Minutes of the Annual Meeting of Walton Parish Council of Friday 10th May 2013
That took place at 7.32pm in the Walton Village Hall Lounge

13.14.031 Present

13.14.032 In Attendance
Sarah Marshall ~ resident
H Moore [clerk]

13.14.033 Election of Chairman
It was *Resolved [6-nil]* that Councillor Alan Marsh be elected as Chairman of Walton Parish Council

13.14.034 Declaration of Acceptance of office of Chairman
Cllr. Alan Marsh signed the acceptance of office form which was witnessed by the parish clerk

13.14.035 To Accept Apologies for Absence
Cllr. L. Gagg due to previous commitments
Cllr. M. King due to work commitments

13.14.036 Election of Vice Chairman
It was *Resolved [7-nil]* that Councillor John Hanrahan be elected as Vice Chairman of Walton Parish Council.

13.14.037 Elections to all other areas of responsibility
1. It was *Resolved [7-nil]* to elect Cllrs. J. Haydon & R. Crossman as parish council; representatives to the Walton Trust.
2. It was *Resolved [7-nil]* that cheque signatories would remain as Cllrs. A. Marsh, B. Musgrave, J. Haydon & M. King
3. It was *Resolved [7-nil]* to elect Cllrs. B. Pletts & B. Musgrave as parish council representatives to the allotment society
4. It was *Resolved [7-nil]* that Cllrs. J. Hanrahan & A. Marsh would be the councillors with responsibility for the visual history project.
5. It was *Resolved [7-nil]* that the councillors with responsibility for the village play areas would remain as Cllrs. J. Haydon & J. Hanrahan
6. It was *Resolved [7-nil]* that Cllr. R. Crossman would remain as the parish council representative to the school governors.
7. It was *Resolved [7-nil]* that Cllrs. J. Hanrahan & A. Marsh remain as councillors with responsibility for the village newsletter.
8. It was *Resolved [7-nil]* That the councillors with responsibility for the village footpaths remain as Cllr. B. Musgrave
9. It was *Resolved [7-nil]* That the councillor with responsibility for the telephone notice board remain as Cllr. J. Haydon
10. It was *Resolved [7-nil]* that the councillors with general responsibility for staffing remain as Cllrs. A. Marsh & J. Hanrahan
11. It was *Resolved [7-nil]* that the councillors with general responsibility for finance remain as Cllrs. A. Marsh & R. Crossman
12. It was *Resolved [7-nil]* that the Chairman and 3 from councillors L. Gagg, R. Crossman, J. Hanrahan, C. Bishop be the parish council representatives to each meeting of the east of village new building development joint committee
13. It was *Resolved [7-nil]* that Cllr. L. Gagg remain as the parish council representative to the skateboard park committee.

Cllr. Bob Musgrave stated that he wanted to congratulate the Chairman in having done a good job in running the council over the past year.
To confirm the minutes of previous meetings.
1. The minutes of the meeting of 12th April 2013 were Resolved [5/nil with 2 abstentions due to non attendance] to be an accurate record and they were then signed as such by the Chairman.
2. The minutes of the meeting of the interim planning meeting of 25th April 2013 were Resolved [3/nil with 4 abstentions due to non attendance] to be an accurate record and they were then signed as such by the Chairman.

Residents declarations of interest in speaking on agenda items
Sarah Marshall on Parking

Open Forum for Residents
No issues were raised

Councillor’s Disclosure of any undeclared interests and dispensations granted
None disclosed

To receive the County Councillors and District Councillors Reports
None provided ~ It was noted that Cllr. G. Noel was now both District & County Councillor

To receive the PCSO report
None provided

Village Litter Pick
It was reported that there had been about twenty volunteers and that it had been a good day with over thirty bags of litter collected. Several people had expressed an interest in joining in if a further event was arranged and the possibility of making it an annual event was discussed.

The parish council would like to formally thank all those who volunteered and assisted on the day.

The Legacy of Mr. H. Skinner
a.) Land purchase for allotments
   (i) Report on progress ~ It was noted that the paperwork had arrived with the Council’s solicitors and that the Clerk had attended an initial meeting with them in order to provide clarification on some minor points.
   (ii) Consideration of uptake of loan approval ~ It was noted that the grant of permission to borrow expires during June 2013. Resolved [7/nil] To apply to the public works loan board for the sum of £23,000.00 [twenty three thousand pounds] as a fixed rate loan with the terms of repayment to be annuity [where each payment is of a constant amount inclusive of principal and interest] repayable over 15 [fifteen] years.
   (iii) Allotment society ~ It was noted that the parish council needed to be aware of the possible need of the allotment society to call a launch and plot allocation meeting in the near future.
   (iv) Contractors ~ Due to the length of time since the original quotations were received it was agreed that updated quotes needed to be obtained from the fencing and pipeline contractors.

Roads and traffic through the village
a.) Parking Concerns
The problem of visitors to the village parking on Meadow Lane for extended periods of time was raised.

The meeting then re opened.
It was noted that street parking was beyond the immediate control of the parish council however further enquiries would be made by Councillors J. Haydon and R. Crossman
b.) Verge Cutting
It was noted that the Highways Services Manager had advised that they were planning to cut in Walton in the week commencing 10th June 2013.

No further action with regard to the Parish Council 2nd cut to be taken at this point.
c.) Pot holes
A large pot hole outside numbers 7&8 Mildred road was reported as needing repair.

d.) Roads & traffic in general
It was noted that there were a growing number of horses and horse riders along the lanes at the western end of the village. Highways Department to be contacted with regard to the possible installation of “horses” warning triangles signs in the Bramble Hill and Whitley Road areas.

13.14.047  Planning

a.) To receive any planning decisions reported
i.) 2012/2481 Asney cottage Asney Road ~ proposed PV panels to roof of outbuilding at a 30 Degree pitch. **Approved with conditions.**

ii.) 2012/3052 Yew Tree Farm ~ construction and upgrading of access track ways leading from Whitley Lane to the farm house buildings and land at Yew Tree farm for all incidental purposes. **Approved with conditions.**

b.) To consider any applications received
i. 2013/0848 Haycroft Farm Veal Lane ~ variation of planning conditions. **Resolved [6-nil with one abstention]** that the parish council recommend approval of this application.

No other planning consultations had been received for consideration.

c.) To consider a report on enforcement
It was noted that action was being taken with regard to the fly tipping incident in Veal Lane

d.) Any other planning issues – None raised.


1. A financial report as at 30th April 2013, that included the bank reconciliation, was circulated to all members present along with the bank statements for that period. It was **Resolved [7-nil]** by the council that this was an accurate record and it was then signed as such by the Chairman.

2. It was noted that the annual return and accounts for year ending 31st March 2013 have been received back from the internal auditor and that there were no matters arising from the internal audit.

3. It was noted that the notice of electors rights to view the accounts for year ended 31st March 2013 had been posted on the main village notice board.

13.14.049  To consider the authorisation of Expenses & the agreement of cheques for payment of accounts
It was **Resolved [7-nil]** that the following payments are approved by the council and the cheques were then signed.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helen Moore</td>
<td>£ 605.48</td>
</tr>
<tr>
<td>HM Revenue and Customs</td>
<td>£ 6.40</td>
</tr>
<tr>
<td>RTC Safety Surfacing</td>
<td>£ 6,805.20</td>
</tr>
<tr>
<td>The Walton Trust</td>
<td>£ 38.25</td>
</tr>
<tr>
<td>Somerset County Council</td>
<td>£ 48.00</td>
</tr>
<tr>
<td>Monahans</td>
<td>£ 240.00</td>
</tr>
<tr>
<td>Broker Net Limited</td>
<td>£ 397.50</td>
</tr>
</tbody>
</table>

Notes:
- **Helen Moore** = Clerk’s wages covering a period of Four weeks to date
- HM Revenue & Customs = Tax and NI re Clerks employment for Four weeks to date
- RTC Safety Surfacing = Replacement of play area safety areas
- The Walton Trust = room hire for three meetings
- Somerset County Council = grass cutting of play area by Enterprise services
- Monahans = Annual internal audit [Holland & Co. have merged with Monahans]
- Broker Net Limited = Annual fee for Parish Council Insurance

Minutes of Walton Parish Council  ANNUAL Meeting of 10th May 2013
Chairman..........................................................Date..........................
### Cheques for Payment 10th May 2013

<table>
<thead>
<tr>
<th>Chq.No.</th>
<th>Payee</th>
<th>Budget Area</th>
<th>Budget Set Amount</th>
<th>Budget Now authorised</th>
<th>Budget Remaining Amount</th>
<th>Inv.No.</th>
<th>Inv.Date</th>
<th>Cq.Total Amount</th>
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<tbody>
<tr>
<td>1323</td>
<td>H. Moore</td>
<td>staff costs</td>
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<td>£7,085.61</td>
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<td>HMRC</td>
<td>staff costs</td>
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<td>£7,085.61</td>
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<td>The Walton Trust</td>
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<td>£199.50</td>
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</tr>
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</table>

**TOTAL EXPENDITURE**

£8,140.83

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#### 13.14.050 Village Play Areas

It was reported that the Meadow Lane play area is currently in good condition with the trim trail still proving to be a popular addition.

It was **Resolved [7/nil]** to use the Play Inspection Company for the annual independent play area inspection this year.

#### 13.14.051 Visual History Project

Considerable discussion occurred with regard to a film of Walton both past and present.

1. It was **Resolved [7/nil]** that Cllr. Crossman bring a formal proposal to council with regard to recording seasonal activity of the village through the year, both social, industrial and agricultural.

2. It was **Resolved [7/nil]** that the parish council make a formal approach to Mr. Wells to become holders of the existing vintage film of the village.


It was noted that school numbers continue to be consistent and that the review of science teaching at the school recorded it as good with outstanding features.

A new chair to the governors to be appointed next year.

#### 13.14.053 Upcoming Meetings

- Next parish council meeting – Friday 14th June 2013 7pm in the village hall lounge
- Rural Housing Seminar – Tuesday 14th May 2013 1.30pm Eddington Village Hall

THE MEETING THEN CLOSED