

EAST AYTON PARISH COUNCIL

Parish Clerk: Dawn Naylor

26 Ings Close

Staxton

01944 711139

Email: eastaytonpc1@btinternet.com

Circulated to County and Borough Councillors and Public

9 July 2020

To all Members of East Ayton Parish Council

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND a remote Annual Council Meeting to be held on **Tuesday 14 July** via Zoom, commencing at 7pm (*joining instructions to follow*).

Members of the Public – if you wish to listen to this meeting please contact the clerk for the joining instructions

Yours faithfully

Dawn Naylor

Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972

FILMING OF MEETINGS – A reminder to Members and members of the public that as of 6 August 2014 via the Openness of Local Government Regulations it is possible that this meeting may be recorded by third parties.

AGENDA

1. APOLOGIES

To receive any apologies.

2. DECLARATIONS OF INTEREST

Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the Agenda. ***Please note that the clerk cannot advise members on this. Members are personally responsible for declaring an interest. Members are respectfully advised to read the Code of Conduct (previously circulated) for information. Please also note that councillors are responsible for ensuring that their Registers of Interests are up to date (within 28 days of any changes).***

3. MINUTES

To receive and if approved, to sign the Ordinary Meeting Minutes of 10 March & Zoom Annual Council Meeting of 1 July 2020 (*to follow*).

4. PUBLIC COMMENTS

10 minutes will be allotted to receive comments from members of the public present at the meeting appertaining to parish council business on this agenda.

5. POLICE REPORT

To receive a report from the police (*previously sent*).

6. NORTH YORKSHIRE COUNTY COUNCIL/SCARBOROUGH BOROUGH COUNCIL/NYMNPA

To receive any reports from Borough/County Councillors.

7. ELECTION OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS

- Playing Fields Association (*currently – DT*)
- Village Hall Committee – (*currently Norma Harrison*)
- Community and Police Group - (*currently HP*)
- Yorkshire Local Councils Association - (*currently Chairman + DT*)
- Friends of Ayton Castle - (*currently Neil Hardisty*)
- Patient Participation Group - (*currently RP*)
- North York Moors National Park Southern Forum – (*currently HP*)

8. SIGNATURES FOR CHEQUES

To confirm signatories for all Parish Council payments (3 of 7).

9. POLICIES

To agree the following council policies: (*draft policies will be emailed before the meeting*).

1. Insurance – To ensure the council is adequately insured.
2. Asset Register
3. Financial Risk Assessment
4. Financial Regulations
5. Standing Orders
6. Grievance & Disciplinary
7. Website Compliance
8. Asset Register
9. Complaints

10. VEHICLE ACTIVATED SIGNS

To discuss the requirements of the council regarding the VAS sign (*details to follow*)

11. SANCTUARY HOUSING

To discuss the agreement with Sanctuary Housing.

12. CHRISTMAS LIGHTING

To discuss this year's Christmas lighting and make a decision thereon.