

Whessoe Parish Council

Notice is hereby given that the ANNUAL MEETING of WHESSOE PARISH COUNCIL will be held on FRIDAY 25th MAY 2018 AT 7.00 PM at WHESSOE PARISH HALL for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Lead Officer	Papers
1	Apologies for Absence		
2	Declarations of Interest		
3	Election of Chair and Vice Chair for 2018-19		
4	Minutes of the Parish Council Meeting held on 26 th March, 2018		Attached
5	Matters Arising and Outstanding Actions		
6	Parish Councillors: <ul style="list-style-type: none">• Vacancies• Committees and Delegation Arrangements		
7	Clerk & Responsible Finance Officer - Vacancy		
8	Financial Statement 2017-18	JB	Attached
9	Budget Statement 2017-18	JB	Attached
10	Bank Reconciliation 2017-18	JB	Attached
11	Annual Governance & Accountability Return 2017-18: <ul style="list-style-type: none">• Certificate of Exemption from Limited Assurance Review• Internal Audit Report• Section 1 – Annual Governance Statement• Section 2 – Accounting Statement	JB	Attached
12	Standing Orders & Financial Regulations – Update and discussion on Draft Protocol for Improved Working Arrangements		To be circulated
13	Policies, Procedures & Plans – Review and adoption of the following: <ul style="list-style-type: none">• Risk Management Plan (A)• Health & Safety Risk Assessments (B)• Whessoe Parish Hall Fire Risk Assessment (C)		Attached Attached Attached
14	Financial Statement 2018-19 (as at 13.5.18)	JB	Attached
15	Budget Statement 2018-19 – Progress Against Budget (as at 13.5.18)	JB	Attached
16	Bank Reconciliation 2018-19 (as at 13.5.18)	JB	Attached

17	Insurance – Review and Confirmation of Cover Requirements		
18	Planning Applications: <ul style="list-style-type: none"> • Log of Applications • Berrymead Farm and Burtree Lane – Update 	JB	Attached
19	Darlington Local Plan 2016 to 2036 - Update		
20	Neighbourhood Development Plan		
21	General Data Protection Act: To agree requirements to ensure compliance with the revised Act, including appointment of DPO		
22	Correspondence & Feedback from Meetings		
23	Communications: <ul style="list-style-type: none"> • Website • Facebook • Newsletter 		
24	Parish Hall Management & Maintenance		
25	Parish Hall Bookings	JB	Attached
26	Dates and Times of Meetings for 2018-19		Attached

Contact

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Copies of Minutes and Agendas are also available from:

Whessoe Parish Council Website

