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TULLYNESSLE & FORBES
COMMUNITY AND HALL ASSOCIATION



FINALISED CONSTITUTION

of

Tullynessle & Forbes Community and Hall Association (SCIO 51048)

A two-tier Organisation

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CONTENTS		
GENERAL	type of organisation, Scottish principal office, name, purposes, powers, liability, general structure	clauses 1 - 11
MEMBERS	qualifications for membership, application, subscription, register of members, withdrawal, transfer, re-registration, expulsion, termination	clauses 12 - 27
DECISION-MAKING BY THE MEMBERS	members' meetings, power to request members' meeting, notice, procedure at members' meetings, voting at members' meetings, written resolutions, minutes	clauses 28 - 53
BOARD (CHARITY TRUSTEES)	number, eligibility, election/retiral/re-election, termination of office, register of charity trustees, office bearers, powers, general duties, code of conduct	clauses 54 - 83
DECISION-MAKING BY THE CHARITY TRUSTEES	notice, procedure at board meetings, minutes	clauses 84 - 99
ADMINISTRATION	sub-committees, operation of accounts, accounting records and annual accounts	clauses 100 - 108
MISCELLANEOUS	winding up, alterations to the constitution, interpretation	clauses 109 - 114

GENERAL

Type of organisation

- 1 The organisation will, upon registration, be a Scottish Charitable Incorporated two tier Organisation (SCIO).

Scottish principal office

- 2 The principal office of the organisation will be in Scotland (and must remain in Scotland).

Name

- 3 The name of the organisation is Tullynessle & Forbes Community & Hall Association (SCIO 51048) (hereinafter referred to as “the Organisation”)

Purposes

- 4 The organisation’s purposes are:
 - 4.1 To promote the quality of life of the inhabitants of the Tullynessle and Forbes area by advancing social, cultural, recreational and educational activities; while such activities shall be primarily for the benefit of residents, they shall be open to people living outside the area
 - 4.2 To act to ensure that the Tullynessle and Forbes Community Hall is a fit and proper facility for the advancement of the above purpose and improve the hall and its contents and the ground associated with the hall for the benefit of users.
 - 4.3 To engage in a way that accommodates everyone irrespective of their race, gender, age, religion, sexual orientation or disability so that they may participate as a full citizen in their community.
 - 4.4 The Organisation shall not support or promote the activities of any political parties.

Ownership of Property, Equipment and Other Assets

- 5 Tullynessle and Forbes Hall, contents and grounds shall be owned by the Organisation.
- 6 The Organisation may acquire such other property, land, furniture, fixings and equipment as may be deemed necessary to further its purposes.

Powers

- 7 The organisation has power to do anything which is calculated to further its purposes or is conducive or incidental to doing so.
- 8 No part of the income or property of the organisation may be paid or transferred (directly or indirectly) to the members - either in the course of the organisation’s existence or on dissolution - except where this is done in direct furtherance of the organisation’s charitable purposes.

Liability of members

- 9 The members and charity trustees of the organisation have no liability to pay any sums to help to meet the debts (or other liabilities) of the organisation if it is wound up; accordingly, if the organisation is unable to meet its debts, the members will not be held responsible.
- 10 The members and charity trustees have certain legal duties under the Charities and Trustee Investment (Scotland) Act 2005; and clause 7 does not exclude (or limit) any personal liabilities they might incur if they are in breach of those duties or in breach of other legal obligations or duties that apply to them personally.

General structure

- 11 The structure of the organisation consists of:-
 - 11.1 the MEMBERS (minimum of 20) - who have the right to attend members' meetings (including any annual general meeting) and have important powers under the constitution; in particular, the members have the power to include the opportunity to be involved in the appointment of people to our board and in taking decisions on changes to the constitution.
 - 11.2 The people serving on the Board are referred to in this constitution as CHARITY TRUSTEES - and they are also the MEMBERS of the Organisation for the purposes of the Charities and Trustee Investment (Scotland) Act 2005.
 - 11.3 the BOARD - who hold regular meetings (no less than 8 per year), and generally control the activities of the organisation; for example, the board is responsible for monitoring and controlling the financial position of the organisation.
 - 11.4 The Charities and Trustee Investment (Scotland) Act 2005 requires certain decisions to be taken by the charity trustees in their capacity as trustees of the Organisation.

MEMBERS

Qualifications for membership

- 12 Membership is open to any individual aged 16 or over who subscribes to the purposes of the charity and resides in the AB33 geographical area.
- 13 Employees of the organisation are not eligible for membership.

Application for membership

- 14 Any person who wishes to become a member must submit a written application either on paper or electronically for membership; the application will then be considered by the board at its next board meeting.
- 15 The board may, at its discretion, refuse to admit any person to membership.
- 16 The board must notify each applicant promptly (in writing or by e-mail) of its decision on whether or not to admit him/her to membership.

Membership subscription

17 No membership subscription will be payable.

Register of members

18 The board must keep a register of members, setting out

18.1 for each current member:

18.1.1 his/her full name and address; and

18.1.2 the date on which he/she was registered as a member of the organisation;

18.2 for each former member - for at least six years from the date on he/she ceased to be a member:

18.2.1 his/her name; and

18.2.2 the date on which he/she ceased to be a member.

19 The board must ensure that the register of members is updated within 28 days of any change:

19.1 which arises from a resolution of the board or a resolution passed by the members of the organisation; or

19.2 which is notified to the organisation.

20 If a member of the organisation requests a copy of the register of members, the board must ensure that a copy is supplied to him/her within 28 days, providing the request is reasonable; if the request is made by a member (rather than a charity trustee), the board may provide a copy which has the addresses blanked out.

Withdrawal from membership

21 Any person who wants to withdraw from membership must give a written notice of withdrawal (either on paper or electronically) to the organisation, signed by him/her; he/she will cease to be a member as from the time when the notice is received by the organisation either in letter or by email.

Transfer of membership

22 Membership of the organisation may not be transferred by a member.

Re-registration of members

23 The board may, at any time, issue notices to the members requiring them to confirm that they wish to remain as members of the organisation, and allowing them a period of 28 days (running from the date of issue of the notice) to provide that confirmation to the board.

- 24 If a member fails to provide confirmation to the board (in writing or by e-mail) that he/she wishes to remain as a member of the organisation before the expiry of the 28-day period referred to in clause 22, the board may expel him/her from membership.
- 25 A notice under clause 22 will not be valid unless it refers specifically to the consequences (under clause 23) of failing to provide confirmation within the 28-day period.

Expulsion from membership

- 26 Any person may be expelled from membership by way of a resolution passed by not less than two thirds of those present and voting at a members' meeting, providing the following procedures have been observed:-
- 26.1 at least 21 days' notice of the intention to propose the resolution must be given to the member concerned, specifying the grounds for the proposed expulsion;
- 26.2 the member concerned will be entitled to be heard on the resolution at the members' meeting at which the resolution is proposed.

Termination

- 27 Membership of the organisation will terminate on death.

DECISION-MAKING BY THE MEMBERS

Members' meetings

- 28 The board must arrange a meeting of members (an annual general meeting or "AGM") in each calendar year, this meeting can be carried out virtually if necessary.
- 29 The gap between one AGM and the next must not be longer than 15 months.
- 30 Notwithstanding clause 28, an AGM does not need to be held during the calendar year in which the organisation is formed; but the first AGM must still be held within 15 months of the date on which the organisation is formed.
- 31 The business of each AGM must include:-
- 31.1 a report by the chair on the activities of the Organisation; and
- 31.2 a report by the treasurer on the financial activities of the Organisation; and
- 31.3 consideration of the future strategy for the Organisation, including a review of key risks and opportunities.
- 31.4 Any motions submitted in accordance with the conditions set out below
- 31.5 Any items submitted by the Management Board
- 31.6 Election of office bearers and other trustees of the Board
- 31.7 Appointment of an Auditor/Independent Reviewer and approval of any fees.

32 The board may arrange a special members' meeting at any time.

Power to request the Board to arrange a special members' meeting

33 The board must arrange a special members' meeting (virtual if necessary) if they are requested to do so by a notice in writing or by email from one or more members or by members who amount to 5% or more of the total membership of the organisation at the time, providing:

33.1 the notice states the purposes for which the meeting is to be held; and

33.2 those purposes are not inconsistent with the terms of this constitution, the Charities and Trustee (Investment) Scotland Act 2005 or any other statutory provision.

34 If the board receive a notice under clause 33, the date for the meeting which they arrange in accordance with the notice must not be later than 28 days from the date on which they received the notice.

Notice of members' meetings

35 The Secretary shall give not less than twenty eight clear days' notice of an AGM meeting by displaying the date, time and place of the meeting on the Notice Board at the Tullynessle and Forbes Hall or a public notice in the local paper and via social media and email as appropriate. If necessary, the meeting may be held virtually. Attendance at the meeting is open to all but voting is restricted to Members only.

36 The notice calling a members' meeting must specify in general terms what business is to be dealt with at the meeting; and

36.1 in the case of a resolution to alter the constitution, must set out the exact terms of the proposed alteration(s); or

36.2 in the case of any other resolution falling within clause 47 (requirement for two-thirds majority) must set out the exact terms of the resolution.

37 The reference to "clear days" in clause 35 shall be taken to mean that, in calculating the period of notice,

37.1 the day after the notices are posted (or sent by e-mail) should be excluded; and

37.2 the day of the meeting itself should also be excluded.

38 Notice of every members' meeting must be given to all the members of the organisation, and to all the charity trustees; but the accidental omission to give notice to one or more members will not invalidate the proceedings at the meeting.

39 Any notice which requires to be given to a member under this constitution must be: -

39.1 sent by post to the member, at the address last notified by him/her to the organisation; or

39.2 sent by e-mail to the member, at the e-mail address last notified by him/her to the organisation.

Procedure at members' meetings

- 40 No valid decisions can be taken at any members' meeting unless a quorum is present.
- 41 The quorum for a members' meeting is **10** members, present in person.
- 42 If a quorum is not present within 15 minutes after the time at which a members' meeting was due to start - or if a quorum ceases to be present during a members' meeting - the meeting cannot proceed; and fresh notices of meeting will require to be sent out, to deal with the business (or remaining business) which was intended to be conducted.
- 43 The chair of the organisation should act as chairperson of each members' meeting.
- 44 If the chair of the organisation is not present within 15 minutes after the time at which the meeting was due to start (or is not willing to act as chairperson), the charity trustees present at the meeting must elect (from among themselves) the person who will act as chairperson of that meeting.

Voting at members' meetings

- 45 Every member has one vote, which must be given personally.
- 46 All decisions at members' meetings will be made by majority vote - with the exception of the types of resolution listed in clause 47.
- 47 The following resolutions will be valid only if passed by not less than two thirds of those voting on the resolution at a members' meeting (or if passed by way of a written resolution under clause 51):
- 47.1 a resolution amending the constitution;
 - 47.2 a resolution expelling a person from membership under clause 25;
 - 47.3 a resolution directing the board to take any particular step (or directing the board not to take any particular step);
 - 47.4 a resolution approving the amalgamation of the organisation with another SCIO (or approving the constitution of the new SCIO to be constituted as the successor pursuant to that amalgamation);
 - 47.5 a resolution to the effect that all of the organisation's property, rights and liabilities should be transferred to another SCIO (or agreeing to the transfer from another SCIO of all of its property, rights and liabilities);
 - 47.6 a resolution for the winding up or dissolution of the organisation.
- 48 If there is an equal number of votes for and against any resolution, the chairperson of the meeting will be entitled to a second (casting) vote.
- 49 A resolution put to the vote at a members' meeting will be decided on a show of hands - unless the chairperson (or at least two other members present at the meeting) ask for a secret ballot.

- 50 The chairperson will decide how any secret ballot is to be conducted, and he/she will declare the result of the ballot at the meeting.

Written resolutions by members

- 51 A resolution agreed to in writing (or by e-mail) by two-thirds of members will be as valid as if it had been passed at a members' meeting; the date of the resolution will be taken to be the date on which the last member agreed to it.

Minutes

- 52 The Board must ensure that proper minutes are kept in relation to all trustees' meetings regardless if these meetings are physical or virtual. Minutes of trustees' meetings must include the names of those present; and should be proposed and seconded at the following trustees meeting.
- 53 The board shall make available copies of the minutes referred to in clause 52 to any member of the public requesting them; but on the basis that the board may exclude confidential material on the grounds that allowing access to such material could cause significant prejudice to the interests of the Organisation or on the basis that the material contains reference to employee or other matters which it would be inappropriate to divulge.

BOARD

Number of charity trustees

- 54 The maximum number of charity trustees is 14 (drawn from the membership list).
- 55 The minimum number of charity trustees is 10. If at any time the number of charity trustees in office falls below 10, the remaining charity trustee(s) will have power to fill the vacancies or call a trustees' meeting.
- 56 At least 51% of the above shall be permanent residents of Tullynessle and Forbes,

Eligibility

- 57 A person will only be eligible for election or appointment to the Board if he/she fully agrees with the purposes of the organisation as set out in Clause 4.
- 58 A person will not be eligible for election or appointment to the Board if he/she is: -
- 58.1 disqualified from being a charity trustee under the Charities and Trustee Investment (Scotland) Act 2005; or
 - 58.2 an employee of the Organisation.
 - 58.3 Under the age of 16 years old

Initial charity trustees

- 59 The individuals who signed the charity trustee declaration forms which accompanied the application for incorporation of the organisation shall be deemed to have been appointed by the members as charity trustees with effect from the date of incorporation of the organisation.

Election, retiral, re-election

- 60 At each AGM, the members may elect any member (unless he/she is debarred from membership under clause 58) to be a charity trustee.
- 61 The board may at any time appoint any member (unless he/she is debarred from membership under clause 58) to be a charity trustee.
- 62 At each AGM, all of the charity trustees elected/appointed under clauses 60 and 61 (and, in the case of the first AGM, those deemed to have been appointed under clause 59) shall retire from office – but shall then be eligible for re-election under clause 60.
- 63 A charity trustee retiring at an AGM will be deemed to have been re-elected unless: -
- 63.1 he/she advises the board prior to the conclusion of the AGM that he/she does not wish to be re-appointed as a charity trustee; or
 - 63.2 an election process was held at the AGM and he/she was not among those elected/re-elected through that process; or
 - 63.3 a resolution for the re-election of that charity trustee was put to the AGM and was not carried.

Appointment/re-appointment of co-opted charity trustees

- 64 In addition to their powers under clause 61, the board may at any time appoint any non-member of the organisation to be a co-opted charity trustee (subject to clause 54, and providing he/she is not debarred from membership under clause 58) or on the basis that he/she has been nominated by a body with which the organisation has close contact in the course of its activities or on the basis that he/she has specialist experience and/or skills which could be of assistance to the board.
- 65 At each AGM, all of the charity trustees appointed under clause 64 shall retire from office – but shall then be eligible for re-appointment under that clause.

Termination of office

- 66 A charity trustee will automatically cease to hold office if: -
- 66.1 he/she becomes disqualified from being a charity trustee under the Charities and Trustee Investment (Scotland) Act 2005;
 - 66.2 he/she becomes incapable for medical reasons of carrying out his/her duties as a charity trustee - but only if that has continued (or is expected to continue) for a period of more than six months;
 - 66.3 (in the case of a charity trustee elected/appointed under clauses 57 to 63) he/she ceases to be a member of the organisation;
 - 66.4 he/she becomes an employee of the organisation;
 - 66.5 he/she gives the organisation a notice of resignation, signed by him/her;

- 66.6 he/she is absent (without good reason, in the opinion of the board) from more than three consecutive meetings of the board - but only if the board resolves to remove him/her from office;
 - 66.7 he/she is removed from office by resolution of the board on the grounds that he/she is considered to have committed a material breach of the code of conduct for charity trustees (as referred to in clause 82);
 - 66.8 he/she is removed from office by resolution of the board on the grounds that he/she is considered to have been in serious or persistent breach of his/her duties under section 66(1) or (2) of the Charities and Trustee Investment (Scotland) Act 2005; or
 - 66.9 he/she is removed from office by a resolution of the members passed at a members' meeting.
- 67 A resolution under paragraph 66.7, 66.8 or 66.9 shall be valid only if: -
- 67.1 the charity trustee who is the subject of the resolution is given reasonable prior written notice of the grounds upon which the resolution for his/her removal is to be proposed;
 - 67.2 the charity trustee concerned is given the opportunity to address the meeting at which the resolution is proposed, prior to the resolution being put to the vote; and
 - 67.3 (in the case of a resolution under paragraph 65.7 or 65.8) at least two thirds (to the nearest round number) of the charity trustees then in office vote in favour of the resolution.

Register of charity trustees

- 68 The board must keep a register of charity trustees, setting out
- 68.1 for each current charity trustee:
 - 68.1.1 his/her full name and address;
 - 68.1.2 the date on which he/she was appointed as a charity trustee; and
 - 68.1.3 any office held by him/her in the organisation;
 - 68.2 for each former charity trustee - for at least 6 years from the date on which he/she ceased to be a charity trustee:
 - 68.2.1 the name of the charity trustee;
 - 68.2.2 any office held by him/her in the organisation; and
 - 68.2.3 the date on which he/she ceased to be a charity trustee.
- 69 The board must ensure that the register of charity trustees is updated within 28 days of any change:
- 69.1 which arises from a resolution of the board or a resolution passed by the members of the organisation; or

69.2 which is notified to the organisation.

- 70 If any person requests a copy of the register of charity trustees, the board must ensure that a copy is supplied to him/her within 28 days, providing the request is reasonable; if the request is made by a person who is not a charity trustee of the organisation, the board may provide a copy which has the addresses blanked out - if the SCIO is satisfied that including that information is likely to jeopardise the safety or security of any person or premises.

Office-bearers

- 71 The members must elect (from among themselves);
- (a) A Chair, who shall be responsible for co-coordinating the conduct of the Organisation's business and presiding at meetings
 - (b) A Vice Chair who shall assist the Chair with coordinating the Organisation's affairs and preside at meetings in the absence of the Chair
 - (c) A Secretary who shall be responsible for issuing notices of meetings including agenda, taking minutes at all meetings and circulating them and dealing with correspondence not specifically assigned to other trustees
 - (d) A Treasurer who shall be responsible for setting up and maintaining such bank accounts as may be required, ensuring all income is banked and necessary payments made, recording all income and expenditure and reporting regularly to the Management Board on the Organisation's finances and submitting annual accounts and returns to the Annual General Meeting and governing bodies as appropriate. In addition, a Treasurer will provide any financial information as may be reasonably requested by the members.

In addition to the office-bearers required under clause 71, the charity trustees may elect (from among the members) further office-bearers if they consider that appropriate.

- 72 All of the office-bearers will cease to hold office at the beginning of each AGM, but may then be re-elected under clause 62.
- 73 A person elected to any office will automatically cease to hold that office: -
- 73.1 if he/she ceases to be a charity trustee; or
 - 73.2 if he/she gives to the Organisation a notice of resignation from that office, signed by him/her.

Powers of board

- 74 Except where this constitution states otherwise, the organisation (and its assets and operations) will be managed by the board; and the board may exercise all the powers of the organisation.
- 75 A meeting of the board at which a quorum is present may exercise all powers exercisable by the board.

- 76 The members may, by way of a resolution passed in compliance with clause 47 (requirement for two-thirds majority), direct the board to take any particular step or direct the board not to take any particular step; and the board shall give effect to any such direction accordingly.

Charity trustees - general duties

- 77 Each of the charity trustees has a duty, in exercising functions as a charity trustee, to act in the interests of the organisation; and, in particular, must:-
- 77.1 seek, in good faith, to ensure that the organisation acts in a manner which is in accordance with its purposes;
 - 77.2 act with the care and diligence which it is reasonable to expect of a person who is managing the affairs of another person;
 - 77.3 in circumstances giving rise to the possibility of a conflict of interest between the organisation and any other party:
 - 77.3.1 put the interests of the organisation before that of the other party;
 - 77.3.2 where any other duty prevents him/her from doing so, disclose the conflicting interest to the organisation and refrain from participating in any deliberation or decision of the other charity trustees with regard to the matter in question;
 - 77.4 ensure that the organisation complies with any direction, requirement, notice or duty imposed under or by virtue of the Charities and Trustee Investment (Scotland) Act 2005.
- 78 In addition to the duties outlined in clause 77, all of the charity trustees must take such steps as are reasonably practicable for the purpose of ensuring: -
- 78.1 that any breach of any of those duties by a charity trustee is corrected by the charity trustee concerned and not repeated; and
 - 78.2 that any trustee who has been in serious and persistent breach of those duties is removed as a trustee.
- 79 Provided he/she has declared his/her interest - and has not voted on the question of whether or not the organisation should enter into the arrangement - a charity trustee will not be debarred from entering into an arrangement with the organisation in which he/she has a personal interest; and (subject to clause 80 and to the provisions relating to remuneration for services contained in the Charities and Trustee Investment (Scotland) Act 2005), he/she may retain any personal benefit which arises from that arrangement.
- 80 No charity trustee may serve as an employee (full time or part time) of the organisation; and no charity trustee may be given any remuneration by the organisation for carrying out his/her duties as a charity trustee.
- 81 The charity trustees may be paid all travelling and other expenses reasonably incurred by them in connection with carrying out their duties; this may include expenses relating to their attendance at meetings.

Code of conduct for charity trustees

- 82 Each of the charity trustees shall comply with the code of conduct (incorporating detailed rules on conflict of interest) prescribed by the board from time to time.
- 83 The code of conduct referred to in clause 82 shall be supplemental to the provisions relating to the conduct of charity trustees contained in this constitution and the duties imposed on charity trustees under the Charities and Trustee Investment (Scotland) Act 2005; and all relevant provisions of this constitution shall be interpreted and applied in accordance with the provisions of the code of conduct in force from time to time

DECISION-MAKING BY THE CHARITY TRUSTEES

Notice of board meetings

- 84 Any charity trustee may call a meeting of the board or ask the secretary to call a meeting of the board which may be carried out virtually if required
- 85 At least 7 days' notice must be given of each board meeting, unless (in the opinion of the person calling the meeting) there is a degree of urgency which makes that inappropriate.

Procedure at board meetings

- 86 No valid decisions can be taken at a Board meeting unless a quorum is present; the quorum for regular Board meetings is 6 charity trustees, the quorum for an Annual or Extraordinary General Meeting is 10.
- 87 If at any time the number of charity trustees in office falls below 10 - see clause 55 - the remaining charity trustees will have the power to hold a meeting and make decisions at that meeting as long as the quorum in clause 86 is met.
- 88 The chair of the Organisation should act as chairperson of each Board meeting.
- 89 If the chair of the Organisation is not present within 15 minutes after the time at which the meeting was due to start (or is not willing to act as chairperson), the charity trustees present at the meeting must elect (from among themselves) the person who will act as chairperson of that meeting.
- 90 Every charity trustee has one vote, which must be given personally.
- 91 All decisions at Board meetings will be made by majority vote.
- 92 If there is an equal number of votes for and against any resolution, the chairperson of the meeting will be entitled to a second (casting) vote.
- 93 The Board may, at its discretion, allow any person to attend and speak at a Board meeting notwithstanding that he/she is not a charity trustee - but on the basis that he/she must not participate in decision-making.
- 94 A charity trustee must not vote at a Board meeting (or at a meeting of a sub-Board) on any resolution which relates to a matter in which he/she has a personal interest or duty which conflicts (or may conflict) with the interests of the Organisation; he/she must withdraw from the meeting while an item of that nature is being dealt with.

- 95 For the purposes of clause 94: -
- 95.1 an interest held by an individual who is “connected” with the charity trustee under section 68(2) of the Charities and Trustee Investment (Scotland) Act 2005 (husband/wife, partner, child, parent, brother/sister etc) shall be deemed to be held by that charity trustee;
- 95.2 a charity trustee will be deemed to have a personal interest in relation to a particular matter if a body in relation to which he/she is an employee, director, trustee of the management Board, officer or elected representative has an interest in that matter.

Minutes

- 96 The Board must ensure that proper minutes are kept in relation to all Board meetings and meetings of sub-Boards regardless whether these meetings are physical or virtual.
- 97 The minutes to be kept under clause 96 must include the names of those present; and should be proposed and seconded by 2 charity trustees present at the meeting.
- 98 The Board shall (subject to clause 99) make available copies of the minutes referred to in clause 96 to any member of the public requesting them.
- 99 The Board may exclude from any copy minutes made available to a member of the public any material which the Board considers ought properly to be kept confidential - on the grounds that allowing access to such material could cause significant prejudice to the interests of the Organisation or on the basis that the material contains reference to employee or other matters which it would be inappropriate to divulge.

ADMINISTRATION

Delegation to sub-committees

- 100 The board may delegate any of their powers to sub-committees; a sub-committee must include at least one charity trustee, but other members of a sub-committee need not be charity trustees, or members.
- 101 The board may also delegate to the chair of the organisation (or the holder of any other post) such of their powers as they may consider appropriate.
- 102 When delegating powers under clause 100 or 101, the board must set out appropriate conditions (which must include an obligation to report regularly to the board).
- 103 Any delegation of powers under clause 100 or 101 may be revoked or altered by the board at any time.
- 104 The rules of procedure for each sub-committee, and the provisions relating to membership of each sub-committee, shall be set by the board.

Operation of accounts

105 The signatures of two out of three signatories appointed by the Board will be required in relation to all operations (other than the lodging of funds and online banking) on the bank, investment and building society accounts held by the Organisation; at least one out of the two signatures must be the signature of a charity trustee.

Accounting records and annual accounts

106 The financial year for the Organisation shall run from 6 April to 5 April.

107 The Board must ensure that proper accounting records are kept, in accordance with all applicable statutory requirements.

108 The Board must prepare annual accounts, complying with all relevant statutory requirements; if an audit is required under any statutory provisions (or if the Board consider that an audit would be appropriate for some other reason), the Board should ensure that an audit of the accounts is carried out by a suitably qualified reviewer.

MISCELLANEOUS

Winding-up/Dissolution

109 If the organisation is to be wound up or dissolved, the winding-up or dissolution process will be carried out in accordance with the procedures set out under the Charities and Trustee Investment (Scotland) Act 2005.

110 Any surplus assets available to the organisation immediately preceding its winding up or dissolution must be used for purposes which are the same as - or which closely resemble - the purposes of the organisation as set out in this constitution.

Alterations to the constitution

111 This constitution may (subject to clause 112) be altered by resolution of the members passed at a members' meeting (subject to achieving the two thirds majority referred to in clause 46) or by way of a written resolution of the members.

112 The Charities and Trustee Investment (Scotland) Act 2005 prohibits taking certain steps (eg change of name, an alteration to the purposes, amalgamation, winding-up) without the consent of the Office of the Scottish Charity Regulator (OSCR).

Interpretation

113 References in this constitution to the Charities and Trustee Investment (Scotland) Act 2005 should be taken to include: -

113.1 any statutory provision which adds to, modifies or replaces that Act; and

113.2 any statutory instrument issued in pursuance of that Act or in pursuance of any statutory provision falling under paragraph 113.1 above.

114 In this constitution: -

114.1 “charity” means a body which is either a “Scottish charity” within the meaning of section 13 of the Charities and Trustee Investment (Scotland) Act 2005 or a “charity” within the meaning of section 1 of the Charities Act 2011, providing (in either case) that its objects are limited to charitable purposes;

114.2 “charitable purpose” means a charitable purpose under section 7 of the Charities and Trustee Investment (Scotland) Act 2005 which is also regarded as a charitable purpose in relation to the application of the Taxes Acts.

Ends