



# **PLOCKTON SMALL BOAT SAILING CLUB**

## **Annual General Meeting (AGM)**

**7:00pm – Saturday 16<sup>th</sup> November 2019**

**Venue – PSBSC Boatshed**

### **MINUTES (draft)**

#### **1. Present / Apologies**

The meeting was chaired by the Commodore, **Kevin Baird**.

- Present: Kevin Baird, (Chair) Neil MacRae, Fiona K. Mackenzie, Tristan Southall, Morag Amos, Sarah Bruce, Michael Hay, Ian Hay, Martin Clark, Alexander Mackenzie, Catherine Will, Roslyn Hay, John Sweeney, Julie Baird, Ian Taylor, Joy Mackenna, Douglas Hamilton, Lauren Glasgow, Duncan Gass and Suzanne Hazeldine. (20)
- **Apologies:** Ann Mackenzie, Malcolm Reid, Iona MacLennan, Fiona Taylor, Gus Loudon, Alanna Rowe, Aonghais Rowe, Ruth Scott, David Hay, Lucy Downie, Malcolm Mackenzie, Alasdair Hendry, Terry Kitchen and David Skilling.

#### **2. Adoption of minutes**

The minutes of the AGM from the 29<sup>th</sup> September 2018 were agreed and adopted

Proposed: Fiona K. Mackenzie

Seconded: Julie Baird

#### **3. Commodore's Report 2018:**

Commodore Kevin Baird firstly thanked everyone for coming and continued with his report.

Kevin went through many items from throughout the year, highlighting as follows, Dinghy Weekend although popular did not bring in as many visitors as he would have hoped for. Club nights were very well attended and pointed out the 2 new additions to the fleet. The Byte which was kindly donated by the Avern's family and also the Burrell family have allowed us use of their wayfarer, all much appreciated from the club members.

The pre regatta races unfortunately gave a low turnout of local boats, the weather was frustratingly calm for many of the races which didn't help. Poor turnout of junior races throughout the season and we had to cancel the fishing competition due to the adverse weather. There was a better turnout of boats post regatta and the junior A team winning the Gunn Trophy for the third year running. Kevin thanked Sarah Bruce for all her work at the line and would encourage more volunteers to assist with the difficult task.

The proceeds from the sale of a speedboat belonging to the Avern's were used to

purchase items which were donated to the club and we are all very thankful for this donation.

For 2020 the Club should look to renew the fixed VHF at the hut and look at solar panels to keep the batteries up to date. Kevin stated he would help out with any refurbishments that he could.

Red Crusader requires some modifications to your ship handling, but once you are aware of it, then it is an ideal boat for use on club nights and with the juniors, with the added benefit of being left alongside the pontoon.

Finally Kevin thanked all the volunteers, in particular the safety boat crew, shore volunteers including the parents of the juniors who stood in on club nights and to the Hay family for allowing use of their garden and refreshments during races.

#### **4. Honorary Secretary's Report**

Neil MacRae thanked Kevin for steering us through another successful year. Once again we have managed to complete all that was set out at the start of the year without too many surprises.

However outwith Regatta and unfortunately now even during Regatta we have seen many many races with low numbers of participants with some races unable to go ahead due to no sailors. With this in mind, Fiona and the next Committee must potentially make some serious changes to the way the club is run to encourage more sailors and I would hope everyone would embrace these changes.

Hopefully in the future we can push to get some showers and changing rooms installed, which would increase the turn out for events.

Lastly I would like to say thanks to all the volunteers throughout the season and especially those on the Committee who have once again given their own time to ensure the season is a success.

#### **5. Treasurer's Report & Adoption of Accounts**

The Treasurer Martin Clark asked that Bob Anderson be appointed auditor for the next year. This was agreed and proposed by Sarah Bruce, seconded by Morag Amos.

The following financial information reports club finances from 1st May 2018 – 30th April 2019.

The accounts for the previous year to 30th April 2018 are included in these notes for reference, as well as the recently audited accounts to 30th April 2019. Bob Anderson has again kindly audited these accounts and generously offered to audit next years accounts, the club greatly appreciates this. The Treasurer Martin Clark asked that Bob Anderson be appointed auditor for the next year. This was agreed and proposed by Sarah Bruce, seconded by Morag Amos.

Martin stated that he took over the role around this time last year and thanked Ian Taylor

for his work up to then and his continued help in various financial issues. About that time, the RBS branch in Kyle closed. We now use the Reraig Spar Post Office and the mobile bank. Since then, internet banking has been organised. This permits easy and timeous checking of balances and we are in the process of organising online payments using a card system. It is still not clear if the system will allow this as the club required 2 signatures and it remains for the club committee to decide if online payment authorised by one person is acceptable. The signatories have also been reduced to Ian Taylor, Tristan Southall and myself.

## **Notes on accounts to 30th April 2019**

The club ran at a deficit (excess of payments) of £4013 for the year to 30<sup>th</sup> April 2019; the excess was between £84 and £248 for years ending 2016, 2017 and 2018. The major expense was the Whaly 500 which was about 80% funded by the Weir Charitable Trust, leaving £2520 for the club to finance. This and other costs were absorbed by the bank balance at the start of this financial year.

Income from membership, social events and grants continue to be the largest contributor to club finances.

This year membership and race fees income is down about £500. Social income is also down from an average around £4300 to just over £2800. Expenditure on items such as insurance and electricity continue to rise: the former is up by about one third since 2016. Furthermore, the bank balance at 30<sup>th</sup> April this year is about £3500 lower than the average for the previous 3 years. In light of the above I would recommend that the club seek to increase income to restore the current account to previous levels identified above.

Various members stated that MOWI may be worth contactin

### **6. Membership Secretary's Report:**

Neil MacRae stated that the Total Members for this year stands at 101.

Life and Honorary members account for 33 of them, so we have only had 68 members this year as opposed to 107 last year. I don't think this is to do with the increase in costs for the membership as it remains low when compared to other clubs, there just hasn't been the same level of interest or people around this year.

The Membermojo online system is still proving it's worth and I hope to continue using it next year and encourage members to move away from the paper forms and try to get everything online and safe, this would include indemnity forms and junior forms with easy to complete sections that do not take up much time and are simple to store safely online.

Membership Costs remain as follows:

Adult £40, Junior £20, Family £80, Single Race £5, Life £600, Social £15.

## 7. Election of Officers and General Committee

a. Honorary Life Membership

No life members were proposed by the committee

b. Office Bearers:

Officers	Nominee	Proposer	Seconded
<i>Commodore</i>	<b>Fiona K. Mackenzie</b>	<i>Candidates for election to the Office Bearers were members of the retiring Committee and were eligible for re-election Notified to the Honorary Secretary prior to Friday 15<sup>th</sup> November 2019 at 7pm.</i>	
<i>Vice Commodore</i>	<b>TBC</b>		
<i>Honorary Secretary</i>	<b>Neil MacRae</b>		
<i>Honorary Treasurer</i>	<b>Martin Clark</b>		
<i>Membership Secretary</i>	<b>Neil MacRae</b>		
<i>Sailing Convener</i>	<b>Michael Hay</b>		
<i>Time Keeper</i>	<b>Sarah Bruce</b>		
<i>Principal Instructor</i>	<b>Tristan Southall</b>		
<i>Social Convener</i>	<b>TBC</b>		
<i>Welfare Officer</i>	<b>Daisy Reeves-Womble</b>	Stood down from the Committee but agreed to stay on as welfare officer.	

The proposals for Office Bearers were unanimously agreed by show of hands.

c. General Committee members:

No.	Nominee	Proposed	Seconded
1	<b>Ian Hay</b>	<i>Candidates for election to the Committee were members of the retiring Committee and were eligible for re-election Notified to the Honorary Secretary prior to Friday 15<sup>th</sup> November 2019 at 7pm.</i>	
2	<b>Alasdair Mackenzie</b>		
3	<b>Morag Amos</b>		
4	<b>Alexander Mackenzie</b>		
5	<b>Malcolm Reid</b>		
6	<b>Kevin Baird</b>		
7	<b>No Candidate</b>		
8	<b>No Candidate</b>		

The proposals for General Committee Members were also unanimously agreed by show of hands.

## **8. Amendments to Constitution**

The 2 clauses that have been put forward for change are Clause 47 & 52. These have been proposed by the General Committee and are stated below.

### ***Clause 47***

***An Annual General Meeting of the Club shall be held each year at the end of the sailing season on a date to be fixed by the Committee on or about the 29th of September or whichever date coincides with the "De commissioning Day" & Anchoring Draught. The Honorary Secretary shall at least twenty one days before the date of such meeting post or deliver to each member notice hereof and of the business to be brought forward thereat.***

The proposal would be to delete the wording referring to the date and add one line at the end for any postponed AGM. So it would read as follows:

### ***Clause 47***

***An Annual General Meeting of the Club shall be held each year at the end of the sailing season on a date to be fixed by the Committee. The Honorary Secretary shall at least twenty one days before the date of such meeting post or deliver to each member notice hereof and of the business to be brought forward thereat. In the event of a postponement, a minimum of 7 days notice will be given.***

This was voted on at the AGM and the outcome was that at least two thirds of those present and entitled to vote, voted in favour of the change.

### ***Clause 52***

***Twenty members entitled to vote and personally present shall form a quorum at any meeting of the Club.***

The proposal would be to change from twenty to eleven members. So it would read as follows:

### ***Clause 52***

***Eleven members entitled to vote and personally present shall form a quorum at any meeting of the club.***

This was voted on at the AGM and the outcome was that at least two thirds of those present and entitled to vote, voted in favour of the change.

## **9. Commodore hand over & close.**

At the conclusion of the meeting Kevin Baird handed over chairmanship of the meeting (and club) to the new Commodore, Fiona K Mackenzie, who thanked Kevin for his excellent service to the club. She promised to do her best to keep the club going forward and increasing participation.

Ian Hay also gave a vote of thanks for Kevin and his family and this concluded the meeting.