

APPLEFORD-ON-THAMES PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council held in the Village Hall, Appleford on Monday 27th June 2011

- Present:** Cllrs Mark Richards (Chair), Chris Martin, Andrew Helby, Paul Horton
- In attendance:** Judy Beck (Clerk),
- Apologies:** Jonathan Eden, Stewart Lilly (County Councillor)
- Members of the Public:** 4

11/57 Appointment of Chair

Cllr Mark Richards was appointed Chairman, proposed by Cllr Martin and seconded by Cllr Horton.

11/58 Acceptance of Office

Councillors completed and signed the Acceptance of Office.

11/59 Apologies for Absence

Apologies had been received from Cllr Jonathan Eden.

11/60 Declarations of Personal and Prejudicial Interests.

None.

11/61 Public Participation

Four members of the public attended. Items for discussion were the MBT application by WRG, Skylarks, and noisy manhole covers on Main Road.

11/62 Appointments to Village Committee and Organisations

The council agreed the following representation:

- Appleford Parish Trust Mark Richards, Chris Martin and Paul Horton
- Village Hall Management Committee – Chris Martin
- Local Transport Representative – Mark Richards, Andrew Helby
- Didcot Expansion Group Andrew Helby
- Millennium Common Committee – Richard Lewington, Andrew Helby
- WRG Liaison Group – Chris Martin, Paul Horton, Ian Cook
- Power Station Liaison Group – Chris Martin, Paul Horton
- Didcot Forum – none needed at present

11/63 District and County Councillor Reports

None. The council expressed concern that no reports had been received from the District Councillor for some time. The clerk to write to the District Councillor to invite a written report to the next meeting.

11/64 Minutes of the meeting held on 3rd May 2011

The minutes were approved as a correct record of the meeting, and the Chairman signed accordingly.

11/65 Matters Arising from the Minutes

- a) The Pressings.
The council agreed that the council should continue to produce a village newsletter. Publication would change to bi-monthly, and a hard copy would be distributed to each household. The council would pay for printing costs. In future advertising would be offered to village organisations only, for free. The council would set up a 3-person editorial committee comprising one person from the council, one from the church, and one from the village. The next edition would be published in September.
- b) Recreational allotments (common land at the level crossing). Cllr Horton will trim back the willow tree branches. Mr Lewington advised that the hedge be kept to provide habitat for wildlife and this was agreed.
- c) Measures had been taken to eliminate the rabbits at the recreation ground, but numbers had increased once more. Cllr Richards to get quotes for regular control twice a year.
- d) Verdant lorries are still coming through village and Cllr Richards will write to complain.
- e) Repairs to the Aerial runway have been made, and parts to repair the cockerel rocker have now been received. Cllr Horton to review options for spraying the mulch area under the Aerial runway.
- f) Wooden posts at the car park. Cllr Richards proposed that the wooden posts could be replaced with metal fencing, and that the Parish Trust could be asked to fund this. Cllr Richards to gather quotes and put in a request to the Trust.

11/66 Village Hall and Recreation Ground

The clearance work at the recreation ground has not been completed and new growth is already established. Cllr Richards to define specification and gather quotes for this new work. The council agreed that work to raise the tree canopy is required, and Cllr Richards will discuss this with Jim Boyland. It was resolved to request funding from the Appleford Parish Trust.

11/67 Finance

- a) Payment of Accounts

The following payments had been made since the last council meeting on 3rd May 2011.

Chq	Payee	For	VAT	£ total
989	Broker Network Ltd	Council insurance 2001-12	0.00	1400.73
990	Jim Boyland	Grasscutting April	66.00	330.00
991	J Beck	Clerks salary & expenses May		109.48
992	HMRC	PAYE Tax due	111.00	111.00

993	T Finch	Litter pick		184.00
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Appleford Community Project Account

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>£ total</i>
12	Playdale Playgrounds	Zipwire Repair	21.14	25.37
13	Monster Mulch	Mulch for Zipwire	142.50	724.50
14	M Richards	Deposit paid for mulch		85.50
15	P Horton	Aerial Runway ground clearance		120.00

The following payments were authorised at this meeting:

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>£ total</i>
994	J Beck	Clerk's salary & expenses June		181.48
995	Broker Network Ltd	Additional premium for gym equipment		79.91
996	Jim Boyland	Grass cutting May	78.30	469.80
997	RJS (IA) Ltd	Internal Audit Fee		178.75
998	M Richards	Wood post for car park	1.98	11.89

Appleford Community Project Account

<i>Chq</i>	<i>Payee</i>	<i>For</i>	<i>VAT</i>	<i>£ total</i>
16	Wicksteed Playscapes	Parts to repair Cockerel bouncer	10.00	60.04

- b) The council reviewed and accepted the observations of the Internal Auditor. The chairman to write to the internal auditor to confirm the clerk's salary and expenses.
- c) The council reviewed and agreed the annual return for the year ended 31 March 2011.
- d) The council agreed that there is a sound system of internal control for the preparation of the statement of accounts.
- d) The council agreed to appoint Unity Trust Bank as bankers and the new banking instructions and mandate was completed.

11/68 Liaison meetings

Cllr Martin attended a WRG meeting, at which the MBT planning application had been discussed.

The next Power Station meeting is 11th July.

11/69 Planning

South Oxfordshire Core Strategy: the council agreed to keep a watch on proposals.

MW.0129/10 Mechanical Biological Treatment Plant, Sutton Courtenay Cllr Richards will object to the application on behalf of the council.

11/70 Correspondence

Items of correspondence had been circulated during the month and a record kept on file. The clerk to reply to Mr and Mrs Hounslow regarding work at the recreation ground.

11/71 Traffic Control

Cllr Richards is progressing with Oxfordshire County Council for the possible installation of vehicle activated road signs. Funding may be possible from the Parish Trust.

11/72 Date of next council meeting

The next meeting of the parish council will be held on Monday 5th September 2011, starting at 7.30pm in the Village Hall.

11/73 Close of Meeting

There being no further business the chairman declared the meeting closed at 10.04 pm

Signed Date