

Whessoe Parish Council

MINUTES, AGENDAS AND PAPERS OF FORMAL MEETINGS

The Transparency Code requires the Parish Council to publish on its website the draft minutes from all formal meetings (i.e. full council, extraordinary and special meetings) not later than one month after the meeting has taken place. Draft minutes are presented to the following meeting for discussion and approval.

The Transparency Code also requires the Parish Council to publish meeting agendas, which are as full and informative as possible, together with associated meeting papers not later than three clear days before the meeting to which they relate is taking place.

The Parish Council publish such documents on its website in the Agendas, Minutes, Documents and Transparency Code Section. The link is provided below:

<http://www.whessoeparishcouncil.org.uk/library.asp>