

APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the **Annual General Meeting** of the Parish Council held in the Village Hall, Appleford on Monday 18th May 2009.

Present: Alan Sharp (Chair), Gervase Duffield, Chris Martin, Audrey Sharp
In attendance: Judy Beck (Clerk)
Apologies: Donald Alcorn
Members of the Public: 3

09/37 Election of Chairman

Cllr Sharp was elected as Chairman, nominated by Cllr Martin and seconded by Cllr Duffield. Cllr Sharp completed and signed the acceptance of office.

09/38 Apologies for Absence

Cllr Alcorn had sent apologies.

09/39 Declarations of Personal and Prejudicial Interests.

There were none.

09/40 Co-option

Mrs Audrey Sharp was co-opted to the vacancy and signed the Acceptance of Office which was countersigned by the Clerk, and received a Register of Interest form to be returned within 28 days.

09/41 Public Participation

Matters raised included

- thanks to the previous chairman, Cllr Duffield, for his hard word during the past year
- rabbit holes on the recreation ground
- broken flagstones outside the village hall
- future plans for The Carpenters Arms. Cllr Alan Sharp will write to Greene King to express the council's support for keeping the public house open.
- cuts to the rail service from Appleford. Cllr Alan Sharp will write to Great Western Railway to express the council's concerns about the cuts to the rail service.

09/42 Minutes of the meeting held on 10th March 2009

It was resolved to approve the minutes as a correct record of the meeting, and the Chairman signed accordingly.

09/43 Matters Arising and Matters of Urgency

- a) Signs for 'No Dogs' have been installed at the play area. It was agreed that Cllr Alan Sharp would arrange for springs to be fitted to the entrance gates to ensure the gates shut automatically.

- b) A wooden post at the car park has snapped off. Cllr Alan Sharp agreed to obtain the cost of another length of chain to fence off access to the recreation ground.
- c) Access to the Village Hall. Cllr Duffield had asked the District Council's legal team regarding access for wheelchairs but had no definite advice. It was agreed to discuss accessibility options at the next meeting.
- d) Letter of Objection to the proposed incinerator at Sutton Courtenay. Cllr Alan Sharp will inquire of Cllr Alcorn whether a letter had been sent on behalf of the council.
- e) Freedom of Information Act – Information Guide and website update. This is now completed and posted to the Appleford website.
- f) Appleford Village Website. The council now pays a set monthly fee of £29.99 for hosting and maintenance of the village website.
- g) Schedule of Meetings
It was resolved that the council will meet each month except August, on the first Monday of the month, starting at 7.30 pm.
- h) Traffic Calming
This issue is now incorporated into the Parish Action Plan.
- i) The footpath from Appleford to Sutton Courtenay is difficult to use as the field is being ploughed too close to the path. The Clerk to contact the landowner.

09/44 County and District Councillor Report

There was no report from the County Councillor.

Cllr Duffield reported on various matters as District Councillor, including the County Council elections. The parish council should ensure that its objections to the incinerator are communicated to the county councillor as soon as practicable after the elections.

9/45 Liaison Meetings

Appointments for local liaison meetings were confirmed as follows:

Power Station	C Martin, P Horton, G Duffield (Vale)
WRG Composter	D Alcorn, P Horton, C Martin G Duffield (Vale)
Millennium Common	R Lewington, C Owen
13 Parishes	D Alcorn, G Duffield (Vale)
Didcot Forum	Alan Sharp

9/46 Correspondence

Correspondence has been distributed since the previous meeting and a list of items kept on file.

9/47 Village Hall Management Committee

Cllr Alan Sharp expressed concern about the process for the grant of £1,000 which had been received from the Vale of White Horse for refurbishment of the Village Hall, made payable to the Parish Council, and queried whether this had been requested on behalf of the council or the Village Hall Management Committee. It was noted that the council had not received the latest annual accounts for the village hall management committee and that these should be sent to the parish council each year. It was agreed that clarification was needed as to the role of the management committee and to the procedure for requesting funding from the parish council, and that this would be discussed at the next meeting.

09/48 Finance

a) Receipts

The following were received since the last meeting: £

Vale of White Horse – precept	3,100.00
Vale of White Horse – grant for village hall	1,000.00

b) Payments

The following payments had been authorised since the last meeting on 10 March 2009:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
883	J Beck	Salary in lieu of statutory annual leave 2008/09		220.01
884	J Beck	Salary, allowances and expenses 1-30 April 2009		191.80
885	OALC	Subscription 2009/10	109.79	
		VAT	16.47	
		Total		126.26
886	J Beck	Monthly website hosting and maintenance fee 1-30 April 2009		29.99
887	T Finch	Litterpick at recreation ground		88.00

888	Falcoln Signs	No Dogs signs for playground	70.00	
		VAT	10.50	
		Delivery		
		Total		80.50
		TOTAL PAYMENTS		£736.56

The following payments were authorised:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>£ detail</i>	<i>£ total</i>
889	J Beck	5 additional hours worked for preparation of annual accounts for audit	45.80	
		Clerks salary & allowances 1-31 May	191.80	
		Website hosting and maintenance 1-31 May	29.99	
		TOTAL PAYABLE		267.59
890	Enterprise	Grass-cutting at the Recreation Ground	70.84	
		VAT	10.63	
		TOTAL PAYABLE		81.47
891	Enterprise	Gang-mowing at the Recreation Ground	57.73	
		VAT	8.66	
		TOTAL PAYABLE		66.39
892	ORCC	Subscription 09-10	20.00	
		TOTAL PAYABLE		20.00
893	Allianz Insurance	Local council insurance 09/10	1217.91	
		TOTAL PAYABLE		1217.91
		TOTAL PAYMENTS		<u>£1653.36</u>

- c) Annual Accounts
The council agreed the year end summary of accounts and annual return for the year 2008 to 2009.

- d) Annual Governance Statement
The council reviewed the Risk Register and Asset Register and agreed that there is sound system of internal control for the preparation of the statement of accounts.

09/49 Planning

New Application Number: 09/00309/FUL dated 09/03/2009.

Address: Meadow View, Main Road, Appleford, OX14 4PD

Proposal:

Demolition of existing rear outbuildings. Erection of new front and rear two storey extensions. Re-pitching of roof to allow for bedroom accommodation at first floor. Associated external landscaping.

Consultation: The council had submitted comments on 3rd April that the application should be REFUSED.

09/50 Date of Next Meeting

The next meeting will be the parish council meeting on Monday 6th July, starting at 7.30 pm in the Village Hall.

09/51 Close of Meeting

There being no further business the Chairman declared the meeting closed at 9.37 pm.

Signed Date