

Laurencekirk Scout Group

www.laurencekirscouts.org.uk

Scottish Charity No. SC011699



Minutes of Annual General Meeting, 21st June 2011

In Attendance: Donna Allan, Stuart Akers, Alan Anderson, Nanette Brown, Peter Buxton, Mairi Cuthbert, Simon Desborough, Ian Dryburgh, Tracy Fraser, Grace Johnston, Andy Makepeace, Karen Makepeace, Paolo Monachello, Dave McGinlay, Paul McMillan, Ross McWhinnie, Avril Nicoll, Arthur Pearson D.C., Stuart Sutherland, Iain Taylor.

1. Meeting was opened by Chairperson Avril Nicoll and thanks given for the good attendance at the AGM.
2. Apologies received from: Bruce Cowie, Craig Donoghue, Jacquie Donoghue, Helen Kelly, Alan Mowat, Mandy Mowat, Robbie Nicoll, Irene Stove and Pam Walsham.
3. Minutes of AGM 23rd March 2010 were proposed as accurate by Simon Desborough and seconded by Ross McWhinnie.
4. Matters Arising: no new matters arising were noted.
5. Presentation of Annual report: please see attached for copies of the Annual Reports.

- (i) Chairperson's Annual Report presented by Avril Nicoll
- (ii) Scout Section Annual Report presented by Simon Desborough
- (iii) Cub Section Annual Report presented by Dave McGinlay
- (iv) Beaver Section Annual Report presented by Peter Buxton

Questions on the Annual Reports were as follows: Regarding the use of Parent Helpers at group camps it was confirmed that any parent who wishes to help at camps can, but they must first be disclosed.

The committee agreed to put a note on the group website advising any parents interested in helping at group camps to speak to the section leader first.

DC, Arthur Pearson, advised that self-certification is allowed to facilitate parents helping with a one-off activity, on the proviso that there is no one-to-one contact with any child. However, if a parent wishes to help on a regular basis (more than once a month) or with an overnight stay, then full certificate required.

6. Presentation of Accounts and Financial report presented by Ross McWhinnie-please see attached report.

The introduction of quarterly payments has helped the accuracy of subscription payments and has allowed an accurate forecast of annual income, and has also simplified the Gift Aid process. All members are encouraged to complete the Gift Aid declaration form.

The committee agreed 20th April 2011 to maintain subscriptions at the current level.

Options to provide payment by electronic methods, standing order and Paypal system have been discussed.

Discussion at the AGM suggested that the group should send an e-mail to members with the groups bank account details so that payment could be made by electronic methods, using the child's name as a banking reference.

This year has been a strong fund-raising year and there are now sufficient funds in the Hall Fund to allow the group to proceed with repairing the roof of the Scout Hut.

7. Appointment of independent Examiner and bank- this item had to be postponed as our current Independent examiner is now retiring, and the group must now find another Independent Examiner. If anyone knows of an Accountant or Bank Manager sympathetic to the Scout Group please let the committee know.

8. Appointment of Group Chairperson by Arthur Pearson, District Commissioner (DC).

The DC is the representative within the group in the absence of a Group Scout Leader.

Any volunteers for the position of Group Scout Leader for the Laurencekirk Group should contact a committee member or the DC.

The DC presented certificates to Simon Desborough, Mairi Cuthbert, Peter Buxton, Bruce Cowie, Dave McGinlay, Iain Taylor and Glen Grant (in absence).

The DC commented on how well Laurencekirk Scout Group has progressed and is currently a very active group. It was noted that the recent proposed Beaver camp was unable to progress due to Scout Group and Disclosure Scotland Regulations. This has been discussed with the leaders.

Thanks was given to the committee and to great leadership and fund-raising activity provided by current Chairperson Avril Nicoll.

Avril Nicoll is happy to stay on as Chairperson but noted that she will be unable to continue the same level of commitment, and that active support will be needed.

Offers to the floor were presented for a Deputy Chairperson. No offers were given at the AGM but if anyone is interested please contact the committee directly.

9. Election of Executive Committee members.

The group was reminded that the Scout Group cannot exist without a committee.

A helping hands system was suggested and it was agreed that this would be discussed at the next committee meeting.

The following have kindly volunteered to be members of the committee:

Alan Anderson and Karen Makepeace

The Section Leaders, Simon Desborough, Iain Taylor and Dave McGinlay agreed to remain on the committee within a trustee role.

10. Election of Group Secretary - Nanette Brown is resigning from this post and it was agreed that this post will be decided at the next committee

11. Election of Group Treasurer and Assistant Treasurer- both Ross McWhinnie (Treasurer) and Gordon Nicoll (Assistant Treasurer – not on committee) were happy to remain in these posts.

12. Meeting was closed by Chairperson and thanks given to all attending.