Minutes of the Extraordinary interim Meeting of Walton Parish Council of Thursday 3rd July 2014 That took place at 7.00pm in the Walton Village Hall Lounge

In attendance – H. Moore [Clerk]

14.15.073 Apologies
Cllr. C. Bishop due to a previous engagement

14.15.074 Residents declarations of interest in speaking on agenda items
None

14.15.075 Open forum for residents
No items raised

14.15.076 Councillors Disclosure of any undeclared interests and notification of dispensations granted.
None declared

14.15.077 Land Purchase for allotments

A. UPDATE REPORT
i. It was reported that all documents had now been completed and Walton Parish Council owned the field as at Wednesday 25th June 2014.
ii. A update on the current financial situation of the budget was provided to those present and is attached to these minutes as appendix one.

B. WATER CONNECTION FOR THE ALLOTMENTS
i. The revised quote received from Rogers Agri was accepted by council and it was Resolved [8/nil] to accept the proposed start date of 10th July.
ii. Due to the ongoing works by Bristol Water on their property it was noted that the Water connection paperwork was currently in the name of Cllr. Alan Marsh.

C. AGRICULTURAL ACCESS GATE INSTALLATION
i. Nigel Baker had advised that they could start installation of the new access mid to late July. The Clerk reminded council that access to the rear field should not be impeded by the fence installation prior to the completion of this access. Council Resolved [8/nil] to authorise Nigel Baker to commence works on the new gateway and request that liaison occur between contractors in order to facilitate access at all times to the rear field.

D. FENCING INSTALLATION
i. The revised quote received from Giles Pursey was accepted and it was Resolved [8/nil] to authorise fence installation from the contractors proposed start date of 16th July and request that liaison occur between contractors in order to facilitate access at all times to the rear field.

E. CAR PARK AREA AND ADDITIONAL GATES
i. It was Resolved [8/nil] that a quotation be obtained for various grass protection matting to protect the existing access and proposed car park area.
ii. It was considered that an area suitable for a maximum of ten cars would be appropriate and a layout for a car park of that size to be drafted. Car park to include gated access from the existing entrance and on through a further gate into the currently non allotment area of the field.
iii. It was Resolved [8/nil] that once a car park layout and fence type had been ratified by Council quotations for the installation [using a new gate for main access and existing metal gate for internal access] would be obtained.

F. OTHER ISSUES ABOUT THE SITE REQUIRING DISCUSSION & DECISION
i. Following discussion it was Resolved [8/nil] that the date of 1st September 2014 be agreed as a handover date to the Walton Allotment Society [subject to the completion of infrastructure] at the previously agreed fee of £400 per annum paid annually in arrears with the first years fee waived to facilitate set up.

ii. It was requested that the Clerk formally advise the Chairman of the allotment society of the decisions made at this meeting.

iii. It was noted that Council will need to consider maintenance of the non allotment area of the purchased field.

14.15.078 Upcoming Meetings
Next parish council meeting Friday 11th July 2014 – 7pm village hall lounge
New Police Operating model meeting Wednesday 16th July Glastonbury town hall 7pm

The meeting then closed