

APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the Meeting of the Parish Council held in the Village Hall,
Appleford on Tuesday 20th January 2009.

Present: A Sharp (Chair), D Alcorn, P Horton, C Martin
In attendance: J Beck (Clerk)
Apologies: G Duffield, County Cllr Colin Lamont
Members of the Public: 2

09/01 Apologies for Absence

Cllr Duffield had sent apologies as he was obliged to attend a District Council meeting that evening.

09/02 Appointment of Chair

Cllr Sharp agreed to chair the meeting in Cllr Duffield's absence.

09/03 Declarations of Personal and Prejudicial Interests.

There were none.

09/04 Vale of White Horse District Council - Core Strategy Exhibition and Discussions

Cllrs Alcorn and Martin will attend on behalf of Appleford on 27th January.

09/05 Abingdon Air Quality Consultation

Cllr Sharp agreed to draft and circulate a response on behalf of the council. Councillors are also invited to respond individually.

09/06 Public Participation

- a) The council was requested to be mindful of costs and keep any rise in precept below the rate of inflation.
- b) The footpath to the village hall is slippery during the icy weather because of the new tarmac surface. It was agreed to request a grit box from Oxfordshire County Council for use during icy weather, to be sited outside the village hall. The Clerk to contact OCC to enquire about cost.
- c) Green Lane
It was resolved that the written agreement to grant access along Green Lane should be abandoned as not all parties wish to sign. The council asked Mr Bray to provide a copy of the legal document granting access for his property. The Clerk to check the council's files for any other related documentation.

09/07 Review of Standing Orders

Cllr Sharp agreed to review the council's standing orders against the model standing orders published by the Society of Local Council Clerks, and update the council's documentation. The new document to be reviewed by the clerk and presented at the next meeting.

09/08 Schedule of Meetings

The councillors agreed to change the schedule to one meeting every six weeks, and the day for meetings will also change to Mondays. The change will take effect at the Annual General Meeting on 8th June.

09/09 Minutes of the meeting held on 25th November 2008

It was resolved to approve the minutes as a correct record of the meeting, with one amendment to the date of the next meeting, and Cllr Sharp signed accordingly.

09/10 Matters Arising and Matters of Urgency

- a) Road Calming Measures. The Clerk has contacted Oxfordshire County Council to request 30mp signs on Main Road, and a replacement 30mph sign on the post at the Knap.
- b) Reservoir. This project is on hold at the present time.
- c) Incinerator. Cllr Alcorn gave an update to the meeting, reporting that meetings with Oxfordshire County Council had taken place, and whilst their request for an independent health assessment had been refused, some councillors are still pushing for this to go ahead.
- d) Freedom of Information Act – Information Guide
Cllr Sharp agreed to review the information to be included in the Appleford Information Guide and means of publication.
- e) Village Website
The Clerk reported that Oxfordshire County Council is developing a web page facility for parish councils, and asked the council whether it wished to continue to maintain a separate website. Cllr Sharp has agreed to review the Appleford village website.
- f) Church Service at the Recreation Ground
The council approved a request from the Church to hold an open air service on the Recreation Ground on 31st May.

09/11 County and District Councillor Report

There was none.

09/12 Appleford Community Project

The Clerk to proceed with the transfer of money from the ACP account to the parish council reserve account and this amount to be ring-fenced for the use of the ACP.

09/13 Liaison Meetings

- a) Power Station: Cllrs Martin and Horton had attended a presentation on environmental monitoring at power stations. Cllr Duffield had attended as District Councillor. The Didcot A plant will close well before 2015 and has had to run more often recently because of cold weather, meaning 25% of remaining running time is already used.

- b) Cllr Martin reported that the Environment Agency has required changes to working practices for composting (installation of a polytunnel), following complaints on the Hotline reporting number.
- c) Cllr Sharp requested that Cllr Horton seek assurance at the next WRG liaison meeting that WRG is damping down the flyash.

09/14 Correspondence

This has been circulated since the last meeting and a record kept on file.

09/15 Planning.

- a) Oxfordshire County Council: Application number: APF/616/57-CM
Description: Application to permit the establishment of recycling facilities on land west of Corridor Road; extend the duration of the existing green waste composting facility; and allow the storage of materials derived from the recycling facilities within the green waste composting facility at Sutton Courtenay landfill site.
Copy of the planning permission received.
- b) Oxfordshire County Council: Application number: APF/616/56-CM
Description: To continue the development of the extension of mineral extraction and landfill operations incorporating aggregate and waste related activities without complying with conditions 17, 21, and 47 of planning permission SUT/APF/616/45-CM at Sutton Courtenay and to allow clay extraction to continue to 2020, landfill operations to continue to 2021 and to maintain the current level of waste imported by road after August 2007.
Copy of the planning permission received.

09/16 Finance

a) Receipts

The following were received since the last meeting:

	£
Pressings	7.50
Interest	48.92
Oxfordshire County Council Grant	9,000.00
Rent	70.00
TOTAL RECEIPTS	9,126.42

b) Payments

The following payment was authorised since the last meeting:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
870	J Beck	Clerks' Salary	171.28	
		Recreation Cleansing	51.20	
		TOTAL PAYABLE		222.48

d) Payments

The following payments were authorised:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
871	J Beck	Recreation Ground Clerks salary & allowances	38.40 171.28	
		TOTAL PAYABLE		209.68
872	A Sharp	Chain and Fixing VAT	23.09 4.04	
		TOTAL PAYABLE		27.13
873	OPFA	Membership 2009	32.00	
		TOTAL PAYABLE		32.00
874	D Alcorn	Fire Safety signage VAT	28.90 5.05	
		TOTAL PAYABLE		33.95
875	Tye Contracts	Asphalt path at village hall	1850.00 277.50	
		TOTAL PAYABLE		2,127.50
876	R J Webb Ass.	Quantity Surveyor, Village Hall VAT	1500.00 225.00	
		TOTAL PAYABLE		1,725.00
877	Buildwright	Refurbishment Village Hall	2395.71	
		TOTAL PAYABLE		2395.71
878	Southern Electric	Payment of Village Hall electricity	523.66	
		TOTAL PAYABLE		523.66
		TOTAL PAYMENTS		<u>£7,074.63</u>

c) **Tasklist for Maintenance of Open Spaces**

The council reviewed the requirements for grass-cutting, hedge trimming, and cleansing of open spaces for the financial year 2009-2010.

i) **Litterpick at the Recreation Ground and the Knap**

This role will be vacant as of 31 March 2009. It was agreed to reduce the number of visits required, with fortnightly visits during 1 October to 31st March, and weekly during 1 April to 30 September. The clerk to advertise the vacancy in the Pressings.

The village hall administrator must ensure that rubbish is taken away after every hire.

The football club renting the field must ensure that rubbish is taken away after every game.

ii) **The hedge at the recreation ground should be cut twice each year to promote best growth.**

iii) **The present arrangements for cutting the grass at the recreation ground are good value and the football field is in good condition. The clerk will check with the existing supplier for any price increase for the coming 12 months.**

iv) **Budget and Precept**

The council reviewed the budget requirements for the year 2009-2010 and agreed to levy a precept of £6,200.

09/17 Village Hall and Recreation Ground

i) **The council requested that the Village Hall Committee provide a copy of the annual accounts to the Clerk each year.**

ii) **Cllr Martin is arranging for the plaques for the village hall as requested by those agencies that donated funds towards the refurbishment.**

09/18 Parish Action Plan

It was agreed to postpone this item to the next meeting.

09/19 Date of Next Meeting

The next meeting of the parish council will be held on Tuesday 10th March, starting at 7pm in the Village Hall.

09/20 Close of Meeting

There being no further business the Chairman declared the meeting closed.

Signed Date

Appendix I

Budget 2009-2010

**APPLEFORD PARISH COUNCIL
 BUDGET FOR FINANCIAL YEAR 2008/2009**

Receipts	2006/07		2007/08		2008/09 To 19.11.08		2009/10
	Budget	Actual	Budget	Actual	Budget	Budget	Budget
Interest	820	838	600	593	500	213.64	300
Rent	45	45	50	70	70	0	70
Precept			4600	4600	6200	6200	6200
Advertisements	345	255	350	174	300	27.5	150
Donations	0	45	0			1797	0
VOWH Cleansing				140	140	487.5	0
Village Hall				76500	0	6000	0
Parish Action Plan				2150	0	0	0
Football Field Rental					0	1220	1000
VAT refund	300	827	300	0	300	0	800
Sundry	0	350	0	60	300	0	0
TOTALS	1510	2360	5900	85886	7810	15945.64	8320

PAYMENTS

VAT				661		722	
Clerk's salary	1480	1809	1800	1639	1800	1079	1900
Clerk's expenses	560	267	450	192	350	137	400
Grass/Hedge cutting	1500	941	1500	1360	2200	1342	1650
Bus Shelter						2139	0
Insurance	520	1034	1050	1544	1400	1526	1200
Play Area Inspection	100	81	100	69	100	69	100
Audit Fee	380	524	650	293	650	609	500
Elections	0	0	500	62	0	0	350
Subscriptions	180	195	180	182	200	155	200
Training/Pubs	0	65	100	40	100	0	100
Section 137	0	250	300	0	300	300	300
Village Hall Rent	50	50	60	74	60	80	100
Grants	650	770	1000	1103	500	319	200
Village Cleansing	550	740	650	671	650	151	500
Village Hall Fund	0	0	0	75354	0	19522	0
Projects Fund	0	407	0	608	500	0	0
Contingency							650
Sundry Admin	100	233	200	104	150	149	150
TOTALS	6070	7366	8540	83292	8960	27576	8300