pretorius Macassar CID</p> <p>Warrant Officer P.J. Greeff Branch Commander : Gordons Bay CID</p> <p>N. Hougaard Khayelitsha Detective Cluster Secretary</p>
2.1	APOLOGIES	<p>Captain Manuel - Off sick</p> <p>Captain Swart - Rest day</p>

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2.2	ANNOUNCEMENTS	Maj General Ndlovu thanks Strand CID for the arrests made on 2011-11-10.			
3. ACCEPTANCE OF THE PREVIOUS MINUTES DATED 2011-10-10					
B. MATTERS ARISING FROM PREVIOUS MINUTES					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
3.1	Daily deployment	Col Wiese Lt Col Swart Col Wiese	<p>Attended the CCCF meeting on Tuesday and the General instructed the Station Commanders for the detectives to book on duty before 9am.</p> <p>We book on duty at Radio Control, they give us call signs but we are not put on duty on CAS system.</p> <p>An e-mail was sent to the stations and to the General. Carry on the way your are currently booking on duty, until a performa is given by the General.</p>		
3.2	Weekly Crime Report	Col Wiese	We are trying to make it user-friendly, can we change the columns to 703 wanteds and war room list? It will be amended and sent out to CID's.	X	

B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
3.3	Inquest	Col Wiese	<p>An instruction was given at the last meeting that all Inquest dockets be brought to my office on a <u>Monday before 12:00</u>. We are queried about the Inquests on Tuesdays at the CCCF. Lt Col Mpumela had to go to a station to look at 16 Inquest dockets. If it is more than 10 a month, the Branch will be visited to look at the Inquests.</p> <p>The totals up and till now are as follows:</p> <p>Khayelitsha - 3 Harare - 2 Strand - 2 Lwandle - 1 Macassar - 1 Total - 9</p>		
3.4	Autopsy	Col Wiese	<p>A meeting could not take place but the Provincial agreement is that all unnatural causes's autopsies should be attended.</p>		

B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
3.5	Operation Isondlo	Col Wiese	<p>On 2011-11-23 a Provincial Tracing will be taking place, its focus will be on maintenance warrants, warrants of arrests. A discussion was held with Col Beneke and he mentioned that it is a Provincial Instruction that all CID's should have 5 members attending the tracing. Crime Prevention members should also take place. It is not investigation of crime but we must work with the Crime Prevention. The totals according to Provincial Office :</p> <ul style="list-style-type: none"> Khayelitsha - L/West - Harare - Macassar - S/West - Strand - Lwandle - G/Bay - Total - <p>Strand is also on the list, but not on this list. A meeting was held between Col Wiese, Col Nkwitshi and Lt Col Mpumela. Col Nkwitshi will be verifying the list at the stations. Make sure that everyone has the warrants of arrests, if there is no warrants, apply for a duplicate.</p>		

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1.	Release of suspects	<p>Maj Gen Ndlovu</p> <p>Lt Col Swart</p> <p>Maj Gen Ndlovu</p> <p>Col Marais</p>	<p>It is a great concern that criminals are being released. TRT arrests suspects, please keep them behind bars. Detectives should investigate, investigate and investigate!!!!</p> <p>Mentions he apposed bail on 2 murder cases himself. A suspect had 7 cases against him and he was released on a R1 000-00 bail. He is now a high flyer. The problem is with the court also. We do appose bail, but the court sais that the Prisons are full.</p> <p>Mr Isaacs says he has problems with the dockets not going to court. He sends sms, the last is about FCS not taking their dockets in.</p> <p>Subpoenas were not received and the case is supposed to appear in court on Monday . Mr Isaacs was phoned about the situation and he said we must find the subpoenaes. In future if a problem like this occurs, I will report it at the DPP's office, so that they can also account for their problems. Further mentions that in 2007 dockets were sent for decision and it only came back now. 50 dockets were sent in March for decision and came back a week ago and there was no entries were made.</p>		

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1 cont	Release of suspects (cont)	Maj Gen Ndlovu W/O Greeff Lt Col De Beer Col Marais Maj Gen Ndlovu Capt Vikiyahle Col Wiese	<p>If there is problems, it should then be reported at the DPP office.</p> <p>The same problem is being experienced at Somerset West Court - Miss Van Heerden. Dockets are sent back with simple queries.</p> <p>Explains that he attended a meeting where it was mentioned that on 20% dockets can be withdrawn, that is why some dockets are not put on the court roll.</p> <p>Dockets are sent to DPP office for decision, it comes back with queries, Mr Isaacs sees it and withdraws the cases, without the queries being answered.</p> <p>Asks FCS why their dockets and suspects are not going to court.</p> <p>Members inherit dockets and the new investigating officer is not sure of the whereabouts of the suspects and witnesses.</p> <p>Mentions that she has a concern with the Bail application, Lingeletu-West to draw up a letter so that it can be taken up with the Provincial Commander.</p>		

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1 cont	Release of suspects (cont)	Col Marais	<p>He attended a meeting where there was an agreement that no drug or drunk dockets will be allowed to be closed before 4 months. And it is still not happening.</p> <p>We must stop keeping quiet about the problems. Drug and drunk cases are such a problem in our community. Please bring your problems up with Col Wiese. If I look at the Detective's work, it is not promising. If the performance is low like that, we are going nowhere. Please increase your performance.</p> <p>There is also a problem with the rate of the warrants of arrest coming back.</p> <p>Is there any time that the courts listen. A meeting was held in January and they made lots of promises.</p> <p>The court only takes dockets if they are sure to have a prosecution.</p> <p>The court has a new Prosecutor - Miss Harmse, hopefully it will be better.</p> <p>Hoping that Mr Isaacs and Miss Harmse will get along, seeing that we are struggling</p> <p>Miss Harmse was there before and the problems were the same, not sure if it will be rectified.</p>	<p>Col Wiese to set up meeting with mortuaries.</p>	<p>Members to sign in the attendance register.</p>

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.2	Cold Squad	<p>Maj Gen Ndlovu</p> <p>Col Marais</p> <p>Lt Col Swart</p> <p>Maj Gen Ndlovu</p> <p>Col Wiese</p> <p>Lt Col Swart</p> <p>Lt Col Tobias</p>	<p>There is 6 members at the Cold Squad, I want to increase the number, but this matter will be discussed at a later stage, I first need a Tracing Team now. There is no analysis for the Cold Squad, we need to add more responsibilities to them, a 100% conviction is needed.</p> <p>The Cold Squad will be receiving more dockets at the end of the year - 2009 and back dockets. There are dockets at the Cold Squad that is waiting for Histology and PM reports. Some courts excepts dockets like that.</p> <p>Mentions that he has 2 members there but understands that 1 is a full time shop steward for the union.</p> <p>There is 5 members from the Cluster doing full time shop stewards, that a lot.</p> <p>If it is a full time shop steward, the Commander was supposed to sign it.</p> <p>He did not sign anything.</p> <p>Mentions that he has never seen that member since 2004, they should be taken off our strength.</p>	<p>Col Wiese to get clarity on matter if it is a crime prevention function or detective function.</p>	<p>For interim weekly, feedback to be forwarded to the cluster every Monday.</p>

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.3	Deployment	Maj Gen Ndlovu Lt Col Plaatjies	There is a problem with the booking on duty. There is only 89 people that has been booked on duty, I have to account for a 1000 members. We book on duty on Radio Control, they are supposed to put you on CAS, and that does not happen sometimes.		
4.4	Performance chart	Maj Gen Ndlovu	Asks the Commanders to please check the Performance Chart. There is so many good word done but it is not reflecting on the system. Check the CAS system every morning, rectify the 8.1.1.1, there is so little information on the 8.1.1.1. Do something on the Matrix each day. The work load is coming and it is going to be a lot more. We need to be a 5 star Cluster. Make sure you get a 3 star every month.		

Maj Gen Ndlovu excuses herself from the meeting.

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.5	5 Most Wanted	Col Wiese	An e-mail was sent out with outstanding requirements. Macassar - please revise no 1, it is not a serious cases.	Macassar to revise no 1 and bring their outstanding requirements	Tuesday at 12:00
		W/Officer Pretorius	There is no photos available for any of the suspects. I will sit with the Commander and revise the wanteds.		
		Col Wiese	Somerset-West - hands in their outstanding requirements except the warrants, please bring warrants.	Somerset West to bring their warrants	
		Capt Geldenhuys	The cases 103/02/2007 and 39108/2007 are Strand cases.		
		Col Wiese	Lwandle - to identify other suspects.	Lwandle to identify suspects	
		Lt Col Plaatjies	No 1 was arrested.		
		Col Wiese	Thank you. Strand - to bring their warrants and identify new wanted.	Strand to bring warrants and identify new wanted Khayelitsha to bring warrants	

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.5 cont	5 Most Wanted (cont)	Col Wiese	<p>Khayelitsha - hands in their outstanding requirements except the warrants. Lingelethu-West - hands in their outstanding requirements. FCS - to bring their outstanding requirements. Gordons Bay - hands in all their outstanding requirements. Thank you. Harare - to bring their outstanding requirements.</p>	<p>FCS to bring outstanding requirements Harare to bring outstanding requirements</p>	

C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																																				
4.6	SMS Bundles	Col Wiese	<p>The totals for the month up to this point :</p> <table border="1"> <thead> <tr> <th></th> <th>A Crimes received</th> <th>Sent</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td>Gordons Bay</td> <td>132</td> <td>198</td> <td>66</td> </tr> <tr> <td>Harare</td> <td>490</td> <td>569</td> <td>79</td> </tr> <tr> <td>Khayelitsha</td> <td>601</td> <td>567</td> <td>- 34</td> </tr> <tr> <td>Lingelethu-West</td> <td>397</td> <td>209</td> <td>- 188</td> </tr> <tr> <td>Lwandle</td> <td>202</td> <td>455</td> <td>253</td> </tr> <tr> <td>Macassar</td> <td>241</td> <td>57</td> <td>- 184</td> </tr> <tr> <td>Somerset West</td> <td>583</td> <td>445</td> <td>- 138</td> </tr> <tr> <td>Strand</td> <td>589</td> <td>72</td> <td>- 512</td> </tr> </tbody> </table> <p>Not all the complainants have cell numbers.</p> <p>SMS's can be sent to land line also. Strand is the biggest concern.</p> <p>There was a problem with the computer, it has been fixed and the problem will be addressed.</p>		A Crimes received	Sent	Difference	Gordons Bay	132	198	66	Harare	490	569	79	Khayelitsha	601	567	- 34	Lingelethu-West	397	209	- 188	Lwandle	202	455	253	Macassar	241	57	- 184	Somerset West	583	445	- 138	Strand	589	72	- 512		
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C. NEW MATTERS ARISING DATED 2011-11-11

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE

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4.7	Monthly CAS Audit	Col Wiese	<p>The figures for the Cluster is as follows :</p> <p>C1 - dockets transferred between units - receipt o/s</p> <p>Strand - 1 - 0 Somerset West - 1 - 1 Khayelitsha - 12 - 14 + Lingeletu-West - 1 - 2 Harare - 2 - 0</p> <p>C2 - dockets assigned to I/O - receipt o/s</p> <p>Khayelitsha FCS - 2 - 2</p> <p>C3 - dockets not yet assigned to I/O - receipt o/s</p> <p>Khayelitsha - 1 0 Harare - 16 0</p> <p>C4 - dockets closed - filling at stations o/s</p> <p>Khayelitsha FCS - 1 0</p> <p>C5 - no property information</p> <p>Macassar - 2 - 0 <i>Lwandle - 1</i> Khayelitsha FCS - 1 - 2 <i>Harare - 1</i></p> <p>C6 - cases with possible duplicate complaints</p> <p>Khayelitsha FCS - 1 - 6</p> <p>C7 - accused charged - all complaints not accepted</p> <p>Khayelitsha FCS - 3 - 10</p> <p>C8 - dockets allocated per hand o/s</p> <p>Somerset West - 3 - 4</p>		
C. NEW MATTERS ARISING DATED 2011-11-11					

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.7 cont	Monthly CAS Audit (cont)	Col Wiese	<p>C9 - dockets allocated per post o/s</p> <p>Strand -1 -</p> <p>Gordons Bay -1 -</p> <p>Khayelitsha -12 - 14</p> <p>Lingeletu-West -1 - 2</p> <p>Harare -1 -</p> <p>C14 - 76s sent o/s - active dockets</p> <p>Strand -1 - 1</p> <p>Gordons Bay -7 - 9 +</p> <p>Somerset West -6 - 5</p> <p>Macassar -35 - 36</p> <p>Khayelitsha -10 - 7</p> <p>Khayelitsha FCS -22 - 35</p> <p>Lingeletu-West -3 - 5</p> <p>Lwandle -1 -</p> <p>Harare -3 - 2</p> <p>C17 - 76s sent o/s - inactive dockets</p> <p>Strand -325 - 275</p> <p>Gordons Bay -429 - 426</p> <p>Somerset West -750 - 712</p> <p>Macassar -1119 - 1099</p> <p>Khayelitsha -258 - 251</p> <p>Khayelitsha FCS -31 - 31</p> <p>Lingeletu-West -145 - 138</p> <p>Lwandle -8 - 6</p> <p>Harare -1195 - 1165</p> <p>Please reduce by 10%.</p>		

C. NEW MATTERS ARISING DATED 2011-11-11					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.8	Firearms - Stations with more than 100 firearms in SAPS13	Col Wiese	<p>There is 4 Stations with more than 100 firearms in SAPS13 :</p> <p>Strand 125 Harare 240 Khayelitsha 133 Macassar 116</p> <p>The Provincial Commander instructed that stations be visited. Macassar will be visited from Wednesday by Lt Col Mpumela and Provincial team. We want to assist you. There was feedback that officers don't know how to do disposals. Let us draw up a bullet point for officers to check when they receive a disposal docket :</p> <ul style="list-style-type: none"> - If gun was sent for ballistics - Check for ownership - How and where and circumstances - 521 F - Docket must be sent back to origin when case is finalized 		
C. NEW MATTERS ARISING DATED 2011-11-11					

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.9	Letsema	Col Wiese	<p>Gives totals as given by Provincial :</p> <p>Strand - 101 - 101</p> <p>Gordons Bay - 3 - 3</p> <p>Somerset West - 127 - 138</p> <p>Macassar - 9 - 9</p> <p>Khayelitsha - 122 - 190</p> <p>Lingeletu-West - 33 - 67</p> <p>Lwandle - 3 - 3</p> <p>Harare - 152 - 159.</p> <p>He went to the Provincial Office where the SAP92's have to be dropped and it was in a big pile in one side of the office, so there might be a mistake.</p> <p>Will phone the office at Provincial and request that they make sure and that maybe the Stations should fax or send a copy of the SAP92's.</p>		
4.10	703 Wanted	Col Wiese	<p>Gives totals as given by Provincial :</p> <p>Strand - 2</p> <p>Somerset West - 7</p> <p>Khayelitsha - 53</p> <p>Lingeletu-West - 6 + 1</p> <p>Lwandle - 1</p> <p>Harare - 50</p> <p>121 for the Cluster and 119 is still outstanding.</p>		
C. NEW MATTERS ARISING DATED 2011-11-11					

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PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																
4.11	War Room List	Col Wiese	<p>Gives totals as given by Provincial : <i>ub.</i></p> <table border="0"> <tr> <td>Strand</td> <td>- 10 - 9</td> </tr> <tr> <td>Gordons Bay</td> <td>- 7 - 7</td> </tr> <tr> <td>Somerset West</td> <td>- 22 - 24</td> </tr> <tr> <td>Macassar</td> <td>- 4 - 5</td> </tr> <tr> <td>Khayelitsha</td> <td>- 24 - 23</td> </tr> <tr> <td>Lingeletu-West</td> <td>- 3 - 3</td> </tr> <tr> <td>Lwandle</td> <td>- 1 - .</td> </tr> <tr> <td>Harare</td> <td>- 17 - 19.</td> </tr> </table> <p>Please ensure that all feedbacks are CC'd to this office.</p>	Strand	- 10 - 9	Gordons Bay	- 7 - 7	Somerset West	- 22 - 24	Macassar	- 4 - 5	Khayelitsha	- 24 - 23	Lingeletu-West	- 3 - 3	Lwandle	- 1 - .	Harare	- 17 - 19.		
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Lingeletu-West	- 3 - 3																				
Lwandle	- 1 - .																				
Harare	- 17 - 19.																				

48

4.12	General points:	Col Marais	<p>Received 2 Attempted Murder cases from Grootte Schuur, it seems that all people with bullet wholes need to open a case. Is it possible to find out if there is such an instruction from the Provincial Office. According to W/O Botha (the liaison officer from Grootte Schuur) there is an instruction. He is also the A1 in the docket.</p> <p>He request assistance as his office consist of only one PSA member currently and it is problematic.</p> <p>The cluster office is not in a position to assist as they do not have a surplus of PSA members available and currently they are also utilitize Ms Hougard which is not a permanent placement.</p> <p>He informs Lt Col Swart that his office can assist him with two PSA members of which he can take one.. That the member can be placed at Lingethelu West CID</p> <p>He also informs Col Wiese that he want Ms Hougard to return to his office on January 2012.</p> <p>She replay that she discuss the matter with the Cluster Commander (Maj General Ndluvo)</p> <p>At this stage there is not yet a other PSA member available to assist the cluster office.</p> <p>He discuss this with the provincial office and we can not just transferred members.</p> <p>He request that if Ms Hougard can not be placed at his Branch.</p> <p>She suggested that Col Marais and herself discuss the issue of Ms Hougard outside the meeting.</p>	Col Wiese to contact the Provincial Office regarding such an instruction	
		Lt Col Swart			
		Col Wiese			
		Col Marais			
		Col Wiese			
		Col Marais			
		Lt Col Swart			
		Col Wiese			

5.	ADJOURNMENT	COMPILATION OF MINUTES
Meeting is adjourned at 12h40.		Principal Data Typist N Hougaard

Signed _____
DATA TYPIST
N HOUGAARD.

Signed _____ COLONEL
A WIESE
DETECTIVE COORDINATOR
KHAYHELITSHA CLUSTER

KHAYELITSHA CLUSTER DETECTIVE COMMANDER MEETING ON FRIDAY, 14 DECEMBER 2011 AT KHAYELITSHA SAPS

A. PROCEDURAL

Colonel Wiese welcomes everyone attending the meeting. The meeting starts at 13h00.

1. OPENING AND WELCOMING

2. ATTENDANCE REGISTER

Colonel A Wiese	Cluster Detective Co-Ordinator
Lt Colonel N. De Beer	Branch Commander : Somerset West CID
Lt Colonel A. Tobias	Branch Commander : Harare CID
Lt Colonel F.W. Plaattjies	Branch Commander : Strand CID
Lt Colonel J.F. Nomdo	Khayelitsha CID
Captain F.H. Neumann	Lingelethu-West CID
Captain A.C. Geldenhuys	Branch Commander : Lwandle CID
Captain S.D. Vikihlale	Unit Commander : Khayelitsha FCS
Captain J. Manuel	Branch Commander : Macassar CID
Captain D. Pillay	DCCO
Warrant Officer P.J. Greeff	Branch Commander : Gordons Bay CID
N. Hougaard	Khayelitsha Detective Cluster Secretary
Colonel J.W. Marais	- Leave
Lt Colonel B.A. Swart	- Leave
Lt Colonel F. Mpumela	- Leave

2.2 ANNOUNCEMENTS

None

3. ACCEPTANCE OF THE PREVIOUS MINUTES DATED 2011-11-11

3.1 Page 7 and page 8 - wrongly typed

Acceptance - Lt Col De Beer
- Capt Geldenhuys

4.1

B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																																																												
3.1	Weekly Crime Report (par 3.2)	Col Wiese	<p>Thanks the Branches for complying with the weekly Feedback document. There is still a problem with a few branches and the format used.</p> <p>Provide overview of feedback of the previous week. This is the same feedback presented every Tuesday :</p> <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">Dockets received</td> <td style="text-align: right;">Court Successes</td> </tr> <tr> <td>Gordons Bay</td> <td style="text-align: right;">62</td> <td style="text-align: right;">19 30.64%</td> </tr> <tr> <td>Harare</td> <td style="text-align: right;">165</td> <td style="text-align: right;">67 40.60%</td> </tr> <tr> <td>Khayelitsha</td> <td style="text-align: right;">124</td> <td style="text-align: right;">65 52.4%</td> </tr> <tr> <td>Lingeletu-West</td> <td style="text-align: right;">77</td> <td style="text-align: right;">45 58.44%</td> </tr> <tr> <td>Lwandle</td> <td style="text-align: right;">55</td> <td style="text-align: right;">39 70.90%</td> </tr> <tr> <td>Macassar</td> <td style="text-align: right;">25</td> <td style="text-align: right;">13 52%</td> </tr> <tr> <td>Somerset West</td> <td style="text-align: right;">120</td> <td style="text-align: right;">42 35%</td> </tr> <tr> <td>Strand</td> <td style="text-align: right;">114</td> <td style="text-align: right;">24 21.05%</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">742</td> <td style="text-align: right;">314 42.31%</td> </tr> </table> <table border="0" style="margin-left: 40px;"> <tr> <td colspan="3">SMS BUNDLES :</td> </tr> <tr> <td>Gordons Bay</td> <td style="text-align: right;">19</td> <td></td> </tr> <tr> <td>Harare</td> <td style="text-align: right;">95</td> <td></td> </tr> <tr> <td>Khayelitsha</td> <td style="text-align: right;">170</td> <td></td> </tr> <tr> <td>Lingeletu-West</td> <td style="text-align: right;">0</td> <td></td> </tr> <tr> <td>Lwandle</td> <td style="text-align: right;">53</td> <td></td> </tr> <tr> <td>Macassar</td> <td style="text-align: right;">90</td> <td></td> </tr> <tr> <td>Somerset West</td> <td style="text-align: right;">167</td> <td></td> </tr> <tr> <td>Strand</td> <td style="text-align: right;">150</td> <td></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">744</td> <td></td> </tr> </table>		Dockets received	Court Successes	Gordons Bay	62	19 30.64%	Harare	165	67 40.60%	Khayelitsha	124	65 52.4%	Lingeletu-West	77	45 58.44%	Lwandle	55	39 70.90%	Macassar	25	13 52%	Somerset West	120	42 35%	Strand	114	24 21.05%	TOTAL	742	314 42.31%	SMS BUNDLES :			Gordons Bay	19		Harare	95		Khayelitsha	170		Lingeletu-West	0		Lwandle	53		Macassar	90		Somerset West	167		Strand	150		TOTAL	744			
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B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
3.1 cont	Weekly Crime Report (par 3.2)	Col Wiese	<p>NUMBER OF CASES PLACED ON NPIS SYSTEM</p> <p>Gordons Bay 0 Harare 37 Khayelitsha 111 Lingelethu-West 0 Lwandle 0 Macassar 0 Somerset West 53 Strand 0 TOTAL 201</p> <p>NUMBER OF SUSPECTS CONNECTED BY MEANS OF FINGERPRINTS</p> <p>Gordons Bay 0 Harare 0 Khayelitsha 18 Lingelethu-West 1 Lwandle 0 Macassar 0 Somerset West 0 Strand 0 TOTAL 19</p>		

G

B. MATTERS ARISING FROM PREVIOUS MINUTES					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
3.1 cont	Weekly Crime Report (par 3.2)	Col Wiese	<p>NUMBER OF BAIL APPLICATIONS ATTENDED</p> <p>Gordons Bay 0 Harare 2 Khayelitsha 0 Lingelethu-West 3 Lwandle 1 Macassar 3 Somerset West 6 Strand 3 TOTAL 18</p> <p>NUMBER OF AUTOPSIES ATTENDED</p> <p>Gordons Bay 1 Harare 4 Khayelitsha 10 Lingelethu-West 2 Lwandle 5 Macassar 1 Somerset West 2 Strand 0 TOTAL 25</p>	Branches to indicate the default on weekly feedback	Weekly every Monday before 14:00
		Capt Manuel	Lt Col Mekeur has taken up the problem of training needed for the SMS Bundle system.		
		Col Wiese	Im requesting that if you encounter a problem with the machine or manpower, please indicate on a e-mail.		

B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
3.2	Inquest	Col Wiese	<p>An instruction was given at the last meeting that all Inquest dockets (where motive is unknown) be brought to my office on a Monday before 12:00, the only stations complying is Lwandle, thank your Capt Geldenhuys. The General has a great concern for the high number of Inquests. For this week 9 was reported, where there was some of the Inquests have no detail, please indicate on system as soon as you have any detail.</p> <p>We have hospitals and people die, so we have to wait for the Post Mortems.</p> <p>The General also has a concern of the high number of babies dying.</p>	Commanders to ensure regular updates on CAS of Inquest	
3.3	Opening of Att Murder cases from hospitals (par 4.1)	Col Wiese	<p>In the last meeting (2011-11-11) Col Marais was asking about this matter of opening Att Murder cases from hospitals. I have followed it up and there is an instruction from Gen Japhta for the Liaison Officer of the hospital to open an Att Murder cases if a patient is in hospital with a bullet wound.</p>		
3.4	5 Most Wanted	Col Wiese	<p>Lwandle, please bring a additional wanteds and Macassar, one wanted is for a B crime, replace it with a A crime.</p>		<p>Lwandle and Macassar to bring wanteds Monday 2011-12-19</p>

F

C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1.	Festive season planning - tracing of suspects	Col Wiese	<p>Attended a meeting at 35 squadron where an instruction was given that a tracing operation will be taking place on 2011-12-15/16, you can apply for overtime. It is alarming to see that the Detectives don't get a lot of money for overtime. The General wants to see next year how many money is allocated to the CID. Ensure to nominate a member with lower rank, (Constables and Sergeants) to give them an opportunity to receive overtime. There is also a confusion regarding the Isondlo. It is a Vispol function but the tracing has been moved to the Detectives, but Vispol must work with on the tracing. When a tracing is taking place, the person at the Station responsible for the Isondlo, must take part in the operation, the feedback will then be given to Vispol. I worked on Sunday evening and there were just two other officers, it is a concern, don't just send Constables, there has to be a senior person. When a tracing is ongoing, please try to address the wanteds.</p> <p>Our Letsema docketts are very old, the people don't stay at the addresses any longer, its no use going to one address every time knowing that the person is not there anymore.</p>		
		W/O Greeff			

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C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1 cont	Festive season planning - tracing of suspects (cont)	Col Wiese	<p>Advises is to go back to the complainant and witnesses, see if they are available and if they want to proceed with the case.</p>		
		Lt Col Plaatjies	<p>There is also a problem regarding the charge sheets at the court, it needs to be looked for and if it is old dockets, there seems to be a problem looking for them.</p>		
		Col Wiese	<p>I went to Miss Van Heerden on Friday, but she is currently on leave, but as soon as she is back I will have a meeting with her.</p>		
		Capt Pillay	<p>I can suggest that you trace the suspect and then look for the complainant, the Magistrate endorses the warrant to be cancelled if a statement can be given that all attempts were made to trace the suspect and the complainant.</p>		

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C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																																				
4.2	SMS Bundles	Col Wiese	<p>The totals for the month up to this point :</p> <table border="1"> <thead> <tr> <th></th> <th>A Crimes received</th> <th>Sent</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Gordons Bay</td> <td>230</td> <td>170</td> <td>73.91%</td> </tr> <tr> <td>Harare</td> <td>496</td> <td>518</td> <td>104.43%</td> </tr> <tr> <td>Khayelitsha</td> <td>594</td> <td>651</td> <td>94.44%</td> </tr> <tr> <td>Lingeletshu-West</td> <td>337</td> <td>186</td> <td>55.19%</td> </tr> <tr> <td>Lwandle</td> <td>210</td> <td>264</td> <td>125.71%</td> </tr> <tr> <td>Macassar</td> <td>269</td> <td>106</td> <td>39.40%</td> </tr> <tr> <td>Somerset West</td> <td>474</td> <td>336</td> <td>70.88%</td> </tr> <tr> <td>Strand</td> <td>563</td> <td>80</td> <td>14.20%</td> </tr> </tbody> </table> <p>My administrative person is on leave, the person assisting is not that clued up on the system.</p> <p>FCS, please send your SAP 6 to the General.</p>		A Crimes received	Sent	Percentage	Gordons Bay	230	170	73.91%	Harare	496	518	104.43%	Khayelitsha	594	651	94.44%	Lingeletshu-West	337	186	55.19%	Lwandle	210	264	125.71%	Macassar	269	106	39.40%	Somerset West	474	336	70.88%	Strand	563	80	14.20%	The Unit Commander of FCS to ensure to forward Monthly SAP 6 to the Cluster	4 January 2012
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C. NEW MATTERS ARISING DATED 2011-12-14

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4.3	Monthly CAS Audit	Col Wiese	<p>The figures for the Cluster is as follows :</p> <table border="0"> <thead> <tr> <th></th> <th>Last month</th> <th>This month</th> </tr> </thead> <tbody> <tr> <td>C1 - dockets transferred between units - receipt o/s</td> <td></td> <td></td> </tr> <tr> <td>Strand</td> <td>- 1</td> <td>- 0</td> </tr> <tr> <td>Somerset West</td> <td>- 1</td> <td>- 0</td> </tr> <tr> <td>Khayelitsha</td> <td>- 12</td> <td>- 14</td> </tr> <tr> <td>Lingeletu-West</td> <td>- 1</td> <td>- 0</td> </tr> <tr> <td>Harare</td> <td>- 2</td> <td>- 0</td> </tr> <tr> <td>C2 - dockets assigned to I/O - receipt o/s</td> <td></td> <td></td> </tr> <tr> <td>Khayelitsha FCS</td> <td>- 2</td> <td>- 0</td> </tr> <tr> <td>C3 - dockets not yet assigned to I/O - receipt o/s</td> <td></td> <td></td> </tr> <tr> <td>Khayelitsha</td> <td>- 1</td> <td>- 0</td> </tr> <tr> <td>Harare</td> <td>- 16</td> <td>- 0</td> </tr> <tr> <td>C4 - dockets closed - filing at stations o/s</td> <td></td> <td></td> </tr> <tr> <td>Khayelitsha FCS</td> <td>- 1</td> <td>- 0</td> </tr> <tr> <td>C5 - no property information</td> <td></td> <td></td> </tr> <tr> <td>Macassar</td> <td>- 2</td> <td>- 0</td> </tr> <tr> <td>Khayelitsha FCS</td> <td>- 1</td> <td>- 2</td> </tr> <tr> <td>Lwandle</td> <td>- 1</td> <td>- 1</td> </tr> <tr> <td>Harare</td> <td>- 1</td> <td>- 1</td> </tr> <tr> <td>C6 - cases with possible duplicate complaints</td> <td></td> <td></td> </tr> <tr> <td>Khayelitsha FCS</td> <td>- 1</td> <td>- 6</td> </tr> <tr> <td>C7 - accused charged - all complaints not accepted</td> <td></td> <td></td> </tr> <tr> <td>Khayelitsha FCS</td> <td>- 3</td> <td>- 10</td> </tr> <tr> <td>Lingeletu-West</td> <td></td> <td>- 1</td> </tr> <tr> <td>C8 - dockets allocated per hand o/s</td> <td></td> <td></td> </tr> <tr> <td>Somerset West</td> <td>- 3</td> <td>- 4</td> </tr> </tbody> </table>		Last month	This month	C1 - dockets transferred between units - receipt o/s			Strand	- 1	- 0	Somerset West	- 1	- 0	Khayelitsha	- 12	- 14	Lingeletu-West	- 1	- 0	Harare	- 2	- 0	C2 - dockets assigned to I/O - receipt o/s			Khayelitsha FCS	- 2	- 0	C3 - dockets not yet assigned to I/O - receipt o/s			Khayelitsha	- 1	- 0	Harare	- 16	- 0	C4 - dockets closed - filing at stations o/s			Khayelitsha FCS	- 1	- 0	C5 - no property information			Macassar	- 2	- 0	Khayelitsha FCS	- 1	- 2	Lwandle	- 1	- 1	Harare	- 1	- 1	C6 - cases with possible duplicate complaints			Khayelitsha FCS	- 1	- 6	C7 - accused charged - all complaints not accepted			Khayelitsha FCS	- 3	- 10	Lingeletu-West		- 1	C8 - dockets allocated per hand o/s			Somerset West	- 3	- 4		
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C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																																																																																												
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C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.4	NPIS	Col Wiese	<p>The following totals have been drawn from the BI system :</p> <ul style="list-style-type: none"> Macassar - 146 Lingelethu-West - 258 Strand - 254 Gordons Bay - 55 Lwandle - 293 Harare - 151 Khayelitsha - 235 Somerset West - 125 		
		Capt Manuel	<p>The totals cannot be right, we don't have a NPIS machine and nobody is trained on it, we don't go charge suspects at other stations either.</p>		
		Col Wiese	<p>This information was obtained from BI.</p>	<p>Col Wiese to follow up reason for system error.</p>	

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C. NEW MATTERS ARISING DATED 2011-12-14					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.5	Letsema	Col Wiese	<p>Gives totals as given by Provincial :</p> <ul style="list-style-type: none"> Strand - 101 Gordons Bay - 3 Somerset West - 138 Macassar - 9 Khayelitsha - 190 Lingelethu-West - 67 Lwandle - 3 Harare - 159 <p>The total for the Cluster is still below 30%. This needs to be addressed, the only stations that are above 50% success rate, are Lingelethu-West and Lwandle.</p> <p>Our SAP92's have been taken in by hand and it still appears on the list.</p> <p>Yolande Calitz that works at the Provincial Office that works with the SAP92's are going on leave tomorrow, please ensure that the SAP92's are taken in by hand tomorrow, as there wont be anybody working with it. Request Mrs Avenant to keep it until Mrs Calitz comes back from leave.</p>		

C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.6	War Room List	Col Wiese	<p>Gives totals as given by Provincial :</p> <ul style="list-style-type: none"> Strand - 112 Gordons Bay - 34 Somerset West - 123 Macassar - 13 Khayelitsha - 27 Lingeletu-West - 45 Harare - 13 <p>Please see that there is improvement.</p> <p>We struggle to get 212 statements, I've sent my members 4 times to LCRC Somerset West.</p> <p>The local LCRC used to give a 14 day period before forwarding it to the Provincial Office, now they send it immediately.</p> <p>Send a short e-mail with your concerns that I can discuss it directly with their Commander.</p>	<p>Branch Commander to send an e-mail to Cluster before end of December 2011.</p>	<p>Before end December 2011</p>

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C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.7	Matrix	Col Wiese	<p>Thank you for bringing in the docket. Lt Col Mpumela also needs to see docket, but his criteria is different than mine. It is this office's request that you not bring docket at the end of the month, it places a lot of pressure on us. Stay with the requested due dates. We only received Somerset West's matrix for November.</p>		
		Lt Col Plaatjies	<p>Our matrix is being delayed as it is with the Station Commander for signing.</p>		
		Col Wiese	<p>I've received matrixes of October and signed on behalf of the Station Commander if there was no signature. Lt Col Plaatjies, are your informer files still at the Provincial Office?</p>		
		Lt Col Plaatjies	<p>Some of the files will be sent back, I will take a look at it as soon as it comes back.</p>		
		Col Wiese	<p>You will have to start a new file system.</p>		

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C. NEW MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.8	Court DCCO Capt Pillay	Col Wiese Capt Pillay	<p>I am going to include the DCCO's to this meeting. There is a certain feedback they are responsible for on a daily basis.</p> <p>The daily report includes the following:</p> <ul style="list-style-type: none"> - Total dockets screened at court, old and new dockets - Cases late at court (not 3 days prior to court date) - Case dockets not at court on the scheduled court date - Case enrollment declined by SPP (eg. No prima facie case) - Case provisionally withdrawn (eg. Police witness not at court) - Cases struck off court roll (eg. docket not at court) - Cases with note worthy sentences <p>The monthly return is how many dockets have photos, fingerprints and ID numbers available on suspects, a certificate is then given for a prima facie case.</p> <p>Regarding the Warrant of arrests, I have spoken to the Magistrate to cancel warrants, she mentioned it is necessary for a statement that includes all the attempts made by the IO for searching the suspect and complainant.</p> <p>Is the daily document available, I would like a copy of the document.</p> <p>I will hand a blank one over to Col Wiese tomorrow.</p>		
		Lt Col De Beer Capt Pillay			

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D. GENERAL MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.9	Dockets to be collected at Disa Court	Col Wiese	Please ensure that the dockets be collected at Disa Court.		
4.10	OPAM	Col Wiese Lt Col Tobias Col Wiese	<p>Please capture your operation on the OPAM system, the Provincial Office checks the system on Sundays at 14:00 to see who's worked on what operation. If it is not captured it does not count, it then seems that you haven't worked the operation. Operation Isondlo is closed on the system, if an Operation Isondlo tracing is done, capture it under Festive Season.</p> <p>We have problems regarding that, we give our operations to be captured by the MIO, and if we check it, it is not done. We are not registered on the BI system, so we rely on the MIO to capture our operations on the BI system.</p> <p>I will invite Lt Col Veldsman to the next meeting that she can explain what the duties of the MIO's are at the station. But the capturing of operations on OPAM is their responsibility.</p>		
4.11	Murder - victims unknown	Col Wiese	There is a weekly regarding the Murders where the victims are unknown, please update the information as soon as you have the detail. The motives are also checked, please also update the motives as soon as it is known.		

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D. GENERAL MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.12	Man power	W/O Greeff	<p>I only have 3 members, currently I have 101 complaints coming in against the members and I feel it is unfair. Small things are being skipped. We have 250 dockets that is without an owner, it includes court dockets and investigation dockets. Im afraid of what will happen if an inspection is conducted at the station. Im just doing BF's. I feel that something must be done. The Station Commander knows about the problem and she said that I should mention it in this meeting. And Gordons Bay is growing.</p> <p>Please put this in writing, attach your rag and let the Station Commander sign it.</p> <p>Can I suggest that he sign the letter and that a place be left open for the Station Commander to comment on the letter.</p> <p>Sign the letter and leave space for the Station Commander to sign. I will look into the issue of Student Constables, some must be allocated to the CID's.</p> <p>I know there is a Warrant Officer on his way, but that is happening for the last 6 months.</p>		

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D. GENERAL MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.12c ont	Man power (cont)	Col Wiese Capt Neumann Col Wiese	<p>Please bring the transfer to me so that I can find out what is going on with the transfer.</p> <p>Is there anything we can do to help?</p> <p>The General is the only person that can temporarily transfer people. We can make a duty roster for one Officer to assist with the closing of dockets. How do you feel about it?</p> <p>Everyone is keen on helping W/O Greeff. Officers nominate voluntarily</p> <p>On Wednesday at 10:00 the following Officers will meet at Gordons Bay for assisting in closing of dockets : Capt Neumann, Lt Col De Beer, Lt Col Tobias, Capt Geldenhuys, Lt Col Plaatjies, Lt Col Swart, Lt Col Nomdo and myself.</p>		
4.13	Leave	Col Wiese	Commander to please inform our office when you are off and who will be acting in the post.	Inform Cluster Office when Commander is on leave	
4.14	Cellphones	Col Wiese	I cannot find certain Commanders ever on their cellphone, it is a state phone so please answer, I don't phone for nothing, there is a reason for the call made.	All official phones to be answered	
4.15	Decision Dockets	Capt Pillay	No more decision dockets are accepted at court.		

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D. GENERAL MATTERS ARISING DATED 2011-12-14

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.16	Assistance in office	Capt Neumann Lt Col Nomdo	Im referring to the previous meeting where a request was made by Lt Col Swart for the assistance of a PSA member. I would like to find out if the matter has been discussed or if the person is still going to help. I know that Col Marais has spoken to the member and that she is going for an operation. But Col Marais is back tomorrow, I will discuss it with him.	Matter to be discussed between Khayelitsha CID and Lingelethu-West CID	

5.	ADJOURNMENT	COMPILATION OF MINUTES
	Meeting is adjourned at 14h20.	Principal Data Typist N Hougaard

Signed _____
**DATA TYPIST
 N HOUGAARD.**

Signed _____ **COLONEL**
A WIESE
DETECTIVE COORDINATOR
KHAYELITSHA CLUSTER

KHAYELITSHA CLUSTER DELINQUENT COMMANDER MEETING ON THURSDAY, 2 FEBRUARY 2012 KHAYELITSHA SAPS

A. PROCEDURAL

1. OPENING AND WELCOMING

Colonel Wiese welcomes everyone attending the meeting. The meeting starts at 10h00.

2. ATTENDANCE REGISTER

Colonel A Wiese

Lt Colonel F. Mpumela

Detective Member : Khayelitsha Cluster

Lt Colonel B.A. Swart

Branch Commander : Lingeletlu-West CID

Lt Colonel J.F. Nomdo

Khayelitsha CID

Captain A.K. Mfene

Somerset West CID

Captain P. Beresford

Strand CID

Captain A.C. Geldenhuys

Branch Commander : Lwandle CID

Captain C.A. Van Dyk

Harare CID

Captain C.R. Appollis

DCCO Somerset West

Captain D. Pillay

DCCO Khayelitsha

Warrant Officer P.J. Greeff

Branch Commander : Gordons Bay CID

Warrant Officer G. Louw

Khayelitsha FCS

N. Hougaard

Khayelitsha Detective Cluster Secretary

2.1 APOLOGIES

Colonel J.W. Marais - SCCF Meeting.

Lt Colonel N. De Beer - Departmental Hearing

Lt Colonel F.W. Platjies - Leave

Captain Van Der Westhuizen - Departmental Hearing

Captain S.D. Vinklabla - Off sick

Macassar CID - No apologies received

2.2 ANNOUNCEMENTS

1. Cluster Commander is off sick, Brigadier K.N. Modishana is acting Cluster Commander, his contact number 082 778 2868 e-mail address : ModishanaN@saps.org.za
2. Colonel Wiese will be on leave, Lt Colonel Mpumela will be acting Cluster Commander, his contact number 073 438 9503.

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3. ACCEPTANCE OF THE PREVIOUS MINUTES DATED 2011.12.14

3.1 Acceptance - Lt Col Nomdo

B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1	OPAM (par 4.10)	Col Wiese	There was a query from Lt Col Tobias that they have problem regarding the capturing the operations on the BI System, it is handed to their MIO and if they check the system, it has not been done. None of their members are registered on the BI System, they rely on the MIO to assist them with the registering of operations on the system. Lt Col Veldsman was invited to give key responsibilities of the MIO.		
B. MATTERS ARISING FROM PREVIOUS MINUTES					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1 (cont)	OPAM (par 4.10) (cont)	Lt Col Veldsman cont	The Branch commander to be aware that when training is provided that feedback form with all necessary information such as Suspect details, Station and CAS number, SAP 14 no and resources must be provided. A complete tracing operation feedback must be brought along when, so that each person can do it on his/her own when in-service training takes place. HRM should be informed afterwards of training to update records of members.		
4.2	Most Wanted (par 3.4)	Col Wiese	Lwandle and Macassar to still provide this office with additional wanteds.	Macassar still to provide	Lwandle to bring wanteds 2012-02-03
4.3	Monthly SAP 6 (par 4.2)	Col Wiese	FCS is reminded that their SAP6 needs to be forwarded to this office. The General wants the production from FCS monthly.	The Unit Commander to forward Monthly SAP6 to the Cluster	
4.4	War Room List (par 4.6)	Col Wiese	There was a concern regarding the 212 Statements by Lt Col De Beer and Capt Manuel. A short e-mail was requested and we have not received anything from the stations.	E-mail from Somerset West and Macassar outstanding	Thursday 2012-02-07
4.5	Leave (par 4.13)	Col Wiese Lt Col Swart	We requested that you inform this office if you are on leave and provide this office with the person who will be acting. Can we provide our leave plan?		Leave plans of Commanders to be e-mailed to Cluster office by 2012-02-03

C. NEW MATTERS ARISING DATED 2012-02-02																	
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE												
5.1	Inquest updates	Col Wiese	<p>This is the product that is produced every week to the General. Please look at the amount of unknown information. As soon as details are available it must be updated on the CAS. Details of decease and circumstances of death ect.</p> <p>Strand CAS 880/01/2010 was changed to an Attempted Murder but it was a Murder. The docket was</p>														
5.2	Weekly production	Col Wiese	<p>Discuss the weekly production of the branches:</p> <table border="1"> <thead> <tr> <th></th> <th>Dockets Received</th> <th>Court</th> <th>Successes</th> </tr> </thead> <tbody> <tr> <td>Gordons Bay</td> <td>59</td> <td>15</td> <td>25.42%</td> </tr> <tr> <td>Harare</td> <td>135</td> <td>70</td> <td>51.85</td> </tr> </tbody> </table>		Dockets Received	Court	Successes	Gordons Bay	59	15	25.42%	Harare	135	70	51.85	The production of Gordons Bay, Strand and Somerset West needs to improve	
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C. NEW MATTERS ARISING DATED 2012-02-02																	
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61

C. NEW MATTERS ARISING DATED 2012-02-02

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C. NEW MATTERS ARISING DATED 2012-02-02

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE												
5.4	Monthly CAS Audit	Col Wiese	<p>The figures for the Cluster is as follows :</p> <table border="1"> <thead> <tr> <th></th> <th>Last month</th> <th>This month</th> </tr> </thead> <tbody> <tr> <td>C1 - dockets transferred between units - receipt o/s</td> <td>-0</td> <td>-2</td> </tr> <tr> <td>Somerset West</td> <td>-0</td> <td>-2</td> </tr> <tr> <td>C2 - dockets assigned to I/O - receipt o/s</td> <td></td> <td></td> </tr> </tbody> </table>		Last month	This month	C1 - dockets transferred between units - receipt o/s	-0	-2	Somerset West	-0	-2	C2 - dockets assigned to I/O - receipt o/s				
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C. NEW MATTERS ARISING DATED 2012-02-02

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C. NEW MATTERS ARISING DATED 2012-02-02																									
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																				
5.4 (cont)	Monthly CAS Audit (cont)	Col Wiese	There was an e-mail for all Branches to give their critical needs. It needs to be forwarded, take a look on your RAG on how many members you have been granted and then forward your needs.	Critical needs to be forwarded by Branch Commanders																					
5.5	NPS	Col Wiese	<p>Gives totals as given by Provincial :-</p> <p>Gordons Bay - 0%</p> <p>Harare - 11.39%</p> <p>Khayelitsha - 35.73%</p> <p>Lingelethu-West - 0%</p> <p>Lwandle - 0%</p>																						
5.6	War Room list 1-43	Col Wiese	<p>Gives totals as given by Provincial :-</p> <table border="1"> <thead> <tr> <th></th> <th>RECEIVED</th> <th>ADDRESSED</th> <th>OUTSTANDING</th> </tr> </thead> <tbody> <tr> <td>Gordons Bay</td> <td>- 41</td> <td>- 35</td> <td>- 6</td> </tr> <tr> <td>Harare</td> <td>- 54</td> <td>- 35</td> <td>- 19</td> </tr> <tr> <td>Khayelitsha</td> <td>- 50</td> <td>- 28</td> <td>- 22</td> </tr> <tr> <td>Lingelethu-West</td> <td>- 48</td> <td>- 45</td> <td>- 3</td> </tr> </tbody> </table>		RECEIVED	ADDRESSED	OUTSTANDING	Gordons Bay	- 41	- 35	- 6	Harare	- 54	- 35	- 19	Khayelitsha	- 50	- 28	- 22	Lingelethu-West	- 48	- 45	- 3		
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C. NEW MATTERS ARISING DATED 2012-02-02					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
5.7	Letsema	Col Wiese	<p>Gives totals outstanding as given by Provincial :-</p> <p>Gordons Bay - 35</p> <p>Harare - 941</p>		
5.8	E-Docket	Col Wiese	<p>Gives totals as given by Provincial :-</p> <p>Khayelitsha - 53.43%</p> <p>Lingelethu-West - 3.13%</p>		

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C. NEW MATTERS ARISING DATED 2012-02-02

PAR	ITEM	SPEAKER	CONTENT	OUTCOME/TASKING	DUE DATE
5.9	Matrix	Col Wise	Branches which did not forward all the necessary parts of the Matrix making it very difficult for this office. We are already behind for December 2011, it's a chain reaction. Our feedbacks cannot be done if your Matrix is outstanding. An e-mail was sent to your office this morning with what is still outstanding and it is as follows : Station to Cluster : Harare, Lwandle, Somerset West, Strand Det 1A : Lingeletshu-West, Khayelitsha, Macassar Det 1B : Somerset West Det 1C : Khayelitsha, Somerset West Det 2A : Lingeletshu-West, Macassar		

C. NEW MATTERS ARISING DATED 2012-02-02

PAR	ITEM	SPEAKER	CONTENT	OUTCOME/TASKING	DUE DATE
5.10	Deployments	Lt Col Mpunela	Im responsible for the Deployments of the Detectives. There is a cut-off time at 08:45 every morning, please send your e-mails to the OPS room. Indicate who is on standby till the next morning, it is also necessary to e-mail the deployments after 16:00.		
5.11	Court DCCO	Capt Pillay Capt Van Dyk	The court has a problem with the LAB reports outstanding. If its one stop dagga -J534 the person. There is a lot of technical issues, there has to be a 212 operation. While busy with the operation, take photos, take a statement from someone issuing liquor and open a docket.		

D. GENERAL MATTERS ARISING DATED 2012-02-02

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PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
6.1	Man power	Lt Col Swart	I have 2 admin members that have not been trained on any system, everything that is done has to be double checked. I go in early to do the CAS functions. One lady passed away and one lady is working in the CSC due to promotion.		
6.2	Vehicles	Lt Col Swart	I have 16 vehicles, 5 is boarded, 6 is in the garage. There is not enough vehicles for the members to their investigation.		
6.3	New Case flow document	Lt Col Swart	This document is a long document. We are not sure how to do it and what should we do. Court ready has a time delay.		
D. GENERAL MATTERS ARISING DATED 2012-02-02					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
6.3	SAP 496	Capt Beresford	Our station was visited by Brigadier Modishana. He had a query that we 496 suspects with Tik. Our court does not put Tik cases on the court roll, we SAP 496 our suspects. If we do send them to court, the court insist that we release the suspects.		
6.4	Assistance in office	Col Wiese	During Dec 2011 inspection was done at Gordons Bay CID to assist them. The Next CID branch will be Macassar CID on 2012-02-24 at 10:00. Please forward your names to this office, that an e-mail can be forwarded to your	Branch Commanders to forward name list of offices	2012-02-09

7.	ADJOURNMENT	COMPIATION OF MINUTES
	Meeting is adjourned at 13h30.	Principal Data Typist N Hougaard

Signed _____

DATA TYPYST
N HOUGAARD.

Signed _____ COLONEL

A WIESE
DETECTIVE COORDINATOR
KHAYHELITSHA CLUSTER

KHAYELITSHA CLUSTER DETECTIVE COMMANDER MEETING ON TUESDAY, 12 JUNE 2012 AT KHAYELITSHA SAPS

A. PROCEDURAL

1. OPENING AND WELCOMING

Colonel Wiese welcomes everyone attending the meeting. The meeting starts at 10h00.

2. ATTENDANCE REGISTER

Colonel A Wiese
Cluster Detective Co-Ordinator

Colonel J.W. Marais
Branch Commander : Khayelitsha CID

Lt Colonel F. Mpumela
Detective Member : Khayelitsha Cluster

Lt Colonel B.A. Swart
Branch Commander : Lingeletshu-West CID

Lt Colonel N. De Beer
Branch Commander : Somerset West CID

Lt Colonel F.W. Plaatjies
Branch Commander : Strand CID

Lt Colonel A. Tobias
Branch Commander : Harare CID

Colonel Mtamo
Legal Services

Captain J. Manuel
Branch Commander : Macassar CID

Captain A.C. Geldenhuys
Branch Commander : Lwandle CID

N. Hougaard
Khayelitsha Detective Branch

Warrant Officer Greeff
Leave

2.2 ANNOUNCEMENTS

1. Lt Colonel Mpumela to assist Gordons Bay while W/O Greeff is on leave. He reports at Gordons Bay on Mondays, Wednesdays and Fridays.

3. ACCEPTANCE OF THE PREVIOUS MINUTES DATED 2012-02-02

3.1 Acceptance - Lt Col Mpumela
Capt Geldenhuys

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B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.1	Man power (par 6.1)	Lt Col Swart Col Wiese Lt Col Swart Col Wiese Lt Col Swart	<p>A report was sent to your office and Provincial Office regarding our shortage of admin personnel. We have not received any feedback from both the offices.</p> <p>We have received the inspection report from Provincial Office of your office. According to the report it says that you have 3 admin personnel.</p> <p>No, it says that I need a Data Typist. I have 2 Admin Clerks and the function of an Admin Clerk and Data Typist is different.</p> <p>I refer to the inspection report, par 4. It says that you have 2 Admin Clerks and you're supposed to have 1, your supposed to have 1 Data Typist and have 0.</p> <p>I suggest that you write a letter to Col Dalton's office regarding the post.</p> <p>I have done that and they have not responded.</p>	Col Wiese to contact Col Dalton regarding the post	
4.2	Vehicles (par 6.2)	Col Wiese Lt Col Swart Col Wiese	<p>I spoke to Col Muisenheimer and according to the system you have enough vehicles, even if the vehicle was boarded, it shows on the system.</p> <p>According to the inspection report is says that I have 11 vehicles.</p> <p>15 is granted, there is a shortage of 7 vehicles. This is the baseline we can use when requesting vehicles. Col Muisenheimer cant do anything, it is the Supply Chain that needs to complete all documents at the Stations. They are still busy allocating vehicles, Strand court also needs a vehicle.</p>	Col Wiese to make appointment with Col Muisenheimer with Lt Col Swart	

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B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
4.3	New Case flow document (par 6.3)	Col Wiese Capt Manuels Lt Col Tobias	I discussed this issue with Col Beneke but the status is the same. You can get the totals on the BI at the end of the month. He attended a meeting where Gen Mathope mentioned that there are a lot of dockets in the court ready column, but how many is really court ready? If the SAP69 is not in the docket, it is not court ready. We all are experiencing the same problem.		
4.5	War Room List (par 4.4) 212 statements	Lt Col De Beer	It has been rectified, a meeting was held and it is now dealt with.		L.wandle to bring wanted 2012-02-03

C. NEW MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE																																								
5.1	Weekly production	Col Wiese	<p>Discuss the weekly production of the branches :</p> <table border="1"> <thead> <tr> <th></th> <th>Dockets Received</th> <th>Court</th> <th>Successes</th> </tr> </thead> <tbody> <tr> <td>Gordons Bay</td> <td>45</td> <td>16</td> <td>35.5%</td> </tr> <tr> <td>Harare</td> <td>88</td> <td>41</td> <td>46.5%</td> </tr> <tr> <td>Khayelitsha</td> <td>128</td> <td>52</td> <td>40.6%</td> </tr> <tr> <td>Lingelethu-West</td> <td>64</td> <td>33</td> <td>48.43%</td> </tr> <tr> <td>Lwandle</td> <td>36</td> <td>24</td> <td>66.6%</td> </tr> <tr> <td>Macassar</td> <td>63</td> <td>16</td> <td>25.3%</td> </tr> <tr> <td>Somerset West</td> <td>89</td> <td>36</td> <td>40.4%</td> </tr> <tr> <td>Strand</td> <td>124</td> <td>45</td> <td>36.2%</td> </tr> <tr> <td>TOTAL</td> <td>637</td> <td>263</td> <td>41.28%</td> </tr> </tbody> </table> <p>There is still a concern regarding the Inquests. We need to hand in a weekly document with the Inquests for the week and we are queried about the deceased detail, it needs to be updated on CAS as soon as you have the particulars and also the cause of death.</p> <p>I also would like to thank all the Branch Commanders, I do receive your feedbacks on time.</p>		Dockets Received	Court	Successes	Gordons Bay	45	16	35.5%	Harare	88	41	46.5%	Khayelitsha	128	52	40.6%	Lingelethu-West	64	33	48.43%	Lwandle	36	24	66.6%	Macassar	63	16	25.3%	Somerset West	89	36	40.4%	Strand	124	45	36.2%	TOTAL	637	263	41.28%	The production of Gordons Bay and Macassar needs to improve	
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C. NEW MATTERS ARISING DATED 2012-06-12

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C. NEW MATTERS ARISING DATED 2012-06-12			
PAR	ITEM	SPEAKER	DUE DATE
5.1 (cont)	Weekly production (cont)	Col Wiese (cont)	
		<p>NUMBER OF BAIL APPLICATIONS ATTENDED</p> <p>Gordons Bay 1 (1 SUCCESSFUL)</p> <p>Harare 0</p> <p>Khayelitsha 2 (2 SUCCESSFUL)</p> <p>Lingelethu-West 2 (1 SUCCESSFUL)</p> <p>Lwandle 1 (1 SUCCESSFUL)</p> <p>Macassar 0</p> <p>Somerset West 1 (1 SUCCESSFUL)</p> <p>Strand 1 (1 SUCCESSFUL)</p> <p>TOTAL 8 (7 SUCCESSFUL)</p>	
		<p>NUMBER OF AUTOPSIES ATTENDED</p> <p>Gordons Bay 0</p> <p>Harare 3</p> <p>Khayelitsha 8</p> <p>Lingelethu-West 2</p> <p>Lwandle 1</p> <p>Macassar 1</p> <p>Somerset West 1</p> <p>Strand 0</p> <p>TOTAL 16</p>	

C. NEW MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
5.2 (cont)	Weekly production (cont)	Col Wiese (cont)	<p>Total operations</p> <p>Gordons Bay 1</p> <p>Harare 1</p> <p>Khayelitsha 1</p> <p>Lingelethu-West 1</p> <p>Lwandle 1</p> <p>Macassar 1</p> <p>Somerset West 1</p> <p>Strand 1</p> <p>TOTAL 8</p> <p>Arrests</p> <p>2</p> <p>8</p> <p>1</p> <p>0</p> <p>6</p> <p>15</p> <p>12</p> <p>7</p> <p>63</p> <p>Our feedback was amended.</p> <p>Forward the amended list to our office as well.</p>		
		Col Marais			
		Col Wiese			

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C. NEW MATTERS ARISING DATED 2012-06-12					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
5.3	Monthly CAS Audit	Col Wiese	<p>The figures for the Cluster is as follows :</p> <p>C1 - dockets transferred between units - receipt o/s Strand - 1 Gordons Bay - 2 Somerset West - 2 Macassar - 1</p> <p>C2 - dockets assigned to I/O - receipt o/s - 0</p> <p>C3 - dockets not yet assigned to I/O - receipt o/s - 0</p> <p>C4 - dockets closed - filing at stations o/s Lingeletshu-West - 6</p> <p>C5 - no property information Macassar - 1 Khayelitsha FCS - 2</p> <p>C6 - cases with possible duplicate complaints - 0</p> <p>C7 - accused charged - all complaints not accepted Khayelitsha FCS - 5 - 1</p> <p>C8 - dockets allocated per hand o/s - 0</p> <p>C9 - dockets allocated per post o/s Strand - 1 Gordons Bay - 1 Macassar - 1</p> <p>C14 - 76s sent o/s - active dockets Somerset West - 5 Macassar - 14 Khayelitsha - 7 Khayelitsha FCS - 24 Lingeletshu-West - 6 Harare - 1</p>		

C. NEW MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
5.3 (cont)	Monthly CAS Audit (cont)	Col Wiese (cont)	<p>C17 - 76s sent o/s - inactive dockets</p> <ul style="list-style-type: none"> Strand - 144 Gordons Bay - 319 Somerset West - 547 Macassar - 893 Khayelitsha - 211 Khayelitsha FCS - 25 Lingeletu-West - 123 Lwandle - 2 Harare - 989 <p>The figures have changed dramatically. Thank you for all the hard work.</p>		
5.4	Function 13.1	Col Wiese	<p>The last two months were used (April and May) Khayelitsha – showed a deduction to cases to court</p>		
		Col Marais	Our biggest contributor was Street Robberies.		
		Col Wiese	Macassar – decrease in cases to court. Please focus on column 7. What is the reason for column 7.		
		Capt Manuel	The suspects are known, tracing still needs to be conducted. Tracing was conducted but no arrests were made.		
		Col Wiese	Harare – column 7 is high.		
		Lt Col Tobias	We have a lot of House Robberies and Rapes and where 205's are outstanding.		
		Col Wiese	Is the 205's outstanding is a problem for all the Branch Commanders. I will ask the Col from Disa Court to attend the next meeting.	Branch Commanders to give case numbers where 205's are outstanding.	2012-06-22

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C. NEW MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
5.4 (cont)	Function 13.1 (cont)	Col Wiese	Gordons Bay – they have worked hard and they are currently under administration. Cases to court is still a problem.	Critical needs to be forwarded by Branch Commanders	
		Lt Col Plaattjies	Somerset West – your crime office is a problem. But thank you for the hard work.		
		Col Wiese	Strand – your Undetected rate is high, why?		
		Capt Geldenhuys	Our crime is mostly property related.		
			Lwandle – you CAS has no defects, everything is 100%. Thank you. There is a little decrease, why?		
5.5	Eupolsa	Col Wiese	It is mostly street robberies, and suspects are unknown.		
		Lt Col Tobias	I have drawn March 2012 and April 2012. I attended a meeting with Lt Col Tobias at Gen Molo's office. Harare has moved from a 2 star to a 3 star. Thank you.		
		Col Wiese	The PC's office requested dockets from our station and it was outstanding on CAS, I went to collect them and therefore the CAS faults are clear.		
		Lt Col De Beer	It's a problem when dockets are requested from the PC's office.		
		Col Marais	I don't give them dockets anymore.		
			I make copies of the dockets and give them the copy. War Room has requested dockets and the dockets can not be found.		

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C. NEW MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME/ TASKING	DUE DATE																														
5.6	SMS Bundles	Col Wiese	<p>The totals for May 2012 :-</p> <table border="1"> <tr> <td></td> <td>Sent</td> </tr> <tr> <td>Gordons Bay</td> <td>89</td> </tr> <tr> <td>Harare</td> <td>700</td> </tr> <tr> <td>Khayelitsha</td> <td>808</td> </tr> <tr> <td>Lingelethu-West</td> <td>220</td> </tr> <tr> <td>Lwandle</td> <td>223</td> </tr> <tr> <td>Macassar</td> <td>133</td> </tr> <tr> <td>Somerset West</td> <td>573</td> </tr> <tr> <td>Strand</td> <td>427</td> </tr> </table> <p>Gordons Bay needs to improve, I know the lady was on leave.</p> <p>I would like to include Lingelethu-West and Harare. Social Justice complained that they don't get feedback regarding their cases, but this is proof that they indeed get feedback.</p>		Sent	Gordons Bay	89	Harare	700	Khayelitsha	808	Lingelethu-West	220	Lwandle	223	Macassar	133	Somerset West	573	Strand	427														
	Sent																																		
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Lingelethu-West	220																																		
Lwandle	223																																		
Macassar	133																																		
Somerset West	573																																		
Strand	427																																		
5.7	Letsema	Col Wiese	<p>Gives totals outstanding as given by Provincial :-</p> <table border="1"> <tr> <td></td> <td>Original total Outstanding</td> </tr> <tr> <td>Gordons Bay</td> <td>38</td> </tr> <tr> <td>Harare</td> <td>29</td> </tr> <tr> <td>Khayelitsha</td> <td>1101</td> </tr> <tr> <td>Lingelethu-West</td> <td>865</td> </tr> <tr> <td>Lwandle</td> <td>124</td> </tr> <tr> <td>Macassar</td> <td>43</td> </tr> <tr> <td>Somerset West</td> <td>5</td> </tr> <tr> <td>Strand</td> <td>2</td> </tr> <tr> <td></td> <td>33</td> </tr> <tr> <td></td> <td>23</td> </tr> <tr> <td></td> <td>490</td> </tr> <tr> <td></td> <td>314</td> </tr> <tr> <td></td> <td>268</td> </tr> <tr> <td></td> <td>132</td> </tr> </table> <p>Lt Col Mpumela, have a look and see if there is dockets you can take to the Prosecutors.</p> <p>A lot of our dockets were discussed with the Prosecutor.</p> <p>What do we do if a suspect has already pleaded? We request that your office assist us in this matter.</p> <p>I think we should take the lesser serious cases and discuss them before taking the Murders etc.</p>		Original total Outstanding	Gordons Bay	38	Harare	29	Khayelitsha	1101	Lingelethu-West	865	Lwandle	124	Macassar	43	Somerset West	5	Strand	2		33		23		490		314		268		132		
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C. NEW MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME/ TASKING	DUE DATE																																				
5.7 cont	Letsema (cont.)	Lt Col Swart Col Wiese	We purified our list, see who's in prison, Morpho Touch operation also helped and Capt Pillay helped us a lot. Please update list if it differs.																																						
5.8	War Room list 1-43	Col Wiese	Gives totals as given by Provincial :- <table border="0"> <tr> <td></td> <td>RECEIVED</td> <td>ADDRESSED</td> <td>OUTSTANDING</td> </tr> <tr> <td>Gordons Bay</td> <td>- 44</td> <td>- 41</td> <td>- 3</td> </tr> <tr> <td>Harare</td> <td>- 66</td> <td>- 39</td> <td>- 27</td> </tr> <tr> <td>Khayelitsha</td> <td>- 62</td> <td>- 33</td> <td>- 29</td> </tr> <tr> <td>Lingelethu-West</td> <td>- 51</td> <td>- 45</td> <td>- 6</td> </tr> <tr> <td>Macassar</td> <td>- 22</td> <td>- 14</td> <td>- 8</td> </tr> <tr> <td>Somerset West</td> <td>- 163</td> <td>- 135</td> <td>- 28</td> </tr> <tr> <td>Strand</td> <td>- 137</td> <td>- 121</td> <td>- 16</td> </tr> <tr> <td>TOTAL</td> <td>560</td> <td>442</td> <td>118</td> </tr> </table> Please update list if it differs.		RECEIVED	ADDRESSED	OUTSTANDING	Gordons Bay	- 44	- 41	- 3	Harare	- 66	- 39	- 27	Khayelitsha	- 62	- 33	- 29	Lingelethu-West	- 51	- 45	- 6	Macassar	- 22	- 14	- 8	Somerset West	- 163	- 135	- 28	Strand	- 137	- 121	- 16	TOTAL	560	442	118		
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Somerset West	- 163	- 135	- 28																																						
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5.9	NPS	Col Wiese Capt Manuel Lt Col Tobias Col Marais Lt Col De Beer	Gives totals as given by Provincial :- <table border="0"> <tr> <td>Gordons Bay</td> <td>- 0%</td> </tr> <tr> <td>Harare</td> <td>- 0.22%</td> </tr> <tr> <td>Khayelitsha</td> <td>- 7.94%</td> </tr> <tr> <td>Lingelethu-West</td> <td>- 0%</td> </tr> <tr> <td>Lwandle</td> <td>- 0%</td> </tr> <tr> <td>Macassar</td> <td>- 0%</td> </tr> <tr> <td>Somerset West</td> <td>- 28.72%</td> </tr> <tr> <td>Strand</td> <td>- 14.89%</td> </tr> </table> Macassar, there is nothing going on there, people are registered. A name list was sent, a W/O will be registered. We have about 8 reference numbers for booking the fault. It is still not working. Our camera is faulty. We have a cell guard of Uniform Branch assisting us.	Gordons Bay	- 0%	Harare	- 0.22%	Khayelitsha	- 7.94%	Lingelethu-West	- 0%	Lwandle	- 0%	Macassar	- 0%	Somerset West	- 28.72%	Strand	- 14.89%																						
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C. NEW MATTERS ARISING DATED 2012-06-12					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
5.10	Matrix	Col Wiese	<p>Our office is busy purifying the Matrix documents and you'll receive e-mails if there are anything still outstanding. On the 26th May 2012 at 11:54 the first e-mail was sent to your offices for the dockets we need regarding the Matrix, on the 5th June 2012, the same e-mail was forwarded. The dockets were due at our office on 2012-06-08, by yesterday 2012-06-11 we have not received any dockets. We are behind 4 days and you're putting us under pressure. Gordons Bay, Harare and Khayelitsha, please bring the dockets.</p> <p>You request 8 Inquest dockets, we don't have so many Inquests, can we re-send them?</p> <p>Yes, you can, it is inspected of us to do a total of dockets per month and Lt Col Mpumela and I have different categories.</p>		
5.11	Cluster Detective Position	Col Wiese	<p>I have saved the good news for last. I don't focus on Crime Prevention or CSC. Previously Khayelitsha Cluster started on 20 in the Province, in April we stood on 15 for the Province, only for the Detectives.</p> <ul style="list-style-type: none"> Lwandle - 68% Macassar - 66% Gordons Bay - 60% Khayelitsha - 60% Somerset West - 59% Lingeletu-West - 58% Strand - 57% Harare - 50% <p>This is where Harare moved to a 3 star. Thank you for the hard work. We have moved up to 15 in the Province</p>		

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D. GENERAL MATTERS ARISING DATED 2012-06-12

PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
6.1	Project	Col Wiese Lt Col Plaatjies Col Wiese Col Marais	<p>We have a project at the moment with Lingeletu-West. Its going to role out to the Province. We have a workshop regarding search and seizure, 252 A. Prosecutors will talk about statement taking. Lt Col Plaatjies, is it successful?</p> <p>Yes it is working. The members are assisting the Vispol members with the statement taking.</p> <p>I will start communicating with the Prosecutors from Khayelitsha to start the process in Khayelitsha.</p> <p>That would help, our statement taking is not good.</p>		2012-02-06
6.2	Strategic Planning	Col Wiese Col Wiese	<p>We had a Strategic Planning in Strand and I've received positive reaction regarding that. How does the floor feel about we do it again and do we include all the officers again?</p> <p>All Branch Commanders agree.</p> <p>I'll get permission and communicate the dates</p>		
6.3	Detaining of suspects	Col Mtamo Col Wiese	<p>I would like to mention that if you arrest a person today, you have 48 hrs to do what is necessary. Some Prosecutors are refusing to take dockets if the suspect is not taken immediately. Take the docket when the investigation is done. Don't let Prosecutors make terms, Commanders, stand up for the members.</p> <p>We had a general discussion regarding Operation Letsema where a warrant of arrest is issued to a suspect who has pleaded and found guilty. Witnesses don't want to continue or complainants can't be found. What can we do to non serious cases?</p>		

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D. GENERAL MATTERS ARISING DATED 2012-06-12					
PAR	ITEM	SPEAKER	CONTENT	OUTCOME / TASKING	DUE DATE
6.3 (cont.)	Detaining of suspects (cont.)	Col Mtamo	Unfortunately nothing can be done to such a docket, the suspect needs to appear before the Magistrate. There is a timeframe for cases. I will discuss this topic at the meeting we have on Thursday.		

7	ADJOURNMENT	COMPILATION OF MINUTES
	Meeting is adjourned at 11h50.	Principal Data Typist N Hougaard

Signed _____
 DATA TYPIST
 N HOUGAARD.

Signed _____ COLONEL
 A WIESE
 DETECTIVE COORDINATOR
 KHAYHELITSHA CLUSTER

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KHAYELITSHA CLUSTER DETECTIVE COMMANDER MEETING ON FRIDAY, 5 OCTOBER 2012 AT SOMERSET WEST LECTURE ROOM

A. PROCEDURAL

1.	OPENING AND WELCOMING	Colonel Wiese welcomes everyone attending the meeting. The meeting starts at 09h00.	
2.	ATTENDANCE REGISTER	Colonel A Wiese	Cluster Detective Co-Ordinator
		Lt Colonel N. De Beer	Branch Commander : Somerset West CID
		Lt Colonel A. Tobias	Branch Commander : Harare CID
		Lt Colonel F.W. Plaatjies	Branch Commander : Strand CID
		Lt Colonel J.F. Nomdo	Khayelitsha CID
		Captain F.H. Neumann	Lingelethu-West CID
		Captain A.C. Geldenhuys	Branch Commander : Lwandle CID
		Captain S.D. Vikilahle	Unit Commander : Khayelitsha FCS
		Captain J. Manuel	Branch Commander : Macassar CID
		Captain D. Pillay	DCCO
		Warrant Officer P.J. Greeff	Branch Commander : Gordons Bay CID

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2.1	<p>Colonel J.W. Marais - Leave</p> <p>Lt Col Swart - leave</p> <p>Lt Col Plaatjie - will be few minutes late</p> <p>Lt Colonel De Beer - sickleave</p>
2.2	<p>TRT - Capt Vd Heever will attend the meeting to work on the working relationship/methology to work better together to understand one another. They submit more informers claims than detectives. You can give them taskings, Col Wiese mentioned that TRT most complaints against members. TRT Khayelitsha received less complaints than detectives within the cluster. TRT will give a overview and cell to provide and normal working methology to enhance and utilize TRT More</p> <p>Capt VdHever 0824698075 . If any request to be given to go through capt Vd Hever in order not to be messed around. The problem encounter is not utilized optimized by the members in the cluster, the priority is Khayelitsha and Harare. The Cid received information on High priority cases, no the detectives will involve TRT and then some times is to late. We love to be there with the initial request to do follow up on addresses of suspects. The TRT are sometimes involve to late</p> <p>Sgt Ellis - most of the time we will go to the CID and then no information is provided but a week later the detectives will come to the tRT and ask for assistance</p> <p>CIO office to be requested the draw up profile in order to link the positive</p> <p>Capt Vd Heever mentioned that they do follow those links</p> <p>Col Wiese mentioned that regarding the bail is</p> <p>G/Bay - W/O Greeff it is appreciated to have Capt vd Heever , Normal procedure where TRT is involved out of it assault cases will be follow out of the innial search of the suspects. The member must not stop be assisting because of this. In cases like this if a suspects are been looked on a immediate basis on this the investigation must go on. The is 2 sollid cases, burglary business and house where safe with guns is involved. If TRT can assist them in this regard. If anything is needed the information can be given. The cases numbers and profiles will be supplied to TRT. Capt Vd Heever will be contacted</p> <p>W/O vd merwe - to be contacted with the profile details and report to assist them in this regard</p> <p>Khayelitsha - Lt Col Nomdoe, TRT will assist them when there is queries, most of informers claims come through them. He agree that</p>

they can be utilized mor In the 48h the suspects have to be release. far as possible we try to keep suspects in custody. The working relationship is good.

Capt Vd Heever, mentioned for everybody info that both Tabiso is out.

Lt Col Mpumela mentioned that the info on Ndlovu tabiso to be follow up with the one in Phillip.

Capt Vd Heever mentioned that this particular suspect is very arrogant , even ask why they searching for him.

Lwandle – Capt Geldenhyus – a lot cases drug cases, the cases not placed reason being search warrant not correct. Capt Vd Heever to come to him to show the search warrant and in order to utilized the correct format.

Col Wiese request to send the search warrant

Lingelthu West – Capt Newman – always assist, he request that the members if information to be follow up, that TRT worked through Capt Newman in order for info to leak out

Macassar – Capt Manual – Lt Col Merkeur utilized them a lot. He agree that the suspects to utilized more on the ten most wanted.He will appreciate if the TRT can assist them on this cases.

Col Wiese will come back on the 10 most wanted

Strand – Lt Col Plaatjies, mentioned that they are quite dominant utilized in Strand, if cases is where tRT is involved the members to keep to the appointments to attend to this, that this cases can be finalized as soon as possible.

Harar – absent

Somerset West – Capt Mfene must they be contact by anybody of must the channel go through the commander or can the member contact immediately. Col Wiese mentioned that it is agreed on that the Branch commander or officer at the office must be the nodal point to ensure co-ordination, there must be at least some part of co-ordinator

Capt Seekoei, acknowledge TRT especially Javan on the Kraaifontein armed robbery cases. There was a good assistance and professional way of doing things. S/West utilized them as far as possible where they can be utilized.

Col wise mentioned she see that the commitment is there, there must be co-ordinating person on the branch work with the Capt Vd Heever. Please ensure that link and co-ordinate the information that is going through. On a daily basis the cluster office receive the arrest and SAP 14 no when successes is coming through from their office

Lt Col Mpumela – if TRT resting somebody the information must be checked to the Branch Commanders in order the I/O to follow up with the cases where necessary. To prevent cases being withdraw.

Capt Vd Heever request the contact numbers of the Branch Commanders in order to liaise with them. No order request. The members appreciated where the phiscal work and where there is appreciation, this means a lot to the members. Col Wiese mentioned this is a challenge, if there is a braai or coffee invite the TRT this will also enhance working relationship.

3. ACCEPTANCE OF THE PREVIOUS MINUTES DATED 2012-10-04 - W/o Greef and Capt Manual second

B. MATTERS ARISING FROM PREVIOUS MINUTES

PAR	ITEM	SPEAKER	CONTENT	OUTCOME /	DUE DATE
Page 5	Tracing	Col Wiese	The concerns the PCCF document gets forwarded, the tracing and arrest. It seems this is and existing information. The problem feedback is not captured on the		
	Feedback on tracing, arrest etc	Col Wiese	Request this to forward it the person compiling and to made sure it is being capture		
	Wanted	Col Wiese	Update the 10 most wanteds and progress of court date		12 October 2012

Confessions	Col Wiese	Hour: are spend on this topic. Lt Col Mpumela and Capt Geldenhuys can give practical problems in this regard Lt Col Mpumela that the specific one that was interviewed, that he said to the I/O no confession but that he was assaulted and not to without Capt Geldenhuys, the I/O must know what a confession. Col Wiese mentioned must the people take note of this	
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C. NEW MATTERS ARISING DATED 2011-12-14			
PAR	ITEM	SPEAKER	CONTENT
4.1.	Festive season planning - tracing of suspects	Col Wiese	Isondlo, Collection video footage a command centre, Harare – personnel Strand/ Lingelethu West – Exhibits to LCRC

Cas audit was provided by Lt Col Veldsman bi audit discussed, by Friday to be updated. MIO's to provide the CAS numbers to the Branch Commanders Gordonsbay , Harare to work on the SAP 76 's, charge 76 not send in time. Improve of 10% in a month time it will be evaluated

Letsema cases break down do as follows:

TOTALS AND PERCENTAGES AS ON 2012-10-04

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STATION	ORIGINAL TOTAL	ADDRESSED	OUTSTANDING	TOTAL %
Gordons Bay	38	9	29	23.68
Harare	1101	338	763	30.70
Khayelitsha	865	362	503	41.85
Lingelethu West	124	83	41	66.94
Lwandle	5	3	2	60.00
Macassar	33	10	23	30.30
Somerset West	490	230	260	46.94
Strand	268	162	106	60.45

Branches to give attention to this and by December 2012 this to be decreased drastically. The one's addressed,

The branches to be reasonable to give a time frame when to finalize. A week to be given to purify the list. Case numbers to be supplied and the units to be identify which units is applicable. Maj General needs the information in order to address the units applicable. Next week Friday 2012/10/12, 14h00.

Don't want to open a can of worms DCCO's to assist with the Letsema dockets.

Lt Col Nomdoe - Prosecutor - Maximal from Khayelitsha court assisting in this petti cases, where a can of spray was stolen.

Col Wiese - Revisit the address, make sure that and then a statement to be provided where the addresses was visit and no info to trace the suspected.

Somerset west -DCCO available he will spoke to the prosecutor

Lt Col Plaatjies - spoke to the prosecutor this will be addressed

SAP 69's

STATION	TOTAL STILL OUTSTANDING FOR 2011	JULY 2012	AUGUST 2012	SEPTEMBER 2012	TOTAL
KHAYELITSHA	0	0	0	32	32
LINGULETHU-WEST	0	0	0	270	270
LWANDLE	0	14	25	82	121
MACASSAR	0	1	0	10	11
SOMERSET WEST	0	0	0	45	45
STRAND	1	0	0	71	72

Stations to give attention by addressing this and update the info, Gordon's bay not on list, but will be follow up and if any outstanding this will be send to the station.
The branch commanders to manage this.

War room list

This is suspect's link by means of fingerprint. The war room list, is a given that can be address. We receive on a daily basis info with the tracing team arresting suspects and a profile is provided to them and then tracing visit them and arrest them, this means the addresses is not visited by I/O and reflect negative to the detective branches. We have to double check our address; the list will be e-mailed to their branches again in order to double check the address and to finalize the cases. How will Gordon's bay get hold of the tracing team in order to request them to arrest them. The list can be provided to TRT in order to assist the outstanding suspects. Members will be address, because this shows that nothing is done in investigating the docket.

Lt Col Mpumela - open for solution, we all know there is not enough personnel, Khayelitsha will be able to assist the tracing of suspects. Lt Galant is in charge from Khayelitsha and O4:45 in the morning, the request must go through Lt Col Nomdoe but CC the Cluster office. The list to be purify, Lingeletu west have a docket of Wynberg, the cases to be purify in order to ensure that cases

Harare - 20

Khayelitsha - 23

Lingeletu West - 6 (1 Wynberg)

Lwandle - 2

Macassar - 8

Somerset west - 21

Strand - 5

Total - 90

Next week Wednesday 2012/10/10 the list to be purify and list to be updated.

The list will be e-mail update and send back to the cluster office.

Maj General Ndlovu will not make it; there is a case in Harare which she has to attend to.

Performance Chart :

KPI	Component	Operational	CRIME PREVENTION	DETECTIVE SERVICE	CSC & COMPLAINTS	INFORMATION	RESOURCES	HR RESOURCES	PHYSICAL RESOURCES
Cluster	61.02(18)	55.45(18)	47.07(17)	61.88(16)	85.9(7)	80.44(21)	84.46(1)	78.6(2)	90.31(8)
GORDONS BAY	61.67(2)	60.86	61.67	61.67	83.6	88.73	79.43(6)	63.67	96.06
HARARE	50.94(5)	56.54	50.94	50.94	83.47	88.96	81.9(2)	82.02	93.2
KHAYELITSHA	60.17(3)	61.7	60.17	60.17	83.9	74.12	80.03(4)	68.68	85.71
LINGELETHU-WEST	56.06(7)	58.42	56.06	56.06	82.35	70.78	76.34(8)	72.1	61.82
LWANDLE	76.35(1)	68.88	76.35	76.35	95.35	100	81.6(3)	84.42	98.47
MACASSAR	66.42(4)	60.25	66.42	66.42	78.63	78.36	82.21(1)	79.39	86.52
SOMERSET WEST	64.03(8)	53.69	64.03	64.03	79.51	81.39	79.72(5)	75.83	85.99
STRAND	62.73(6)	56.41	62.73	62.73	85.37	100	76.68(7)	60.74	83.06

Matrix:

Standing point is Matrix, the e-mail was even sending out to the station. On Monday we standing inspection: Lingeletu west, Somerset west, Harare Sick leave, proof to be submitted.

Important: some unit commander's cluster to station feedback was resent, this to be put in file. Cluster to station to be put in file. Another feedback to cluster to province will be in file.

Det 1a : ordinary mistakes: example to indicate what kind of cases was done: inquest, court case, withdrawn cases. Please provide A clerk is now with the office

and the quality check to be done before completing documents.

Make sure about the partnerships: Khayelitsha, the crime scene: Lwandle. All stations detectives to ensure that a quality check is done. On informers the claims feedback must be done count the total and make sure information is correct. Branch commanders to check information before sending to the cluster. 170 dockets to be seen by Cluster co-coordinator:240 to be done Detective member. A hard copy to be send to the office although it is been electronically send. This cannot be done on quality check it on a daily basis. As co-coordinators there's a lot of takings. Make sure the information is correctly typed. Every one that send query was assisted.

Anything on the matrix not knows to do.

Capt Mfene is it according to the number of volume of dockets investigated by the station.

For instance S/west the feedback consists of the following:

Fist column: ensure that the right symbols is utilized

Lt Col Mpumela

MCD

Station's to ensure that stations provide which MCD not working

Operation Isondlo

By Tuesday 2012/10/09 breakdown to provide on new list send out of received to be updated

Collection of video footage

The general instruction is to collect all video footage by the 2012/10/12. In most cases FCS is applicable to send on record to FCS by cluster office
Personnel – Harare

Lt Col Tobias not there for 5 weeks. A Lt col and 5 captains cannot handle the pressure how will a only 3 captains left at Harare deal with all issues. Col Wiese mentioned know that Gordon's bay have a problem. A letter to send to Maj General Ndlovu and deal with Provincial office. Practical things we don't have control over. Branch commanders to provide a report in writing of what the problems are. Lt col Tobias is on course, Capt Adams writing exams. Capt Klaas transferred. All I can say provide a report with signature by SC of the shortage of manpower with possible solution in this regard.

Lt Col Mpumela – is the time due register up to date, ensure this is done. There is member nothing is written.

Exhibits send to LCRC

Capt Newman mentioned the ref: no not provided anymore, Harare experience the same problem. Capt Bester was contacted and then it was indicated that the person was not in front of computer. The problem was tried to be solved and it took 15 minutes. There is to solve problems speak to Capt Bester personally and or mentioned on the CCCF meeting. Khayelitsha is experience the same problem. The problems is Housebreaking, provide feedback before Tuesday otherwise this must be taken up in the meeting. Request is given to speak with Col Wiese. Normally they give co-ordination, I think the problem is with the clerk. Lt Col Nomdoe will spoke to Capt Bester

Lt Col Plaatjies mentioned it is a pity they not there Col De Kok is not there, but on the disposal of exhibits it become problematic.

An inspection must be done at strand CID on 24, 25, 26 October. The 3 days officers around table to be given for a full inspection. A total docket audit, the normal stuff how inspection to be done, the performa was send out and this will be used. Strand to prepare for this inspection : Harare – Capt vd Westhuizen, Khayelitsha – Lt Col Nomdoe, Lingeletu West – Capt Newman, Somerset West – Capt Seekoei, Lt Col Mpumela, Col Wiese

How many dockets on hand – 865 court docket, 1200 to 1300 dockets on hand. 5 inspecting officers Lt Col Veldsman assist with CAS system will meet at 07:30 at Strand on the 24th October, production files, proof that dockets are at court, pocket book, dairy. Next month focus on a another station.

Capt Pogenpoel DCCO from Somerset west – when a I/O on leave, rest day or course, bail application needs to be attend to. What we picked up that the docket not reallocated to another member an on the day of court the DCCO falling around. Make sure that if member is absent some other personnel is allocated to deal with cases. Where dagga case are in volve police bail can be issued. thereft less than 2500 police bail can be issued. 496's not excepted in shoplifting cases – police bail to be given.

Maj Gen Ndlovu instructed Col Wiese to have a meeting with Miss Grobblaar together with station commander on meeting date on issue with fines.

Capt Manuel – I/O given 496's for tik, apparently prosecutor said that they can do 496. I instruct the I/O not to give 496's for first appearance. When date is available will be communicated with branch and station commander.

Capt Pogenpoel is the new DCCO in place of Capt Appolis now at FCS Stellenbosch.

General

CAS and cir course weeks Lingeletu west clerk will attend.

All serious cases to be updated on 8.1.1.1 – Capt Manuel. The e-mail was send cluster instruction 1/2012, feedback to provide this is the format to be utilized and points identify to utilize the proforma. Detective focus area will be the crime area. The senior duty office to provide to the provincial office on daily basis. From now on the senior standby officer will provide feedback.

How many vehicles stolen in the area.

5.	ADJOURNMENT	COMPILATION OF MINUTES

Signed

MINUTES TAKEN BY Lt Col Veldsman

Signed

COLONEL

A WIESE

DETECTIVE COORDINATOR

KHAYHELITSHA CLUSTER