

APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the Annual General meeting of the Parish Council held in the Village Hall, Appleford on Monday 7th June 2010.

Present: Alan Sharp (Chair), Chris Martin, Audrey Sharp, Mark Richards
In attendance: Judy Beck (Clerk),
Apologies: 0
Members of the Public: 1

10/58 Apologies for Absence

None.

10/59 Co-option

Mr Mark Richards was formally co-opted to the vacancy and signed the Acceptance of Office which was countersigned by the Clerk.

10/60 Declarations of Personal and Prejudicial Interests.

There were none.

10/61 Public Participation

The council was asked whether any documents had been received in connection with the demolition of Meadow View. None had been received.

10/62 Minutes of the meeting held on 7 May 2010

The minutes were approved as a correct record of the meeting, and the Chairman signed accordingly.

10/63 County Councillor's Report

County Councillor Stewart Lilly reported on various matters including:
The new bus service; the proposed MBT waste treatment plant at Sutton Courtenay; OCC Local Transport Group; County Council cabinet changes; Review of Aggregates extraction.

10/64 District Councillor's Report

There was none.

10/65 Matters Arising from the minutes and Matters of Urgency

Football field rental: The council resolved to put a written hire agreement in place for 3 years with St Edmunds. The Clerk to action.

Rabbits at the Recreation Ground: The Chairman had written to Network Rail who could not offer any funding, but reported that the rabbits on its side of the fence would be dealt with.

Dog Fouling: The council resolved to request an additional dog bin be installed by the Church. The clerk to action.

Ground clearance: Quotes have been requested.

Village Event: Cllr Martin agreed to carry out a risk assessment on the day of the event, taking into account the state of the field. The council resolved that the organisers must make repairs for any damage to the field.

The application for grant funding from COMMA is through to the next round.

10/66 Recreation Ground and Village Hall

Challenors solicitors had informed the council that papers relating to Green Lane were available for collection.

The Clerk reported that the council's papers now require an additional filing cabinet and it was agreed to purchase another.

10/67 Liaison Meetings

The Clerk and Chairman will attend the Oxfordshire County Council Didcot Parishes Event on 26 June.

10/68 Correspondence

Correspondence has been circulated since the last meeting and a record of items is kept on file. In particular, a request to establish a community orchard was deferred to the next meeting for lack of time.

The Chairman will attend an Oxfordshire County Council meeting regarding Minerals and Aggregates Strategy.

10/69 Planning Applications

19.04.2010 Mechanical Biological Sutton Courtenay
[MW.0066/10](#) treatment (MBT) facility Resource Recovery Park

Application type: SCOPING OPINION

Applicant name: Waste Recycling Group

Status: This application has now been registered.

Update: The Chairman has written to comment on the application on behalf of the council.

10/70 Parish Action Plan

It was resolved to review progress every three months.

10/71 Finance

a) Payments

The following cheque had been authorised since the last meeting.

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>Detail</i>	<i>£ total</i>
938	Independent Brokers Ltd	Local Council Insurance		
		TOTAL PAYABLE		1,046.92

The following cheques were authorised for payment:

939	J Beck	Clerk's salary and allowances June 2010	185.48	
		Expenses: mileage for drop-off and collection of accounts to internal auditor	33.00	
		Expenses: 500 sheets A4 paper	7.84	
		Expenses: Postage 2 nd class x 5 letters @ 32p	2.97	
		TOTAL PAYABLE	1.60	230.89
940	Jim Boyland	Grass cutting May 2010	275.00	
		VAT	48.13	
		TOTAL PAYABLE		323.13
941	ORCC	Subscription 10/11	30.00	
		TOTAL PAYABLE		30.00
942	Thomas Finch	Litter pick	244.00	
		TOTAL PAYABLE		244.00
943	RJS (IA) Ltd	Internal Audit 2009/10	178.75	
		TOTAL PAYABLE		178.75

b) Insurance Schedule 2010/11

The council has arranged insurance with Came & Company, and agreed a 3 year contract at a significantly reduced premium.

c) Annual Accounts 2009 – 2010

The council considered the report from the Internal Auditor on the accounts 2009 – 2010 and agreed no further action was required. It was agreed that there was a sound system of internal control and the Chairman signed the annual governance statement. The council reviewed and agreed the Annual Return for the year ended 31 March 2010.

d) The council was informed that the woodchip on the ariel runway needed topping up. It was agreed to wait for the report from the annual RoSPA risk assessment, which will be done this year by Digley Associates.

10/72 Date of Next Meeting

The next meeting will be the parish council meeting on Monday 5th July, starting at 7.30 pm in the Village Hall.

10/73 Close of Meeting

There being no further business the Chairman declared the meeting closed at 9.45 pm.

Signed Date