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WC:Prov HRD SDF

From: WC:Prov Training Manager
Sent: 12 November 2009 11:10 AM
To: West:Station Commanders; East:Station Commanders; Boland:Station Commanders; Southern Cape:Station Commanders
Subject: IMPLEMENTATION OF ELECTRONIC SKILLS AUDIT SYSTEMS: PRODUCTION SITE
Attachments: 11 November 2009.pdf; Skills Station Comm.pdf; Skills CIO.pdf; Skills CPU Relief Comm.pdf; Skills CSC Relief Comm.pdf

REF: 11/1/3/1
ENQ: CAPT GAVIN TERTIENS

ATT: ALL STATION COMMISSIONERS
 ALL HRM HEADS
 ALL SKILLS DEVELOPMENT FACILTATORS (SDF)

1. Division Training's attached evenly numbered letter dated 2009-11-11 refers.
2. It is expected that the Electronic Skills Audit for all the Section Commanders (Branch Commanders):
 Detective Services, Group/Team Leaders: Detective Services, Investigation Officials: Detective Services, Commander CSC, Official CSC, the Commander CPU & Official CPU are completed.
3. The SDFs are requested to conduct the Electronic Skills Audit on the production site to audit the following job questionnaires:-

Relief Commander: CSC	(47)
Relief Commander: CPU	(42)
Station Commissioner	(39)
Crime Intelligence Officer	(50)
4. All trained SDFs need to conduct the actual skills audit on the production site. The website addresses are:
<http://sapsprd:9000> and <http://sapsprd:8000>.
5. Attached please find for your convenience the questionnaire for the Relief Commander: CSC, Relief Commander: CPU, the Station Commissioner and the Crime Intelligence Official.
 - 5.1 For the Relief Commander CSC the incumbent must answer all the questions and the Peer and Supervisor only answers from Question 26 to 119.
 - 5.2 For the Relief Commander CPU the incumbent must answer all the Questions and the Peer and Supervisor only answers from Question 33 to 163.
 - 5.3 For the Station Commission the incumbent must answer all the questions and the Peer and Supervisor only answers from Question 30 to 173.

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5.4 For the Crime Intelligence Officer the incumbent must answer all the questions and the Peer and Supervisor only answers from Question 23 to 80.

6. Please note that the Station Commissioner's Peer can be his/her second in command and their supervisor the Cluster Commander. In the case where the Cluster Commander is also the Station Commissioner, his/her supervisor will be the Prov Head Vispol.

7. All Commanders and officials are requested to give their full co-operation to the HRM Head/Skills Development Facilitator to ensure the speedy completion of the audit.

7. Stations/Units where there is no SDF trained, allocated and registered to do the E-Skills Audit must contact this office via E-mail (wcprov.train.sdf@saps.org.za) urgently so that training, registering and allocation to the Station can be arranged without delay.

3. Please note the registering, scheduling and actual completion of the electronic questionnaire must be completed on the production system no later than 15 December 2009.

9. For any assistance please contact Capt Gavin Tertiens at 021 467 8609 or Cell. 082 411 3767.

Dir. W.B. Viljoen

Provincial Head: Training
South African Police Service
Western Cape

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Faks No

Reference 11/1/3/1
 Verwysing
 Enquiries Snr Supt FP Blaauw
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THE DIVISIONAL COMMISSIONER

DIVISION TRAINING

PRETORIA

06 November 2009

- A. All Provincial Commissioners
 South African Police Service
- B. All Provincial Heads Training
 South African Police Service

IMPLEMENTATION OF ELECTRONIC SKILLS AUDIT SYSTEM: PRODUCTION SITE

- 1 The training of the Electronic Skills Audit System (ESAS) for the Detectives, Crime Prevention and Community Service Center Commanders. Officials for Crime Prevention and Community Service Center personnel should now be completed
- 2 The next step in the audit on the Electronic Skills Audit System (ESAS) on the production site must be conducted, and members of the following Job Descriptions must be audited
 - ◆ Station Commissioners
 - ◆ Relief / Shift : Commander : Crime Prevention
 - ◆ Relief / Shift : Commander : Community Service Center
 - ◆ Crime Intelligence Officer (Previously CIAC)
- 3 The SDFs must sign in with the Persal No and the individual Password.
- 3.1 It is expected that all trained SDFs now conduct the actual skills audit on the production database the website addresses <http://sapsprd.8000> and <http://sapsprd.8000>.
- 4 The audit on the job descriptions mentioned in paragraph 2 must be completed on or before the 15th of December 2009.
- 5 Your co-operation is highly appreciated.

Training regards

DIVISIONAL COMMISSIONER
 DIVISIONAL COMMISSIONER: TRAINING
 G.J. KRUSER

Date:

L. M. HIBA

WC:Prov HRD SDF

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From: WC:Prov HRD SDF
Sent: 02 March 2012 10:04 AM
To: West:Station Commanders; Boland:Station Commanders; Southern Cape:Station Commanders; East:Station Commanders; WC:Border Police CT Airport Support
Cc: WC:Prov HRD Head
Subject: ELECTRONIC SKILLS AUDIT SYSTEM: NATIONAL AUDITING OF DETECTIVES: 2011/2012
Attachments: DETECTIVE TEAMLEADER.PDF; SECTION COMMANDERS.PDF; DETECTIVE OFFICIAL.PDF

Tracking:	Recipient	Delivery	Read
	West:Station Commanders		
	Boland:Station Commanders		
	Southern Cape:Station Commanders		
	East:Station Commanders		
	WC:Border Police CT Airport Support	Delivered: 2012/03/02 10:05 AM	
	WC:Prov HRD Head	Delivered: 2012/03/02 10:05 AM	
	stranfontein.sc@saps.gov.za	Failed: 2012/03/02 10:05 AM	
	langa.sc@saps.gov.za	Failed: 2012/03/02 10:05 AM	
	grootdrakenstein.sc@saps.org.za	Failed: 2012/03/02 10:05 AM	
	villiersdorp.sc@saps.gov.za	Failed: 2012/03/02 10:05 AM	
	lambertsbay.sc@saps.gov.za	Failed: 2012/03/02 10:05 AM	
	langebaan.sc@saps.gov.za	Failed: 2012/03/02 10:05 AM	
	fishhoek.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	oceanview.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	woodstock.sc@saps.org.za	Delivered: 2012/03/02 10:05 AM	
	claremont.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	simonstown.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	mowbray.sc@saps.org.za	Delivered: 2012/03/02 10:05 AM	
	kensington.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	phillipi.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	MaitlandSAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	rondebosch.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	Phillipi-EastSAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	OceanViewSAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	PinelandsSAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	CTCENTRAL-SAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	Lansdown.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	MowbraySAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	CampsBaySAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	ClaremontSAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	HoutBaySAPS@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	houtbay.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	
	grassypark.sc@saps.gov.za	Delivered: 2012/03/02 10:05 AM	