2016.122. Present:
Cllrs Alan Marsh, Bob Musgrave, Clive Bishop, John Haydon, Simon Loader,
PhilipDaniels, Naomi Johnson,
- also present H. Moore parish clerk

The Chairman thanked everyone for their input into the annual meeting of the parish.

2016.123. Apologies:
Cllr. R. Crossman due to work commitments [silaging]

2016.124. The minutes of the previous meeting [annual parish council meeting of 13th May 2016] that had been circulated, were RESOLVED [7/nil] to be an accurate record and were then signed as such by the Chairman.

2016.125. Residents declarations of interest in speaking on agenda items
None

2016.126. Open Forum for Residents -
No new issues were raised

2016.127. Cllrs Disclosure of any undeclared interests and notification of dispensations granted -
Cllr. A. Marsh declared a prejudicial interest in Planning item D.

2016.128. County Councillors & District Councillors Reports -
None

2016.129. The Police Community Support Officer’s Report -
None

2016.130. Planning:
a. To receive any planning decisions reported. - None
b. To consider any applications received - None
c. To consider any enforcement reports received - None
d. To consider any General Planning Issues -
   I Approach from developer re housing proposal -

COUNCILLOR A. MARSH LEFT THE ROOM AT THIS POINT AND COUNCILLOR B. MUSGRAVE TOOK OVER AS CHAIRMAN OF THE MEETING

An approach from a developer with regard to a proposed housing development on land at the junction of Veal Lane and South Street had been received by the Council.
Following discussion it was Resolved 6/0 that they be invited to do a presentation to a future parish council meeting and be an item on the agenda to advise members of the public.
COUNCILLOR A. MARSH REJOINED THE MEETING AT THIS POINT AND RESUMED AS CHAIR-MAN

ii] Pursey’s Housing Development update.

It was noted that although Council were not a consultee on the discharge of reserved matters for planning applications, comments with regard to residents and Council’s concerns about water drainage and removal should be reiterated. It was therefore **Resolved [7/0]** that the following comments be formally submitted by council:

- Walton parish council would like to draw attention to the “upwelling” of foul water into the play area adjacent to this site, from the site - minor works were done however there are ongoing concerns with regard to this issue and where ever the foul water was ‘upwelling’ from.
  
  If water was ‘upwelling’ into the play area rather than flowing away it could be considered as indicative of general drainage issues within the area.

- The concern with regard to the flooding of areas of adjacent properties due to the nature of the land levels on the site do not appear to have been adequately addressed - This is of particular concern to the residents in the Hempitts road area whose gardens back onto the site and are at a very different level.

- General water drainage in the area is a major concern - The council would request that further research is done by the relevant bodies/authorities into the impact of run off / drainage / soak away, from this proposed development into the local water infrastructure which would appear to be already at the limits of carrying capacity down stream from the site.

  iii] Residents concerns with regard to Hempitts area being categorised as a ‘flood plain’. It was noted that the Clerk was endeavouring to make enquiries with Somerset County Council Flood risk assessors for clarification with regard to this matter.

2016.131. Walton Neighbourhood plan -

A report with proposals had be generally agreed by the steering group and is attached as **appendix one**

The following proposals were **Resolved [7/0]** to be formally agreed by council:

- 1. That the designated boundary for Walton Neighbourhood Plan be the Walton Parish Boundary.

- 2. That the length of term the plan is expected to serve is 2028, which is in line with the Mendip District Local Plan {that the Walton neighbourhood plan would become a part of when adopted.}

- 3. **That the following be the terms of reference for the steering group:**
  
  There is a requirement that the Steering Group will meet a minimum of six times per year.

  All meetings to have agendas formally issued and advertised to the general public
Minimum of 3 working days in advance of the meeting

The Steering Group will consist of no more than nine members.

Non-councillors to be actively encouraged to join the sub committee

The group will be quorate when there is a minimum of 3 people present.

To ensure that the plan is driven by the wider community and not just extension of the Parish Council, regular consultation of all residents and local stakeholders, and requests for people to attend meetings covering areas of life they are particularly interested in, to occur on an ongoing basis. Representatives from all areas of the parish, both geographical and of any other grouping, are to be actively encouraged to participate.

A requirement for the Councils Code of Conduct, which will be made available on request for those who wish to see the detail, to be adhered to.

There will be a standing item on agendas for Declarations of Interest.

- 4. With regard to communication and consultation:

That all future parish council meeting agendas contain an item Neighbourhood Planning until the project is completed.

That a Neighbourhood plan page is set up on the Walton Parish Website

The parish newsletter to contain regular articles about the Neighbourhood Plan and encouragement for community involvement

The expense of production and distribution for interim ‘flyers’ or ‘leaflets’ to promote specific consultation events be approved by the Parish Council up to an initial limit of £200

- 5. That the steering group be authorized to apply for funding from appropriate organizations as and when required.

It was noted that the steering group would now liaise about a first formal meeting and its advertisement.

2016.132. **Roads & Traffic through the village ~**

A.) A verbal report was provided by those who had attended the joint road meeting at Glastonbury. No further action to be taken at this time.

B.) It was noted that the environment agency were to transport a large quantity of peat from Beer Wall flood prevention works to Whitley Road. The Chairman had visited the Beer Wall site and council were awaiting confirmation of the dates of the procedure.

C.) The response from MDC Highways with regard to the Councils concerns over the condition of Main Street was provided to those present. It was requested that copies be forwarded to the interested residents and the District & County Councillor G. Noel

D.) It was requested that the parking situation at the junction of Asney Road and Main Street be chased up on.

E.) A formal response to the further concerns regarding the pelican crossing also to be followed up on.
F.) It was noted that the road outside the JUWI solar renewables site still requires rectification.

2016.133. **Verge & Grass Cutting.**

a.) It was noted that MDC were now taking steps to have the changes requested [additional cuts, additional area at Bramble Hill junction etc.] added to the contract for this year.

B.) It was noted that the Highways cut of minor road verges had been completed and the parish cut to be an item on the July agenda.

2016.134 **Public Footpaths**

a.) Condition of existing paths - the paths reported to be a problem by a resident had been inspected by the Chairman and found to be passable due to the cutting back of greenery by a resident whose property backs onto the path.

b.) Broughton Close to Playing Field footpath - Both the owner of the land and the company submitting the planning application had been emailed with regard to community benefit and the possibility of leaving space for the existing cut through. As no response had been received letters were sent and to date no response received.

Clerk has been in contact with the rights of way officer at county in order to enquire about formal registration of the cut through as a footpath.

It was noted that the cut through had been in use at least since the new school was built.

2016.135 **Village Hall Improvement Plan update:**

The architect to be chased by Cllr. J. Haydon regarding submission of the planning Application.

2016.136 **Community Benefit Funds**

The appalling state of the Mildred Road verge had been raised by a resident to Cllr. B. Musgrave as a potential spending area. It was agreed to defer a decision until notification regarding improved cuts of the area had been received from District.

2016.137 **East Mead Field & Allotments –**

Council were advised that two further plots had been let and that a first theft had occurred.

2016.138 **Staffing**

a.) It was **Resolved [7/0]** to ratify the national pay award.

b.) It was noted that the parish clerk was on annual leave for the next two weeks.

2016.139 **Financial Report -**

a.) A financial report, which included a bank reconciliation to the latest bank statements received, was **RESOLVED [7/nil]** to be an accurate record and was signed as such by Councillor N. Johnson.

2016.140 **To consider the authorisation of payments & agreement of cheques for payment of accounts.**

a.) It was **RESOLVED [7/nil]** that the monthly standing order for staff pay be...
authorised. [Gross pay less tax, NI & employee pension contribution]

b. It was RESOLVED [7/nil] that the monthly standing order to the NEST pension scheme be authorised [employer & employee contributions] [ standing order mandate previously signed as authorised at pension scheme set up]

c. The following payments were RESOLVED [7/nil] as authorised to be made:

CHEQUES:
100116 – Walton Trust room hire for june 2016
100117– Walton Press invoice re MAY newsletter
100118 – Refund re food and drink for Annual village meeting
100119 – play area grass cutting
100120 – annual internal audit
100121 – Tax & NI for staff – Month 3
100122 – Quarterly refund of office & travel expenses

A full schedule of payments is attached as appendix two.

2016.141. Defibrillator Funding application
This had been followed up on and was awaiting authorisation from the local ambulance service who had also been chased.

2016.142. Village play areas
It was reported that the Grass cutting is good and all equipment has been checked.

2016.143. Upcoming meetings &/or training ~
Next meeting Friday July 8th 2016

The meeting then closed.