2016.96. Present:  
Cllrs Alan Marsh, Bob Musgrave, Clive Bishop, John Haydon, Simon Loader, Philip Daniells, Naomi Johnson, Richard Crossman  
- also present H. Moore parish clerk

2016.97. Election of Chairman:  
It was RESOLVED [7/0 WITH 1 abstention] That Cllr A. Marsh be elected as Chairman to Walton Parish Council for the next year.  
Cllr. A. Marsh signed the declaration of acceptance of office of chairman.

2016.98. Election of vice chairman  
It was RESOLVED [7/0 WITH 1 abstention] That Cllr B. Musgrave be elected as vice chairman to Walton Parish Council for the next year.

2016.99 Election to all other areas of responsibility:  
i. Representatives to outside bodies and groups:  
   a. It was RESOLVED [7/0 WITH 1 abstention] That Cllr R. Crossman continue as the parish council representative to the school governors.  
   b. It was RESOLVED [6/0 WITH 2 abstention] That Cllr R. Crossman & councillor John Haydon continue as the parish council representatives to the Walton Trust.  
   C. It was RESOLVED [6/0 WITH 2 abstention] That Cllr S. Loader & Cllr. P. Daniells continue as the parish council representatives to the walton allotment society.

ii. Financial  
   a. It was RESOLVED [6/0 WITH 2 abstention] that Cllrs. R Crossman and Naomi Johnson be responsible for the financial overview of the council.  
   b. It was RESOLVED [8/0] that the cheque signatories remain the same as Cllr. A Marsh, Cllr. J. Haydon, Cllr. B. Musgrave and Cllr. L. Gagg.

  iii. It was RESOLVED [7/0 WITH 1 ABSTENTION] that Cllr. J. Haydon would remain as the councillor with responsibility for the village play areas.  
   lV. It was RESOLVED [8/0] that Mr. J. Hanrahan continue his work on the visual history project and that a letter of appreciation for his continued participation be sent.  
   V. It was RESOLVED [6/0 WITH two abstentions] that the Chair & vice chair retain responsibility for the staff supervision and support.  
   Vi. It was RESOLVED [7/0] That Cllr. B. Musgrave retain responsibility for the village footpaths.
Vii. It was RESOLVED [7/0] that councillor J. Haydon retain responsibility for the telephone box notice board.

Viii. It was RESOLVED [4/0 with 4 abstentions] that the initial Neighbourhood plan councillor members be Cllrs. R. Crossman, Naomi Johnson, Clive Bishop and Alan Marsh with the Clerk having responsibility for minutes and administration of the steering group.

ix. It was RESOLVED [6/0 with 2 abstentions] that the events committee consist of Councillors Lesley Gagg, Philip Daniells and Naomi Johnson.

2016.100. **General Power of Competence**
Walton Parish Council RESOLVES [8/0] that it meets the required conditions and is therefore eligible for the general power of competence.
[at least 2/3 of councillors are elected and the Clerk holds CiLCA and has completed relevant training]

2016.101. **Apologies for absence:**
Cllr. L. Gagg due to attendance at charity event

2016.102. **The minutes** of the previous meeting 8th April 2016, that had been circulated, were RESOLVED [6/nil with two abstentions due to non attendance] to be an accurate record and were then signed as such by the Chairman.

2016.103. **Residents declarations of interest in speaking on agenda items**
None

2016.104. **Open Forum for Residents** -
The Chairman raised an issue brought to him be a resident: Main Street.
The general condition of the surface of the road is a growing concern.
There are a number of drains and man hole covers that are in a bad condition, loose and / or subsiding.
The sewers along the side of the road are subsiding in some areas.
The pelican crossing stop time is shorter than others in the area and cars continue to jump the lights
West End traffic lights - cars are jumping the lights.
I. It was RESOLVED that the clerk write to Highways with copies being forwarded to the district and county councillor.
A response is also to be sent to the resident.

2016.105. **Cllrs Disclosure of any undeclared interests and notification of dispensations granted** -
None

2016.106. **County Councillors & District Councillors Reports** -
C & D Cllr. G. Noel had provided a written reported that was provided to all present

2016.107. **The Police Community Support Officer's Report** -
Written report had been provided for all present
2016.108. Planning:
   a. To receive any planning decisions reported. -
      113 Main Street approved
   b. To consider any applications received -
      2016/1013/S106 Application to discharge or modify a section 106
greement/ purssey’s garage 10-12 main street walton ba16 9qa
      Following a thorough discussion of the application, the council RESOLVED
      [8/nil] to recommend approval of this application.
   C. To consider any enforcement reports received - none
   d. To consider any General Planning Issues -
      The Clerk reported that it was likely that an interim planning meeting may be
      required to consider a planning application in Mildred Road with a response
deadline of 2nd June.
      It was RESOLVED [8/0] that the application documents be circulated to all coun-
cillors and any comments be forwarded to the Clerk direct who would then draft
a response.

2016.109 Pensions Update -
   It was noted that the legal certificate of compliance had been submitted by the
Clerk in consultation with the Chairman and had been accepted by the pensions
authority.
   The Chairman now has full access to the NEST account and is registered as an
administrator on the Walton PC NEST account.

2016.110. Walton Neighbourhood plan -
   Information re the neighbourhood planning process was circulated to all
councillors. It was noted that the first step is to define the area.
   A. The parish council RESOLVED [8/o] that they consider the most
      appropriate area to be the entire parish.
   B. Short information and consultation documents about the neighbourhood
      plan and proposed area to be prepared for the Annual Meeting of the
      Parish on May 20th by the parish Clerk as the initial consultation.

2016.111. Roads & Traffic through the village -
   A.) Vehicle Activated Device - It was reported that the clerk is continuing to
      seek advice from the manufacturer.
   B.) Asney Road junction safety concerns are ongoing Clerk was requested to
      follow up the previous request for the extension of double yellow lines.
   C.) Minor road hedge / verge cutting - Clerk to obtain exact dates for the
      County Minor road cuts of Walton to facilitate parish second cut
      scheduling - if required.
   D.) It was requested that the potential sink hole in Sharpham Lane be advised
to Highways.

2016.112. Village Hall Improvement Plan update:
   Landowner has been consulted and a formal response is awaited.
   The architect has been instructed to submit the planning Application.
The Clerk requested to be supplied with copies of the paperwork as the application was formally being made by the parish council.

2016.113 Community Benefit Funds
This item was deferred until the June meeting.

2016.114 Parish Council Insurance
Following consideration of the range of options currently available, it was RESOLVED [8/0] to proceed with the Came & Company recommendation of HISCOX and enter into a three year agreement with that company.

2016.115 East Mead Field & Allotments -
Council were advised that the water was due to be turned on. A community shed and benches had now been installed. It was noted that Bristol & Wessex Water were carrying out checks on water installations in the area.

2016.116 Annual Return Annual 2015 - 16
A copy of the financial return, as approved with no issues raised by the internal auditor, was therefore recorded as approved by Council, RESOLVED [8/nil] and signed as such by the Chairman and Parish Clerk as Responsible financial Officer. A copy of the annual return is attached to these minutes as appendix one.

COUNCILLOR CLIVE BISHOP LEFT THE MEETING AT THIS POINT

2016.117 Financial Report -
   a. A financial report, which included a bank reconciliation to the Latest bank statements received, was RESOLVED [7/nil] to be an accurate record and was signed as such by Councillor R. Crossman
   B. A letter requesting the cancellation of two un cleared cheques, was RESOLVED [7/nil] to be approved and was signed by two Councillors.

2016.118 To consider the authorisation of payments & agreement of cheques for payment of accounts.
   a. It was RESOLVED [7/nil] that the monthly standing order for staff pay be authorised. [Gross pay less tax, NI & employee pension contribution]
   b. It was RESOLVED [7/nil] that the monthly standing order to the NEST pension scheme be authorised [employer & employee contributions] [standing order mandate previously signed as authorised at pension scheme set up]
   c. The following payments were RESOLVED [7/nil] as authorised to be made:

CHEQUES:
100110 – Walton Trust room hire for April & May 2016 plus two replacement cheques previously authorised & lost in post
100111 – H. Moore as refund for payment of Walton Press invoice re February newsletter
100112 – Payment for paper, envelopes and printer ink for office use
100113 – Council insurance
100114 – Water charges re Eastmead Field water trough
100115 – Tax & NI for staff – Month 2
A full schedule of payments is attached as appendix two.

2016.119  Annual Meeting Of the Parish 20th May
- Certificates for the children to be involved [produced by Clerk] were provided to the Chairman to sign.
- Historical Village Film - Cllr. R. Crossman organising
- Refreshments - Clerk to liaise with Councillor Lesley Gagg
School - childrens presentation to happen first followed by the presentation of their certificates.

2016.120. Village play areas
It was reported that the Grass cutting is good and all equipment has been checked. Council were advised of a small increase in the cost of grass cutting.

2016.95. Upcoming meetings &/or training –
- Next meeting Friday June 10th 2016
- Annual Meeting of the Parish 20th May 2016
  Staff Training - It was RESOLVED [7/0] that the Clerk be authorised to attend the SLCC event at Yeovil on Wednesday 13th – JULY at a cost of £69.00

The meeting then closed.