

HORSLEY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH MEETING HELD ON WEDNESDAY 21ST MAY 2018 AT 7.00PM IN THE WI/VILLAGE HALL

- 1) **PRESENT.** M D Senior, Chairman of the Council together with Councillors C Turnbull and C Roe
Mrs Mandy Senior, Clerk to the Council
County Councillor Karen Quinn
- 2) **CHAIRMAN'S REPORT 2017-2018.** Cllr Michael Senior presented his annual report on the work of the Council during the past year and a copy is attached to this minute.
- 3) **ANNUAL STATEMENT OF ACCOUNTS 2017-2018.** Mrs Senior presented her report on the statement of accounts for the year ended 31st March 2018. A copy was circulated to those present and is attached to this minute.
- 4) **COUNTY COUNCILLORS REPORT.** County Councillor Karen Quinn gave a verbal report on her first year as County Councillor. She had met and spoken to lots of residents in the Parish and comments and issues have been taken on board. Parking, speeding, litter and potholes continue to be concerns for residents in the Parish. The road to Harlow Hill had been patched following the residents' concerns at the last Parish Council meeting. NCC are investing in new machines to repair the rural roads.
The consultation of education in the West had been concluded and resulted in recommending only 1 school to close. Prudhoe Community High School together with the schools in the Prudhoe Partnership are to form a multi academy trust.
Money for community groups is available through the Community Chest scheme. Application forms are available on the Northumberland County Council website. Money is also available from the Members Small Scheme Allowance. Anyone wishing to apply should contact Karen Quinn.
Following the installation of the rumble strips in Wylam, Northumberland County Council is looking to install the rumble strips across the entire road in Horsley.
- 5) **RESIDENTS** present raised a number of matters and where relevant they are listed together with the actions that will be taken, if required. In due course, if necessary, reports will be made back to Council.
 - a) **MILL WAY.** 20mph speed limit signs were requested on Mill Way.
 - b) **HORSLEY BANKS FARM.** A building is being constructed to the south of Horsley Banks Farm. This area was the subject of an enforcement issue several years ago. Northumberland County Council will be contacted to establish if planning permission has been obtained.
- 6) **RESOLUTIONS.** There were no resolutions to consider.
THERE being no further matters raised for discussion, the Chairman declared the meeting closed.

Signed as a true record _____ Chairman

Horsley Parish Council Chairman's Report May 2018

An introduction to the Councillors Sean Lynch, Craig Turnbull, Dave Lillie, Charlie Roe and Mike Senior and the Clerk to the Parish Council, Mandy Senior. Thanks to Alan Turnbull for his service on the Parish Council over the years.

I would start off by saying there is a vacancy for a councillor and we would welcome any one who would like to apply or who would wish to discuss the role with anyone who could be interested.

We have maintained the notice boards, the seats and the bus shelters and provided a new bus shelter at Cherry Tree Gardens.

We had two litter picks in the last 12 months; unfortunately, both were affected by poor weather. We have invested further in better quality equipment

We have reviewed planning applications and attended meetings for East Tynedale Parish Council's forum, joint burial committee, Heddon School, SCA.

Northumbrian Water is liaising with the council and villagers regarding the proposed extension to enhance water supply and quality. From what I see while there has been some disruption it has been, relatively speaking, minimal.

Thanks to NWL and John Bramwell for the continued traveller management

The proposal to renovate the war memorial is at the point where the work will be starting shortly. The specialist we are engaging asked us to order the material shortly so he can start work with least disruption for the owners of the Old Post Office as possible

The website has also been maintained.

Parking, litter and speeding still remain issues within the village

The traffic calming measures sited at each end of the village definitely slow drivers down but I fear with increased peril where they swerve into the paths of oncoming traffic to avoid what are relatively low bumps – the rumble strips seem to be working to slow traffic down but the number of cars swerving to avoid them is still very high.

Litter is still an issue and I have some letters for us to distribute asking for volunteers to adopt sections of the village

Many thanks to everyone who look after the planters.

Precept is unchanged for 2018

Our thanks go to Maurice Holliday for his regular reports on the state of Public Rights of Way and Footpaths around the parish and Ethel Coulthard for the regular column in the Hexham Courant.

Thanks must also go to Karen Quinn who kept us informed of the bigger picture in her regular report and the help she has provided in her litter pick.

Thanks to Michael Blair for arranging cutting the grass

If you have any requests please let the Parish Council know, preferably in writing to the Parish Clerk, but do remember the councillors are all volunteers who received no expenses (although entitled to) who put a lot of time and effort into making Horsley a pleasant place to live.

My thanks go to Mandy who puts in a great deal of work to keep the rest of us informed and in order. It is becoming increasingly harder and more frustrating to manage communications with Northumberland County Council and to get things done

As always we would welcome more input directly from residents so that we can communicate personally rather than messages being passed via third parties.

HORSLEY PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 21 MAY 2018 AT 7.00PM IN THE WI/VILLAGE HALL

- 1012. PRESENT:** Cllr M D Senior, Chairman of the Council together with C Turnbull and C Roe
In attendance: Mrs M Senior, Clerk to the Council
County Councillor Karen Quinn
- 1013. ELECTION OF CHAIRMAN.** It was proposed by Cllr C Roe, seconded by Cllr C Turnbull and AGREED to re-elect Cllr M D Senior as Chairman to the Council.
- 1014. DECLARATION OF ACCEPTANCE OF OFFICE.** Cllr M D Senior signed his Declaration of Acceptance of Office.
- 1015. APOLOGIES FOR ABSENCE – None**
- 1016. DECLARATIONS OF INTEREST.** Cllr C Turnbull declared a personal and prejudicial interest in planning application number 18/1453/FUL.
- 1017. ELECTION OF VICE CHAIRMAN.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED to elect Cllr C Roe as Vice Chairman.
- 1018. RESIDENTS.**
- a) **AIRCRAFT FLIGHT PLAN.** Concerns were raised by residents over the increasing number of aircraft flying directly over Horsley. The flight path previously followed a line north of A69. The runways haven't changed so it was felt that there is no reason for the flight paths to change. The concerns are that Newcastle Airport's satellite guidance system will consolidate the present path. Heddon Parish Council have expressed their own concerns as have Wylam, Crawcrook and Clara Vale who are putting their own objections together possibly at the detriment of Horsley. Heddon Parish Council had met with representatives of Newcastle Airport however they advised that the flight paths haven't changed and advised that aircraft fly through the Throckley gap. A letter will be sent to Graeme Mason, Newcastle Airport expressing the concerns of the residents of Horsley.
 - b) **PLANNING APPLICATION – TULIP COTTAGE.** Concerns were expressed over the rebuilt chimney which is a modern style chimney and not in keeping with the rest of the building. It was also noted that the roof has been re-slatted in a blue grey slate as opposed to the purple slate that the roof was originally covered in. There are also concerns over the increased height of the building. All concerns have been reported to NCC.
 - c) **JAPANESE KNOTWEED.** It was noted that Japanese Knotweed was growing at the bottom of Mill Way by Horsley Wood Cottages. This is on the highway verge and the responsibility of NCC.
 - d) **FOOTPATH REPORT – issues will be reported to Northumberland County Council.**
 - Footpath on the pavement leading out of Horsley to the west towards High Barns – vegetation overgrowing the footpath and gutters blocked.
 - There is no gate at the top of Lead Lane.
 - The footpath from the roundabout to Horsley Marsh has had the footpath ploughed in.
 - Gate eaten by the horses is deteriorating between Horsley Hill and Dunslaw.
- 1019. MINUTES.** It was proposed by Cllr M D Senior, seconded by Cllr C Turnbull and AGREED that the minutes of the meeting held on **19 March 2018** be signed as an accurate record.
- 1020. MATTERS ARISING.**
- a) **BUS SHELTER.** Minute 1001a refers. The repairs to the bus shelter had been carried out.
 - b) **LITTER PICKING.** Minute 998c refers. Letters had been prepared to be delivered to all households in Horsley asking if anyone would like to adopt an area to keep free from litter. Several residents have already adopted areas in the village. If anyone is interested in adopting an area, equipment will be provided. Northumbrian Water, at one of the drop in sessions, had agreed to put up signs asking drivers not to throw litter from vehicles.
- 1021. ALLOCATION OF PARISH COUNCIL DUTIES**
- a) **REPRESENTATIVES ON OVINGHAM JOINT BURIAL COMMITTEE – Cllrs M D Senior, Cllr C Turnbull**
 - b) **REPRESENTATIVES ON OTHER BODIES.** This was deferred to the next meeting when all councillors will be present.
- 1022. TO CONSIDER ANY MATTERS REQUIRING COUNCIL ACTION THAT MAY ARISE FROM PRECEDING ANNUAL PARISH MEETING.** None.
- 1023. CORRESPONDENCE.** All correspondence and information items received since the March meeting had been listed on the agenda and most of this correspondence had been circulated by email.
- 1024. LOVE NORTHUMBERLAND AWARDS 2018.** Nominations are invited for projects enriching the lives of the people of Northumberland. Winning entries will receive a £250 prize and runners up a £100 prize to be spent on something that will benefit the project. Closing date for applications forms is Friday 8th June 2018.

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- 1025. PARISH CEMETERY DOUBLE CHARGE ISSUE.** Northumberland County Council has made a payment to those parish and town council's who operate their own cemeteries to account for the fact that council tax payers pay a notional double charge for the provision of cemetery services by both the County Council and the Parish Council that makes its' own cemetery provision. Horsley Parish Council has been granted a payment of £45.00 each year for the next three years.
- 1026. NORTHUMBERLAND LOCAL PLAN – SPRING 2018 CONSULTATION.** Northumberland County Council is prepared a new county-wide Local Plan. To inform the draft Local Plan, the Council is inviting views on preferred locations for housing and employment development. The consultation will run from 28th March 2018 to 2nd May 2018.
- 1027. WEED CONTROL.** Northumberland County Council is to carry out weed spraying in house this year. The improvement programme includes adding a harmless blue coloured dye to the treatment so the public can see for themselves where has been treated. The blue dye is completely harmless and will allow the teams to see exactly where they have sprayed potentially reducing waste or overuse of spray.
- 1028. INFORMAL MEETINGS WITH NORTHUMBERLAND COUNTY COUNCIL.** The meetings of the Local Areas Council with Town and Parish Councils will take place on 9 October 2018.
- 1029. HORSLEY WOODS.** It was noted that felling work is to start week commencing 29 May 2018.
- 1030. NALC PAYSCALES 2018-2020.** NALC recommended payscales for full and part time clerks have been reviewed and are applied from 1 April 2018. It was AGREED to apply the new payscales to the Clerk's salary with effect from 1st April 2018.
- 1031. INFORMATION ITEMS**
- NALC – weekly eNews
 - Clerks and Councils Direct – May 2018 No 117
 - Community Action Northumberland – Spring issue – April 2018
 - Being Active Matters
 - Campaign to Protect Rural England – North East Newsletter Spring 2018
- 1032. PLANNING APPLICATIONS.**
- a) PLANNING DECISIONS/APPLICATIONS.** Details of planning decisions and applications as circulated were AGREED by all Councillors and are listed below:-

| REFERENCE | ADDRESS | DESCRIPTION | DECISION |
|-----------------|--|---|----------|
| 17/04667/FUL | Horsley Banks Farm | Change of use of existing biomass fuel storage building to use Class C1 (Holiday let) | REFUSED |
| 17/03998/FUL | Land west of Laker Hall Farm | Proposed construction of agricultural storage building | GRANTED |
| 18/01389/FUL | North Side Farm, Oatens Bank, Horsley | Proposal for four additional camping cabins | |
| 18/01051/VARYCO | Tulip Cottage, Horsley | Variation of condition 2 (plans) pursuant to planning permission 17/2349/VARYCO in order to allow changes to the building | |
| 18/01453/FUL | Land north east of Hopside Farm, Horsley | Development of 15no affordable dwellings, including access road gardens, car parking and other ancillary works | |
| 18/01135/FUL | Land north of High Barns Farm, Horsley | Proposed agricultural livestock building | |

- b) PLANNING APPLICATION NO: 18/01453/FUL DEVELOPMENT OF 15 AFFORDABLE DWELLINGS AT LAND NORTH EAST OF HOPSIDE FARM.** A lengthy discussion took place regarding the planning application to build 15 affordable houses at land north east of Hopside Farm. County Councillor Karen Quinn advised that she had spoken to the Head of Planning who advised that this development would be in the green belt and this is not encouraged by Northumberland County Council. It was AGREED to arrange a meeting with the planning officer to discuss this application further. A number of objections had already been lodged on the planning portal. The Parish Council will be sending in their objection.

1033. FINANCE

- a) ACCOUNTS FOR PAYMENT.** It was proposed by Cllr seconded by Cllr and AGREED accounts on the list as circulated be paid.

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| PAYEE | DESCRIPTION | NET OF VAT | VAT | CHEQUE AMOUNT | CHEQUE NO |
|--------------------|--------------------------|------------|------|---------------|-----------|
| Mrs A Senior | Salary | 341.65 | | 341.65 | SO |
| HM Revenue Customs | PAYE | 85.40 | | 85.40 | 000931 |
| Mrs A Senior | Play area inspections | 75.00 | | 75.00 | 000932 |
| M Blair | Grass cutting | 510.00 | | 510.00 | 000933 |
| FEL Accounts | Internal audit | 25.00 | 5.00 | 30.00 | 000934 |
| Income | | | | | |
| Lloyds Bank | Interest | 0.10 | | 0.10 | 10.04.18 |
| Lloyds Bank | Interest | 0.28 | | 0.28 | 10.05.18 |
| Northumberland CC | Cemetery double charging | 45.00 | | 45.00 | 16.04.18 |
| Northumberland CC | Precept | 5250.00 | | 5250.00 | 11.04.18 |

1034. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2017/18

- a) **ANNUAL GOVERNANCE STATEMENT 2017-2018.** It was AGREED to approve the previously circulated Annual Governance Statement 2017-2018.
- b) **DRAFT ANNUAL ACCOUNTS 2017/2018.** It was AGREED to approve the previously circulated draft accounts 2017-2018.
- c) **ACCOUNTING STATEMENT AND EXPLANATION OF VARIANCES.** It was AGREED to approve the previously circulated Accounting Statement and Explanation of Variances.
- d) **TO CONFIRM AND APPROVE THE CERTIFICATION OF EXEMPTION.** It was AGREED to confirm and approve the previously circulated Certification of Exemption.

1035. VILLAGE ISSUES

- a) **WAR MEMORIAL.** The stone is to be ordered this week and repairs are to start within the next week or so.

1036. REPORTS FROM REPRESENTATIVES ON COMMITTEES

- a) **OVINGHAM JOINT BURIAL COMMITTEE.** The end of year accounts were circulated and noted.
- b) **EAST TYNEDALE PARISH AND TOWN COUNCILS FORUM.** Nothing to report.

1037. VACANCY OF A PARISH COUNCILLOR. Following the resignation of Alan Turnbull there is still a vacancy for a Parish Councillor. All Parish Councillors are encouraged to speak to residents to see if anyone would be interested.

1040. HORSLEY WATER WORKS UPGRADE. It was agreed to contact Northumbrian Water for an update on the plans for screening.

1041. DATE OF NEXT MEETING. The next meeting of the Parish Council will be held on Monday 16th July 2018 at 7.00pm in the WI Hall.

Signed as an accurate record