Minutes of the Meeting of Walton Parish Council of 12th April 2013
That took place at 7pm in the Walton Village Hall Lounge

13.14.001 Present
Cllr. A. Marsh [Chairman], Cllr. B. Pletts, Cllr. J. Haydon, Cllr. C. Bishop, Cllr. J. Hanrahan
Cllr. M. King [arrived late]

13.14.002 In Attendance
H Moore [clerk]

13.14.003 To Accept Apologies for Absence
Cllr. L. Gagg due to prior family commitments
Cllr. B. Musgrave due to annual leave
Cllr. R. Crossman due to prior family commitments
[Cllrs. Bishop & Pletts both submitted apologies to advise that they would both have to leave the meeting early]
The District & County Councillors had both tendered apologies due to other commitments

13.14.004 To confirm the minutes of the previous meetings
The minutes of the meeting of 8th March 2013 were Resolved [5/nil] to be an accurate record and they were then signed as such by the Chairman.

13.14.005 Residents declarations of interest in speaking on agenda items
None declared

13.14.006 Open Forum for Residents
No issues were raised

13.14.007 Councillor’s Disclosure of any undeclared interests and dispensations granted
None disclosed

13.14.008 To receive reports from the County & District Councillors
None provided

13.14.009 To receive a report from the PCSO
None provided

The Chairman proposed to revise the agenda at this point to take items 9 [litter pick] and 16 [Annual Return] prior to item 8 [roads and traffic around the village] and no objections were raised

13.14.010 Litter Picking Project
It was reported that:
• The initial litter pick had been arranged to occur on Saturday 20th April with people meeting by the village telephone box at the junction of South Street and the A39.

Cllr. M. King joined the meeting at this point
• Litter picking equipment had been purchased and was now with Cllr. B. Pletts
• Copies of the Risk Assessment and Health & Safety Advise had been produced, laminated and provided to Cllr. Pletts & Cllr. Bishop as organisers of the event.
• Pursey’s Garage had kindly donated a number of Hi Viz jackets for volunteers
• McDonalds have offered the time of their staff to assist and they will be assisting Cllr. C. Bishop between 9 & 11am and starting at the Eastern end of the village
• Sainsbury’s have donated a £5 gift card toward the cost of strong bin bags for the event
• Abbey Taxis have offered to provide a cake to go with the refreshments being provided to volunteers at the end of the event
• It was confirmed that arrangements had been made for any rubbish gathered during the litter pick would be collected by Mendip District Council on Monday 22nd April

13.14.011 Annual Return
1. Section One of the annual return, the accounting statements for 2012/3, that had been circulated in advance to all Parish Councillors was read aloud by the Chairman. It was Resolved [6/nil] that the Council approved the accounting statements which were then signed by the Chairman and the Responsible Financial Officer.

Councillor Bob Pletts left the meeting at this point
2. Section Two of the annual return, the annual governance statement for 2012/3 was read out point by point with points 1-8 being answered yes and point 9 being not applicable. It was Resolved [5-nil] that the Council approved the annual governance statement which was then signed by the Chairman and the parish Clerk

13.14.012 Roads & Traffic through the village
a. It was reported that the water mains in the main road was under repair.
b. It was requested that the condition of the surface / edges of the road surface of Whitley and round to Asney Road be recorded and reported for further repair to Highways.
c. It was noted that the situation of blocked ditches at Veal Lane had been reported

13.14.013 Local Legacy & Community Environment Fund
It was reported that an application for £20,086.00 re the allotment project had been submitted on the 19th March to the local legacy fund.

13.14.014 Staff Training
It was Resolved [5-nil] to authorise the Clerk to attend an SLCC training course on the new standards regime.

13.14.015 Up Keep of areas of land around the village
a. Area of land by garages & footpath at Chancellor Close
   It was Resolved [5-nil] to authorise up to 2 hours paid work on this area if required.
b. It was noted that both the wild flower trial areas on the Mildred Road verge had been installed by Councillor Musgrave.

a.) To receive any planning decisions reported
   i. open sided agricultural building at Summerwell Farm Whitley Lane ~ prior approval not required.
   ii. 2012/3071 Internal Alterations at the Old Parsonage 67 Main Street ~ approved
b.) To consider any applications received
   i. 2013/0598 Lidl Gravenchon Way ~ variation of condition 3 of planning consent 119155/000 to allow an in store bakery.
   After discussion it was Resolved [5-nil] to recommend approval
   c.) To consider a report on enforcement
   i. It was noted that the recent fly tipping in Veal Lane is under investigation
d.) Any other planning issues –
   i. Planning enquiry from Ms. Denise Rogers re Bramble Hill House.
   Advice had been taken from Mendip planning policy team to recommend submission of a planning application to Mendip District Council in the normal manner. The Clerk had advised Ms. Rogers of this advice.
   ii. Rural Housing Seminar Tuesday 14th May 1.30pm to 4.30pm Edington Village Hall ~ Chairman and Clerk to attend.

13.14.017 The Legacy of Mr. H. Skinner
It was reported that contrary the positive email received last month no paper work had yet been received by the Councils solicitors.
   a. It was Resolved [5-nil] to request that the Councils solicitors be formally requested to write to the diocese solicitors in order to make enquiries as to what is causing the delay and when the documentation re the land purchase is liable to be received.

Due to the lack of progress on the allotment project it was Resolved [5-nil] to cancel the hall booking for the 17th May and instead hold this as a short meeting prior to the annual parish council meeting on 10th May 2013.

Councillor Clive Bishop left the meeting at this point
To receive and consider the approval of the monthly financial report.

1. A financial report as at 31st March 2013, that included the bank reconciliation, was circulated to all members present. It was **Resolved [4/nil]** by the council that this was an accurate record and it was then signed as such by the Chairman.

To consider the authorisation of Expenses & the agreement of cheques for payment of accounts

It was **Resolved [4/nil]** that the following payments are approved by the council with the cheques to be signed at the end of the meeting:

**Walton Parish Council ~ Financial Year 2013 ~ 2014**

**Cheques for Payment 12th April 2013**

<table>
<thead>
<tr>
<th>Chq.No.</th>
<th>Payee</th>
<th>Budget Area</th>
<th>Budget Set</th>
<th>Budget</th>
<th>Amount now authorised</th>
<th>Budget Now</th>
<th>Inv.No.</th>
<th>Inv.Date</th>
<th>Cq.Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1306</td>
<td>Walton under 5’s</td>
<td>precept grant</td>
<td>£ 600.00</td>
<td>£ 600.00</td>
<td>£ 600.00</td>
<td>-</td>
<td>12.13.170.1</td>
<td></td>
<td>£ 600.00</td>
</tr>
<tr>
<td>1307</td>
<td>S’set Motor Proj.</td>
<td>precept grant</td>
<td>£ 100.00</td>
<td>£ 100.00</td>
<td>£ 100.00</td>
<td>-</td>
<td>12.13.170.2</td>
<td></td>
<td>£ 100.00</td>
</tr>
<tr>
<td>1308</td>
<td>Holy Trinity</td>
<td>precept grant</td>
<td>£ 750.00</td>
<td>£ 750.00</td>
<td>£ 750.00</td>
<td>-</td>
<td>12.13.170.3</td>
<td></td>
<td>£ 750.00</td>
</tr>
<tr>
<td>1309</td>
<td>Mendip CAB</td>
<td>precept grant</td>
<td>£ 50.00</td>
<td>£ 50.00</td>
<td>£ 50.00</td>
<td>-</td>
<td>12.13.170.4</td>
<td></td>
<td>£ 50.00</td>
</tr>
<tr>
<td>1310</td>
<td>Victim Support</td>
<td>precept grant</td>
<td>£ 50.00</td>
<td>£ 50.00</td>
<td>£ 50.00</td>
<td>-</td>
<td>12.13.170.5</td>
<td></td>
<td>£ 50.00</td>
</tr>
<tr>
<td>1311</td>
<td>S’set Age UK</td>
<td>precept grant</td>
<td>£ 75.00</td>
<td>£ 75.00</td>
<td>£ 75.00</td>
<td>-</td>
<td>12.13.170.6</td>
<td></td>
<td>£ 75.00</td>
</tr>
<tr>
<td>1312</td>
<td>Air Ambulance</td>
<td>precept grant</td>
<td>£ 500.00</td>
<td>£ 500.00</td>
<td>£ 500.00</td>
<td>-</td>
<td>12.13.170.7</td>
<td></td>
<td>£ 500.00</td>
</tr>
<tr>
<td>1313</td>
<td>St.Margs Hospice</td>
<td>precept grant</td>
<td>£ 200.00</td>
<td>£ 200.00</td>
<td>£ 200.00</td>
<td>-</td>
<td>12.13.170.8</td>
<td></td>
<td>£ 200.00</td>
</tr>
<tr>
<td>1314</td>
<td>The Walton Trust</td>
<td>annual Contr</td>
<td>£ 3,250.00</td>
<td>£ 3,250.00</td>
<td>£ 3,250.00</td>
<td>-</td>
<td>12.13.192</td>
<td></td>
<td>£ 3,250.00</td>
</tr>
<tr>
<td>1315</td>
<td><strong>H. Moore</strong></td>
<td>staff costs</td>
<td>£ 8,000.00</td>
<td>£ 8,000.00</td>
<td>£ 241.11</td>
<td><strong>7,758.89</strong></td>
<td>12.4.13</td>
<td></td>
<td>£ 241.11</td>
</tr>
<tr>
<td>1316</td>
<td><strong>H. Moore</strong></td>
<td>staff costs</td>
<td>£ 8,000.00</td>
<td>£ 7,758.89</td>
<td>£ 67.80</td>
<td><strong>7,691.09</strong></td>
<td>12.4.13</td>
<td></td>
<td>£ 67.80</td>
</tr>
<tr>
<td>1317</td>
<td>GB Sport &amp; Leis.</td>
<td>play area</td>
<td>£ 1,500.00</td>
<td>£ 1,500.00</td>
<td>£ 9.60</td>
<td><strong>1,490.40</strong></td>
<td>I13-285-CC 06.03.13</td>
<td></td>
<td>£ 9.60</td>
</tr>
<tr>
<td>1318</td>
<td>The Walton Trust</td>
<td>room hire</td>
<td>£ 210.00</td>
<td>£ 210.00</td>
<td>£ 10.50</td>
<td><strong>199.50</strong></td>
<td>Inv. 1888 28.02.13</td>
<td></td>
<td>£ 10.50</td>
</tr>
<tr>
<td>1319</td>
<td>SALC</td>
<td>subscriptions</td>
<td>£ 450.00</td>
<td>£ 450.00</td>
<td>£ 275.58</td>
<td><strong>174.42</strong></td>
<td>annual 01.4.13</td>
<td></td>
<td>£ 275.58</td>
</tr>
<tr>
<td>1320</td>
<td>viking</td>
<td>administration</td>
<td>£ 510.00</td>
<td>£ 510.00</td>
<td>£ 154.22</td>
<td><strong>355.78</strong></td>
<td>inv.699082 &amp; 705154 22.03.13</td>
<td></td>
<td>£ 154.22</td>
</tr>
<tr>
<td>1321</td>
<td>SLCC</td>
<td>training</td>
<td>£ 300.00</td>
<td>£ 300.00</td>
<td>£ 150.00</td>
<td><strong>150.00</strong></td>
<td>inv.110943 02.04.13</td>
<td></td>
<td>£ 150.00</td>
</tr>
<tr>
<td>1322</td>
<td>H Moore</td>
<td>travel</td>
<td>£ 200.00</td>
<td>£ 200.00</td>
<td>£ 62.24</td>
<td><strong>137.76</strong></td>
<td>final Qtr. Expenses Refund Jan-March</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>administration</td>
<td>£ 510.00</td>
<td>£ 355.78</td>
<td>£ 1.55</td>
<td><strong>354.23</strong></td>
<td>final Qtr. Expenses Refund Jan-March 1 refund cq.</td>
<td></td>
<td>£ 63.79</td>
</tr>
</tbody>
</table>

**TOTAL EXPENDITURE**

£ 6,547.60
13.14.021 To receive reports on the village play areas and consider the agreement of action in response to proposals

A] Meadow Lane
1. **General Report:** Currently in good repair with new bolt covers having been fixed to the springies as required.
2. **Resurfacing:** booked for the week starting 22nd April – a notice would be fixed to the play area gate to advise of the temporary closure.

B] Hempitts Road Nothing new to report

13.14.022 Report from the Parish representative to the School Governors

Due to Councillor Richard Crossman not being in attendance this item was postponed to the May 10th parish council meeting.

13.14.023 Upcoming Meetings

- Interim planning meeting 25th April 2013
- Next Parish Council Meeting 10th May 2013

THE MEETING THEN CLOSED