

WHESSOE PARISH COUNCIL

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are summoned to attend the May meeting of the WHESSOE PARISH COUNCIL which will be held on MONDAY 18TH MAY 2020 at 7:00PM for the purpose of transacting the business listed in the agenda below.

The Press and Public are very welcome to attend this meeting which will be held by video link. To join the meeting please contact the Clerk who will send you a link/invitation.

Bill Goldfinch: whessoeparishclerk@gmail.com

Tel: 07818 427740

AGENDA

Item	Subject	Owner	Time
	Public participation <ul style="list-style-type: none">Residents are invited to give their views and comments to the Parish Council on issues on this agenda.		
1	Introductions: <ul style="list-style-type: none">Apologies: to receive apologies and approve reasons for absence.	SG	
2	Election of Officers <ul style="list-style-type: none">Chair and vice-chairHall Committee	All All	5 mins
3	Declarations of interest: <ul style="list-style-type: none">To notify of any item on the agenda in which you may have an interest	All	
4	Minutes of meeting held on 23rd March 2020 <ul style="list-style-type: none">To approve and sign the minutes as an accurate recordUpdate on action points	All Clerk	5 mins
5	Planning <ul style="list-style-type: none">Log of current planning applications – to note the latest position.	Clerk	5mins
6	Parish Councillor vacancies <ul style="list-style-type: none">An update on the progress of co-opting Val Clarke	Clerk	5 mins
7	Clerk and Responsible Finance Officer <ul style="list-style-type: none">Training - update	Clerk	5 mins
8	Finance <ul style="list-style-type: none">Bank Mandates – progressQuarterly Audit ReportBank Reconciliation 2019-20	Clerk Clerk Clerk	5 mins

	<ul style="list-style-type: none"> Financial and Budget Statement 2019-20 Asset Register – to review and approve the register 	All All	
9	Annual Governance & Accountability Return 2019-20 <ul style="list-style-type: none"> Update on progress completing Part 3 Internal Audit Report - progress 	Clerk	5 mins
10	Insurance <ul style="list-style-type: none"> To receive and approve quotations for the annual insurance. 	All	5 mins
11	Policies <ul style="list-style-type: none"> An update on the review of Council policies. 	All	5 mins
12	General Data Protection Regulation <ul style="list-style-type: none"> Update on Action Log 	Clerk	5 mins
13	Correspondence	Clerk	5 mins
14	Council Matters <ul style="list-style-type: none"> Local Council Award Scheme – progress Equal Opportunities Policy - Councillor Training (deferred) 	Clerk FM	5 mins
15	Forward and Backward Look <ul style="list-style-type: none"> Feedback from Meetings/Events/Training Future Training – Clerks and Councillors Future Events 	All Clerk Clerk	5 mins
16	Marketing and Social Media <ul style="list-style-type: none"> New website – progress Press release – the Banks Group 	Clerk SG	5 mins 5 mins
17	Whessoe Parish Hall Committee <ul style="list-style-type: none"> Update from Parish Hall Committee Contracts – update Hall Bookings – update 	SG Clerk Clerk	5 mins
18	Whessoe Parish Hall Social Committee <ul style="list-style-type: none"> Update from Social Committee 	FM	5 mins
19	Date of future meetings <ul style="list-style-type: none"> Discussion about frequency and dates 	All	5 mins

CONTACT

Signed: **Bill Goldfinch**

Name: Bill Goldfinch – Parish Clerk

Mobile: 07818 427740

E-mail: whessoeparishclerk@gmail.com