



NORTH OF SCOTLAND ARCHAEOLOGICAL SOCIETY SCIO

Scottish Charity No SC044585

Annual Report & Financial Statements

For Period From Registration 15 January 2014

To First Accounting Reference Date 31 August 2014

Trustees' Annual Report

For the first period 7 1/2 months to 31 August 2014

The Trustees have pleasure in presenting their report together with the financial statements and the Independent Examiner's report for the period ended 31 August 2014.

References & Administrative Information

Charity Name

North of Scotland Archaeological Society SCIO

Registered charity number

SC044585

Principal Address

Evelix Cottage, Dornoch, Sutherland IV25 3RD

Trustees on date of approval of Trustees' Annual Report

<u>Name</u>	<u>Office</u>	<u>Period</u>
Elizabeth Anne Coombs	Chair	From 15/01/2014
Alan Ross Thompson	Vice Chair	From 15/01/2014
David Findlay	Treasurer	From 15/01/2014
Joan Catherine Guest	Secretary	From 15/01/2014
Elizabeth Blackburn		From 15/01/2014
Anne Mary Cockroft		From 15/01/2014
George Grant		From 15/01/2014
Simon Gunn		From 15/01/2014
Robert Edward Jones		From 15/01/2014
Susan Elizabeth Kruse		From 15/01/2014
Meryl Mary Marshall		From 15/01/2014
James Bruce McComas		From 15/01/2014
Lachlan Iain McKeggie		From 15/01/2014
Roland Spencer-Jones		From 15/01/2014
John Wombell		From 15/01/2014

Structure Governance & Management

Constitution

NOSAS SCIO was granted Charitable status by OSCR on 15 January 2014 and it is governed by the constitution which was approved at its formation and has not been amended.

Appointment of Trustees

The members of the management committee, which normally meets every 2 months, are the charity's trustees. Any member can be appointed as a trustee provided he/she is not an employee of the society. Trustees are elected at the Annual General Meeting which is normally held in October. Under the constitution, the number of Trustees should not exceed twenty and not be less than eight. The committee may appoint any member to be a trustee.

This appointment must be approved by the members at the next Annual General Meeting. Trustees can only serve for 6 years and then must have a 1 year break.

Management

The Trustees are responsible for the management of the society.

Objects & Activities

Charitable Purposes

The society is a membership based voluntary group that seeks to encourage people of all ages to learn about and engage with the archaeology of the North of Scotland, to enjoy it, and to protect it for the future. Its purposes are:

1. The advancement of education by arranging and supporting projects and events, formal and informal, which enable members and others to learn archaeological methods and associated techniques.
2. The advancement of the arts heritage, culture or science by
 - a. undertaking and supporting relevant archaeological projects which add to the public record of our heritage
 - b. promoting awareness and understanding of our heritage by arranging discussion sessions and exploratory walks, publications, and participating in public events.

Activities

During 2013-14 NOSAS had five committee meetings and one NOSAS SCIO meeting. This last meeting marked the closure of NOSAS and the transfer of all the assets and members to NOSAS SCIO.

Despite the transfer of the governance of the Society to the new SCIO there was no substantial change to the character of NOSAS activities carried out during the year.

A programme of winter walks was undertaken around Easter Ross, Inverness and south Sutherland. The Monthly Archaeological Discussion (MAD) nights held at Strathpeffer Community Hall provided a forum for talks from visiting professionals, for example Candy Hatherley and Steven Birch and our own members. These continue to increase in popularity and are nearly self funding.

The Christmas dinner was held at Coul House with an after dinner walk the following day in Strathconon looking at illicit stills.

Throughout **the winter** the fieldwalking at Tarradale continued. Early in the year several members were involved in a project to survey and draw the remains of the Embo 'Zulu' fishing fleet abandoned on a beach near Little Ferry South in Sutherland. This project was in partnership with SCAPE and other organisations.

(Activities, contd.)

In **early summer** there was a training weekend provided by our members on the West coast at Keppoch where a number of members participated and this included a special evening meal. The weekend was extended to include a walk on the Monday to a remote depopulated settlement with earlier remains. During the summer many members were engaged at various archaeological digs which took place in Highland. Several members have begun surveying some of the hillforts in Highland in line with the National Hillfort Project.

A two-day training event will take place in September near Tomatin, within the Cairngorm National Park, in association with the Royal Commission of Ancient and Historical Monuments of Scotland. Throughout the year members were represented at a wide range of public conferences and events. Reports were issued for 3 completed projects:

- An archaeological survey of the policies of Castle Leod, Strathpeffer
- A report on a project to prepare the kiln at Mulchaich Farm, Ferintosh, Ross-shire for presentation to the public
- A report on a survey of archaeological sites on part of the Corrybrough Estate, near Tomatin, Inverness-shire.

A First Aid course was run for 12 members to increase their ability to react appropriately to emergencies, particularly when in remote locations.

The NOSAS library has been made more accessible to members using their public library card. It is also accessible to the general public for use within Dingwall library. The committee has made provision for a regular annual purchase budget for new books.

Achievements & Performance

The Committee continues to implement the development plan adopted in 2012. However they are aware of the need to keep the plan up to date and with this in mind a consultation evening was held in March 2014 to investigate the needs and expectations of the membership. To increase input from as many members as possible a questionnaire was subsequently circulated to the members who weren't able to attend this meeting. An updated development plan will be delivered to the membership for approval at the AGM in October.

Our objective of continued skills development through a variety of methods has been achieved. The weekend at Keppoch and the two Tomatin days have developed skills in plane-tableing, sketching and measured off-sets. These weekends also provided an opportunity for members to socialise.

The Highland Archaeology Festival has always been supported by NOSAS and this continues, with events being run by members. These events are open to the general public and therefore disseminate our knowledge and understanding of the archaeology and history of the Highlands. The steady increase in membership is an indication that we are reaching out into the Highlands and providing a facility for the community.

The excavation at Mulchaich was completed and is maintained as part of Archaeology Scotland's Adopt-a-Monument scheme. This adoption will help to ensure its stability in the future. The leaflet produced is available to the general public and explains its importance in the history of the area.

A second Adopt-a-Monument scheme, involving cleaning and laying open a Neolithic cairn at Mulbuie on the Black Isle, is nearing completion.

Financial Review

The society has only operated for one month as a SCIO with the assets, liabilities and members of the old non charitable NOSAS being transferred to the SCIO at 1 August 2014.

Our main source of funding will be from members' subscriptions with additional funds from donations, events and grants generally for specific projects.

Expenditure will include the running of events, the costs of projects, the acquisition and maintenance of equipment and the general costs of operating the society.

During the one month period when the society operated as a SCIO the income consisted of a transfer of funds of £12,361 from the old non charitable society, member's subscriptions of £5, book sales of £168 and expenses of £35. This leaves bank balances of £ 12,500.

Reserves Policy

The policy of the Trustees is to maintain sufficient reserves to cover normal annual running costs and have sufficient funds to investigate research and fund future projects. At the end of the period the society has reserves of £12,500.

Plans for Future Periods

The Trustees intend to continue to develop the existing activities of the society and will embrace new projects as they emerge. The society Development Plan 2014, once approved, will be available for viewing on the Society website

Approved by the trustees on 8th September 2014 and signed on their behalf by:



Elizabeth Anne Coombs
Chair

Independent Examiner's Report

For the period from registration 15 January 2014 to 31 August 2014

The Charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The Charity Trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)© of the Act and state whether particular matters have come to my attention.

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of unusual items or disclosures in the accounts and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the accounts

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and regulation 4 of the 2006 Accounts Regulations.
 - b. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *Heather B. McRae*

Name: Heather B McRae

Date : *24/09/14*

Address: Balnabruich , Portmahomack, Ross-shire

Receipts and payments accounts						
For the period from				to		
	15	January	2014		31	August

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	5				5	
Legacies					-	
Grants					-	
Receipts from fundraising activities	168				168	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
Funds Transferred from Old NOSAS	12,361				12,361	
A1 Sub total	12,534	-	-	-	12,534	-
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	12,534	-	-	-	12,534	-
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	34				34	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
A3 Sub total	34	-	-	-	34	-
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	34	-	-	-	34	-
Net receipts / (payments)	12,500	-	-	-	12,500	-
A5 Transfers to / (from) funds						
Surplus / (deficit) for year	12,500	-	-	-	12,500	-

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of period					-	
	Surplus / (deficit) shown on receipts and payments account	10,202	2,298			12,500	
						-	
	Cash and bank balances at end of period	10,202	2,298	-	-	12,500	-

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
Total			-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
Total			-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
Total			-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
Total			-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>E.A. Coombs</i>	Elizabeth Anne Coombs	8/9/14
<i>D Findlay</i>	David Findlay	8/9/14



NORTH OF SCOTLAND ARCHAEOLOGICAL SOCIETY SCIO

Income and Expenditure Account

August 2014

	31/08/2014 £
Income:	
Funds transferred from old NOSAS	12,361
Membership Subscriptions	5
Book Sales	168
TOTAL	12,534
Expenditure:	
Expenses	35
TOTAL	35
<i>Surplus (Deficit) for period</i>	12,500
Balance at Period End	12,500
Represented by :	
Current Account Royal Bank of Scotland	1,139
Deposit Account	11,361
	12,500

Allocation of Funds To Projects

	Opening From Old NOSAS	Expenses August	Receipts August	Totals 31/08/2014
Unallocated Funds	4,253	13	5	4,245
Rosemarkie Caves	282			282
Loch Hourn	390			390
Rock Art	416			416
Roads Through Ross	1,210			1,210
Publications	5,811	22	168	5,957
	12,362	35	173	12,500