

## APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the Annual General Meeting held in the Village Hall, Appleford on Tuesday 19<sup>th</sup> May 2008.

**Present:** Cllrs G Manning (Chair), A Sharp, G Duffield, D Alcorn

**In attendance:** Judy Beck (Clerk), and two members of the public.

**Apologies:** Cllr Horton, C Lamont

### **08/51 Election of Chairman**

Cllr Manning was re-elected chairman as proposed by Cllr Sharp and seconded by Cllr Alcorn. Cllr Manning completed and signed the acceptance of office.

### **08/52 Apologies for Absence**

Cllr Horton and Mr Colin Lamont (County Councillor) had sent apologies.

### **08/53 Declarations of Personal and Prejudicial Interests.**

There were none. Cllr Manning is still to return a signed Register of Interests to the Clerk.

### **08/54 Public Participation**

There was a request for more litter bins at the recreation ground by the village hall. Car tyres have been abandoned at the ground and need to be removed – the Clerk to progress. It was noted that the recreation ground had not been cleared of litter recently. The Clerk reported that the usual schedule had not been carried out as the handyman had been unavailable.

### **08/55 Minutes of the meeting held on 22<sup>nd</sup> April 2008**

It was resolved to approve the minutes as a correct record of the meeting and the Chairman signed accordingly.

### **08/56 Matters Arising**

#### a) Energy from Waste – Incinerator

- Sutton Courtenay Working Group. Two meetings had now been held and 16 people from Appleford had attended the public meeting on 12<sup>th</sup> May. It was formally agreed that the parish council be part of the working group. Cllrs Alcorn, Sharp and Horton will attend. Cllr Duffield is also involved as District Councillor. Cllrs Alcorn and Duffield proposed that additional action was needed sooner than the current timetable for the working group and the council agreed.
- WRG. A reference site visit for councillors had taken place on 7<sup>th</sup> May, but this incinerator was not the kind proposed for the site at Sutton Courtenay. Cllr Alcorn will visit another incinerator in Nottingham on 27<sup>th</sup> May, which is older and of the kind proposed.
- Cllr Sharp advised that the County Council involvement must not be forgotten and that villagers need to lobby councillors with their views.

#### b) Fields in Trust

Cllr Sharp had distributed the draft Deed of Dedication and had discussed with Paul Allen from FIT about whether a codicil was required to allow for any new building for the village hall. As long as the new building is for the community, an additional codicil is not required. Cllr Sharp will source evidence for proof of ownership and the clerk will send documentation back to the solicitors.

c) Green Lane

Cllr Manning had previously agreed to draw up the agreement but asked that this action be carried over to the next meeting.

d) Bookings for Recreation Ground

It was resolved that only registered football clubs may book the football field. Cllr Alcorn is still waiting to receive the schedule of fixtures for St. Edmunds Football Club for last year, so that the Treasurer of the Village Hall Management Committee will then invoice the club. The following scale of charges was agreed:

- £1,000 p.a. for regular fixtures – St. Edmunds Football Club
- Other charges
- £20 per match plus £10 if using the hall.
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e) Stiles along public right of way to Long Wittenham

Cllr Alcorn has obtained details of options and related costs from Oxfordshire County Council Rights of Way team and passed to the landowner for review.

f) Appleford website

It was proposed to formalise management of the website as part of the Clerk's duties. The clerk will prepare new contract documentation for the next meeting.

Cllr Manning will review the website and content.

It was agreed that approved minutes of the parish council would be placed on the website for public access.

g) Bus Shelter

Oxfordshire County Council has agreed the grant for the bus shelter at the north end of the recreation ground, which must be purchased within the current financial year. The Clerk to clarify options and costs for shelters with the suppliers.

h) Schedule of Meetings

The council resolved to keep parish council meetings to Tuesday evenings, and to meet bi-monthly after the next meeting on 10<sup>th</sup> June. Meetings to start at 7pm.

### **08/57 County and District Councillors Reports**

Cllr Lamont had sent his apologies.

Cllr Duffield reported on a number of issues including:

- Hill Farm – this issue is currently with VOWHDC Legal Department. The Clerk will write to VOWHDC for progress update and estimated date for completion.
- Complaints have been received about debris left behind by recycling teams and misplaced wheelie bins.
- Thames Water – Reservoir – there is a serious danger that no public opposition will be financed. Consultation period runs from 7 May to 27 August. Cllr Duffield asked for the parish council's views and wish for involvement with GARD. The chairman agreed that links could be placed on the Appleford website – the clerk to post information up.

### **08/58 Liaison Meetings**

#### a) Didcot Community Forum

Cllr Sharp attended the last meeting on 6<sup>th</sup> May. Expansion of The Broadway is going ahead.

### **08/59 Correspondence**

This has been circulated on a regular basis since the last meeting and items are listed on file.

### **08/60 Planning**

#### 1. Ref APP/V3120/A/08/2071842/WF

##### Notification of Appeal

Name: Richard Payne

Location: Land adjacent to Meadow House, Appleford OX14 4NS

Nature of Proposed Development: Outline application for the erection of two detached dwellings

#### 2. Ref APP/V3120/A/08/2069534/WF

##### Notification of Appeal

Name: Mr and Mrs A Helby

Location: Walnut Tree Cottage, Main Road, Appleford OX14 4P

Nature of Proposed Development: Proposed construction of a bungalow (Rear of Walnut Tree Cottage).

#### 3. Ref: JOD/TP/8.4/5192/6

Location: Sutton Courtenay Landfill Site, Appleford Sidings, Abingdon OX14 4PW

Description: Planning Application for the deposit of non-hazardous waste including surcharging the existing landfill, extending the duration of landfill and clay extraction operations, temporary storage of PFA and ancillary activities to restoration

Applicant: Waste Recycling Group (central) Limited

The above application has been submitted to OCC for determination as a 'County Matter'. Observations are requested by 09/06/08.

### **08/61 Finance**

a) The following payments were authorised.

Cheque	Payee	Detail	VAT	Total
835	J Beck	Clerk's Salary&expenses		£138.06
836	S. Forward	Website expenses	£2.62	£17.59
837	P Horton	Hedgecutting		£220.00
838	D Alcorn	Expenses for village hall opening		£8.18
839	OALC	Subscription	18.74	125.85
840	ORCC	Subscription		£20.00
841	Allianz Insurance	Annual Insurance Premium		£1,111.62
842	Ideal Flooring	Village Hall Refurbishment		4028.00

- b) It was resolved that Cllr Alcorn should be added to the authorised signatories for the parish council bank account.
- c) The risk register had been updated and was reviewed at the meeting. Tasks for the handyman are to be reviewed, to include monthly safety inspections of the playground - the clerk to arrange. The council noted that it currently pays for insurance for the Village Hall Management Committee, and that this arrangement should be reviewed when it is due for renewal in October.

### **08/62 Village Hall**

- a) Refurbishment  
The flooring is now completed, but paths are still to be finished. Cllr Alcorn will talk with Hanson about the paths.
- b) Charity Commission  
Cllr Sharp had received a reply from the Charity Commission regarding building a new village hall. The Commission had confirmed that they did not see a problem with continuing charitable status for a new community building under the terms of the original deed.
- c) Village Hall Management Committee  
Cllr Manning had been unable to attend the recent meeting but scales of charges for hire had been agreed and will be advertised in The Pressings. The clerk also to post to website.

### **08/63 Parish Action Plan (PAP)**

Cllr Sharp reported that results from the questionnaires will be published in the next month's edition of the Pressings. Further work will be required to analyse the comments, and the Pressings will also include a request for anyone interested in this (paid) work to come forward. The Council expressed its thanks to Mrs Angela Greenwell for all her hard work with this project.

**08/64 Appleford Community Project (ACP)**

Cllr Sharp had distributed a reworded draft mandate to the councillors. Cllr Duffield stated that he believed the ACP should now be wound up on the understanding that any villager could propose a new requirement for a village hall after 3-5 years.

Cllr Manning agreed with continuing the ACP until the PAP had identified more clearly what the wishes of the village were.

Cllr Alcorn was against continuing with the ACP at this point and wanted to see the results of the PAP.

It was agreed to postpone this item to the next meeting.

**08/65 Any other Business**

None.

**08/66 Date and Venue of next meeting**

The next Parish Council Meeting is on Tuesday 10<sup>th</sup> June 2008 in the Village Hall commencing at 7.00 pm.

**08/67 Close of Meeting**

There being no further business the Chairman declared the meeting closed at 10.30 pm