**2018.19.21** **PRESENT:**

* **Councillors**

R. Crossman [ Vice Chairman]

E. Nelson, J. Ponsillo, B. Musgrave, S. Loader, P. Daniells, C. Bishop, A. Marsh [eight]

* **District & County Cllr. G. Noel**
* **Parish Clerk.** H. Moore

**\* in the absence of Cllr. Johnson, Cllr. Crossman acted as Chairman for this meeting \***

**2018.19.22 Election of Chairman & Declaration of acceptance of office of Chairman**

The correspondence received from the current Chairman N. Johnson was circulated to all in attendance and it was ***RESOLVED [8/0***] that she be elected for a further year as Chairman. Due to her non attendance at this meeting it was agreed that the acceptance of office form should be completed prior to the June Walton Parish Council meeting.

**2018.19.23 To accept apologies for absence**

The following apologies were  ***RESOLVED*** *[8/0]* to be accepted by Council:

 Cllr. Naomi Johnson due to family reasons

**2018.19.24 Election of Vice Chairman**

it was ***RESOLVED [7/0*** ***with 1 abstention]*** That Cllr. R. Crossman be elected as Vice Chairman for a further year

**2018.19.25 Election to all other areas of responsibility**

The following representative & areas of responsibility appointments were ***RESOLVED*** as approved by council:

1. The Walton Trust – Cllrs. Crossman & Nelson
2. Walton Allotment Society – Cllrs. Loader & Daniells
3. A361 Committee – Cllrs. Bishop & Ponsillo
4. School Governors – Cllr. Crossman
5. Financial overview – Cllrs. Johnson, Crossman & Loader
6. Cheque Signatories – Cllrs. Musgrave, Marsh, Bishop & Johnson
7. Play Area[s] – Cllr. Nelson with Cllr. Loader as maintenance support
8. Visual History Project – Cllr. Ponsillo
9. Staffing – Cllrs. Johnson & Crossman
10. Footpaths – Cllr. Loader
11. Telephone box noticeboard – Cllr. Daniells
12. Neighbourhood Planning Group – Cllrs. Johnson, Ponsillo & Crossman
13. Events Group – Cllrs. Ponsillo & Daniells

**2018.19.26 Eligibility for the General Power of Competence**

As Council had the requisite 2/3 elected members and an appropriately qualified Clerk, Council ***RESOLVED [8/0]*** to conform its eligibility to use the General Power of Competence.

**2018.19.27 Minutes of the previous meeting**

The minutes of the meeting of Friday 13th April 2018, which had been circulated to all councillors, were ***RESOLVED [8/nil]*** to be an accurate record and were signed as such by the Chairman.

**2018.19.28 Declarations of Councillors**

* Undeclared interests & dispensations granted :

Cllr. Ponsillo re grant application for the ‘Meet & Greet’

* Disclosure of any need to leave the meeting early - none

**2018.19.29 RESIDENTS:**

**a. REQUESTS TO SPEAK ON AGENDA ITEMS: none**

b. **ISSUES RAISED NOT ON THIS AGENDA: none**

**2018.19.30 District & County Councillors report:**

A written report was provided and in addition to this the Cllr. Spoke reported on the following matters: M5/A303 link – Child services – Heart of England Local Enterprise Partnership [ LEP ] and the A361 Walton & Ashcott by pass – proposal for a Unitary Authority .

Questions were raised by Clls. Regarding the sale of Street car park & the Unitary Authority.

**2018.19.31 PCSO report**

 None provided

**2018.19.31 Meadow Lane Play Area**

 Surface surrounding wooden play trail –

* Repairs to the hole in the grass surface had been carried out
* Costings for the installation of a wet pour type safety surface for below, and extending out for a minimum of 2 metres from, the trim trail were yet to be obtained

**2018.19.32 Meet & Greet funding request to the Harry Skinner Legacy**

\*Cllr. Ponsillo left the room at this point

It was ***RESOLVED [7/0]*** that a grant of £200 be made to the Meet & Greet from the Harry Skinner Legacy.

It was requested that an article regarding the Harry Skinner Legacy be included in the next newsletter

\*Cllr. Ponsillo re-joined the meeting at this point

**2018.19.33 FINANCES**

1. A financial report, which included a bank reconciliation as at April 2018 to the bank statements received, was ***RESOLVED [8/nil]*** to be an accurate record and was signed as such by Cllr. Crossman

**2.** The Annual Return to the External Auditors

 **2.**1 The Internal Auditors report was accepted and approved  ***Resolved [8/0]***

 **2.2** Section one – The Annual Governance Statement 2017/18 – All the points were read out to those present and it was  ***RESOLVED [8/0]*** that all points could be answered yes and that the Annual Governance statement be Approved.

 **2.3** Section two – The Accounting Statements 2017/18 – it was ***RESOLVED [8/0]*** that the accounting statement be Approved

 **[see appendix one]**

**3.** It was ***RESOLVED [8/nil]*** that the standing orders and cheques outlined on the attached payment schedule **[appendix two]** be approved for payment.

**2018.19.34 Roads, traffic & footpaths**

 a. The Royal Oak footpath

The letter received from the solicitors regarding land title had been circulated to all councillors. It was agreed that Cllr. Crossman would discuss the land title with the land owner.

b Potholes. Council were advised that

* The condition of local minor roads had been reported to Highways and follow up was required regarding the repairs required to rectify damage caused by the closure of the A39 – council to request a site meeting
* Drain covers on the A39 were sinking again

c. Walton By Pass.

* Council continues to push for a by pass and has representatives on the A361 committee at Glastonbury.
* The minutes for the A361 committee have been requested from the Glastonbury Town Clerk.
* James Heappy MP has been invited to attend a future meeting of the council

d. Pelican Crossing

Council were advised that remedial works had been carried out

**2018.19.35 PLANNING**

**A. DECISIONS REPORTED:** none

**B.** **APPLICATIONS received for consideration as at date of agenda:**

2018/0827/HSE – 2 Mildred road Walton – roof conversion with dormer windows, demolition of sun room & link extension at the rear & replace with single storey extension.

Council ***RESOLVED [8/0]*** to recommend approval of this application

**C. GENERAL PLANNING ISSUES:**

1. Consideration of general request for information regarding calculations of future employment figures in the area of Mendip generally and the local area surrounding Walton specifically.

It was ***Resolved [8/0]*** that the response from Planning Policy be noted and that council keep observing the development

**2018.19.36 Reports from Council representatives to outside groups**

* **Allotment society** – It was reported that discussion re the extension was ongoing
* **Walton Trust**  - Cllr. Nelson had been brought up to speed as the new council representative and it was reported that the Pre School had submitted a request to increase their hours and negotiation was ongoing with other existing users.

**2018.19.37 General Data Protection Regulations**

 It was ***RESOLVED [8/0]*** that the following be adopted by Council:

1. Walton Parish Council [WPC] General Data Protection Policy
2. WPC Privacy notices
3. WPC privacy impact assessment for future projects

Council noted that

* A full data audit was in progress
* A new email account was being set up for a clean start regarding email information held [ clerk@waltonpc.org ]
* Data retention policy being updated

**2018.19.38 Annual Meeting of the Parish**

* Cllr. Ponsillo to open the hall to facilitate the display by the school being set up.
* Clerk to prepare ‘future planning’ and Walton Neighbourhood Plan displays
* All councillors were requested to bring a cake

**2018.19.39 Walton Newsletter**

An application for an advert to be placed in the newsletter had been circulated to all councillors. ***RESOLVED [8/0]*** to refuse this application.

**2018.19.40 The Church Clock winding/winding mechanism**

 This item was deferred to the next monthly meeting

**2018.19.41 Upcoming meetings and events**

* Annual meeting of the Parish – Friday 18th May 2018
* Next Parish Council Meeting – Friday 8th June 2018

***THE MEETING THEN CLOSED***

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***FUTURE PLANNING*** This was postponed due to the length of the meeting above