

APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Village Hall, Appleford on Tuesday 23rd September 2008.

Present: Cllrs G Duffield (Chair), A Sharp, D Alcorn, P Horton
In attendance: J Beck (Clerk), and 1 member of the public.
Apologies: None

08/99 Public Participation

Two members of the public attended to discuss the incinerator at Sutton Courtenay.

08/100 Appointment of Chair

Cllr Duffield was appointed Chair of the Council.

08/101 Apologies for Absence

There were none.

08/102 Declarations of Personal and Prejudicial Interests.

There were none.

08/103 Public Participation

No further discussion was held.

08/104 Planning Application

Energy from Waste Incinerator including infrastructure plus that for combined head and power, incinerator bottom ash processing plant with outside storage area and air pollution control residue treatment and disposal facility, visitor and office accommodation and landscaping Sutton Courtenay Landfill Site.

- Oxfordshire County Council has extended the consultation period to 22nd October.
- Petitions from the public can be presented to the Vale of White Horse District Council Development Committee meeting.

It was agreed that the submission from Appleford Parish Council should be in keeping with the submission from Sutton Courtenay Parish Council. There is a meeting in Sutton Courtenay on 7th October.

It was resolved that Cllr Alcorn will draft the response for the council, and distribute for review.

08/105 Minutes of the meeting held on 15th July 2008

It was resolved to approve the minutes as a correct record of the meeting, and Cllr Duffield signed accordingly.

08/106 Matters Arising and Matters of Urgency

- a) The Deed of Dedication of the Recreation Ground was agreed and signed by the council.
- b) The council noted the valuable contribution made by Mr Manning as previous chairman, and the Clerk will write to request if he could complete outstanding actions, namely:
 - Drafting of the Green Lane agreement
 - Review of the village website
 - Article for the Pressings regarding the ACP.
- c) Standing Orders
Review postponed to the next meeting.
- d) Hill Farm
Cllr Duffield will check with the District Council whether action has now been taken.
- e) Correspondence from Mrs Klyne regarding the Village Hall has now been resolved.
- f) The AGM of the Village Hall Management Committee will be held in October – Cllr Alcorn represents the Parish Council. Cllr Alcorn will update the clerk with details of the Committee for the website.
- g) It was resolved that Cllrs Sharp and Horton will undertake the RoSPA safety check of the playground equipment on a fortnightly schedule.
- h) Parish Action Plan – no further progress to report. Mrs Greenwell will collate the results of the survey for the parish council to review.
- i) Signage and Gates
The clerk is progressing this matter with the County Council.

08/107 Councillor Vacancy

The clerk reported that the notice period for parishioners to request an election closed at 5.00pm that day, and that if 10 requests were not received the council would be asked to co-opt a new member as soon as possible.

08/108 County and District Councillor Report

County Councillor

There was none.

District Councillor

- The Environment Agency report on the proposed Thames Water reservoir has been published, and is not in favour. Thames Water has until 5 November to respond.
- The South Oxfordshire and Vale of White Horse merger is progressing. Cllr Duffield is of the view that this process is a takeover and a major and potentially costly mistake.

08/109 Correspondence

This has been circulated on a regular basis since the last meeting and items are listed on file.

08/110 Finance

a) Payments

The following payments had been made since the last meeting.

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
851	Enterprise (Isis Accord) Invoices 3, 5, 7, 9	Grass Cutting	618.82	
		VAT	108.30	
		TOTAL PAYABLE		727.12
852	J Beck	Clerk's salary and expenses	213.67	
		Recreation Ground – litter pick and safety check of playground	43.20	
		TOTAL PAYABLE		256.87

The following payments were authorised.

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
853	Enterprise (Isis Accord) Invoice 13	Grass Cutting small mow	66.83	
	Invoice 11	VAT	11.70	
		Gang mowing	108.92	
		VAT	19.06	
		TOTAL PAYABLE		206.51
854	Allied Westminster	Village Hall Insurance 08/09	413.92	
		TOTAL PAYABLE		413.92
855	Appleford Village Hall Management Committee	Hire of Village Hall 1 Apr 07 – 23 Sep 08	79.50	
		TOTAL PAYABLE		79.50
856	Wicksteed Leisure	Replacement fastenings for play equipment	21.82	
		VAT	3.82	

		TOTAL PAYABLE	25.64
857	PlaySafety Ltd	RoSPA Annual Inspection of Playground	69.00
		VAT	12.08
		TOTAL PAYABLE	81.08
858	BDO Stoy Hayward	External Audit 2008	430.00
		VAT	75.25
		TOTAL PAYABLE	505.25
859	CPRE	Annual Subscription 08-09	28.00
		TOTAL PAYABLE	28.00
860	J Beck	Clerk's salary and expenses	251.88
		Appleford website – expenses (hosting fee) and maintenance	114.95
		Recreation Ground – litter pick and safety check of playground	77.40
		TOTAL PAYABLE	444.23
		TOTAL PAYMENTS	£2,168.12

b) Receipts

Appleford Village Hall (Football)	£720.00
St Edmunds Football Club	£500.00
Pressings	<u>£7.50</u>

TOTAL £1,227.50

c) Village Hall Insurance

It was agreed that the insurance policy for the Village Hall should be paid by the Village Hall Management Committee when it is next due for payment in October 2009.

d) Annual Return

The clerk presented the Auditor's report for the year ended 31 March 2008 and the council agreed and approved the accounts. The Clerk to post the Notice of Conclusion of Audit to the village noticeboard and website.

e) Finance Update

The clerk presented the payments and receipts for 1 April 2008 to date, which were reviewed against budget. It was agreed that the additional cost of £300 for a concrete base for the bus shelter could be paid for under s.137 budgeted expenditure.

f) Village Hall Refurbishment

Cllr Horton gave an update on the refurbishment, which was due for sign-off shortly. Cllr Horton will then apply to Oxfordshire County Council for the final £9,000 grant as agreed. Once the project is completed, all documents will be made available to the public.

The clerk reported that the repairs to the grass should now be left until the Spring. It was resolved that a chain should be installed at the car park to prevent unauthorised vehicles being driven across the grass to the hall. A key to unlock the chain would be available from the Village Hall Administrator. Cllr Sharp agreed to source a suitable chain and lock.

08/111 Planning Applications

Vale of White Horse District Council

1. 08/01356/CM - 15/08/2008

Address: Waste Recycling Group Appleford Sidings Appleford Didcot Oxon
Proposal: Energy from waste incinerator (EFW) infrastructure plus that for combined heat and power (CHP)
Status: Pending Consideration

2. 08/01615/LBC - 23/06/2008

Address: Thatched Cottage Church Street Appleford Abingdon Oxon OX14 4PA
Proposal: Insertion of a new window
Status: Application Permitted

3. 08/01601/TELEC2 Installation OF electronic communications apparatus onto national grid pylon No. 4YG003

Decision: Proposal considered acceptable and prior approval of submitted details granted.

Oxfordshire County Council

1. APF/SUT/18215-CM

Address: Land at Bridge Farm, Sutton Courtenay
Status: Out for consultation

2. JOD/TP/8.4/5193/10

Address: Sutton Courtenay Resource Park, Sutton Courtenay.
Proposal: Energy from Waste incinerator infrastructure plus that for combined heat and power
Status: submitted to OCC for determination as a County Matter.

08/112 Date and Venue of next meeting

The next Parish Council Meeting is on Tuesday 25th November 2008 in the Village Hall commencing at 7.00 pm.

08/113 Close of Meeting

There being no further business the Chairman declared the meeting closed at 8.54 pm

Signed Date