

APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Village Hall,
Appleford on Tuesday 10th June 2008.

Present: Cllrs G Manning (Chair), A Sharp, G Duffield, D Alcorn,
P Horton
In attendance: J Beck (Clerk), and 3 members of the public.
Apologies: C Lamont (County Councillor)

08/68 Apologies for Absence

Mr Lamont (County Councillor) had sent apologies.

08/69 Declarations of Personal and Prejudicial Interests.

There were none. Cllr Manning is still to return a signed Register of Interests to the Clerk.

08/70 Minutes of the meeting held on 19th May 2008

It was resolved to approve the minutes as a correct record of the meeting and the Chairman signed accordingly.

08/71 Matters Arising

- a) Energy from Waste – Incinerator
Cllr Duffield will obtain a list of names of members of the committee that will consider the application.
- b) Fields in Trust
The clerk had sent further documentation to the solicitors and was awaiting their reply.
- c) Green Lane
Cllr Manning asked that the action to draft an agreement be carried over to the next meeting.
- d) Stiles along public right of way to Long Wittenham
Cllr Alcorn reported that the landowners had agreed to repair the three styles along the footpath.
- e) Appleford website
Cllr Manning is still to review the website and content.

08/72 County and District Councillors Reports

Cllr Duffield reported on a number of issues including:

- Hill Farm –The Clerk is still to write to VOWHDC for progress update and estimated date for completion.
- Thames Water – Reservoir – Cllr Duffield had received a reply from Thames Water to questions raised, which was included in the correspondence pack.
- Villagers need to be consulted about the incinerator and the reservoir – it was agreed that a village meeting should be arranged in the Village Hall on 8th July.

08/73 Public Participation

The council was asked what arrangements are planned for the area outside the village hall as the mud is causing problems. The Clerk is to obtain quotes for turfing and seeding with grass. The ground around the back of the village hall also needs clearing – the Clerk to obtain quotes for this work.

08/74 Village Hall

- a) Refurbishment - Cllr Alcorn is discussing options for the path and car park with Hanson.
- b) Cllr Horton explained that the heating had been switched off last week so the builder was unable to finish the doors.

08/75 Appleford Community Project (ACP)

Cllr Sharp proposed that the amended Constitution between the PC and ACP should be signed. The proposal was defeated by a majority of 3 to 2.

08/76 Liaison Meetings

- a) Millennium Common – The Clerk had written to the chair to confirm Mr Owen's recent appointment on behalf of the council.
- b) Neighbourhood Action Group (NAG). Cllr Sharp does not wish to continue attending on behalf of the council. It was agreed that a notice should be placed in the next Pressings to inform the village that no-one from the Parish Council can attend, and that involvement from Appleford will cease unless someone from the village comes forward.
- c) Cllr Horton attended a WREN liaison meeting on 4th June.

08/77 Signage and Gates

Cllr Manning asked the Clerk to check with Oxfordshire County Council Highways about installing white gates at the other end of the village by the railway bridge. It was agreed to request larger 30 speed limit signs along Main Road. Cllr Duffield also reported that the 30 speed sign at the Knapp is missing. The Clerk to contact Oxfordshire County Council.

08/78 Correspondence

This has been circulated on a regular basis since the last meeting and items are listed on file.

08/79 Planning

None.

08/80 Finance

- a) The following payments were authorised.

Cheque	Payee	Detail	VAT	Total
843	J Beck	Clerk's salary and expenses		£232.98
844	A Greenwell	Parish Action Plan Expenses		£125.00
855	Buildwright	Village Hall Refurbishment		£911.64

- b) A new mandate for the parish council bank account was signed by Cllrs Manning, Alcorn, Horton and the Clerk.
- c) The Clerk had received an interim report from the internal auditor with several actions. Cllr Horton will give the Village Hall documentation to the Clerk by 23rd June. The Clerk will write to the external auditors to request the date for audit be rescheduled to allow more time.
- d) The meeting discussed contractual hours and terms for the Clerk. It was agreed that the current agreed hours of 4 per week would be maintained, but the Clerk should invoice the council for additional hours worked in excess of this. It was agreed that an annual office allowance of £120.00 should be paid. The Clerk will prepare the revised contract for the next meeting.

08/81 Any other Business

- a) It was agreed that the council's Standing Orders be reviewed at the next meeting.
- b) Recreation Ground - Cllr Alcorn has received the schedule of fixtures for St. Edmunds Football Club for last year, and the Treasurer of the Village Hall Management Committee can now invoice the club. The Clerk to write to Mr Hall to explain the new terms for bookings.

08/82 Date and Venue of next meeting

The council agreed a revised schedule of meetings. The next Parish Council Meeting is on Tuesday 15th July 2008 in the Village Hall commencing at 7.00 pm.

08/83 Close of Meeting

There being no further business the Chairman declared the meeting closed at 9.20 pm

Signed Date