DRAFT Walton Parish Council Minutes

MINUTES OF THE MEETING OF FRIDAY 16<sup>TH</sup> OCTOBER 2015 7PM IN THE VILLAGE HALL LOUNGE.

14.15.

443. Present

444. Apologies
   Cllr. Richard due to family commitments

445. To Confirm the minutes of the previous meeting
   The minutes of the meeting of 18<sup>th</sup> September 2015 were RESOLVED [6/nil – with 2 abstentions due to nonattendance] to be an accurate record and were then signed as such by the Chairman Cllr. Alan Marsh.

446. Residents Declarations of Interest in speaking on Agenda Items

447. Open Forum for residents
   no new issues were raised

448. Councillors’ disclosure of any undeclared interests & notifications of any dispensations granted
   Cllr. S. Loader – planning application – personal prejudicial
   Cllr. L. Gagg – precept grants – Motor Project – pecuniary
   Cllr. A. Marsh – precept grants – Street 3<sup>rd</sup> Brownies – personal prejudicial

449. County & District Councillor's Reports
   None provided

450. PCSO Report
   None provided

451. Precept Grant Applications
   The following applications were considered and the decision made to give a grant or not – no decisions re amounts of awards not to be made until the November meeting.
   1. Somerset Motor Project –
      It was RESOLVED [7/nil] that a grant would be made

      Cllr. L. Gagg left the room at this point

      Cllr. L. Gagg rejoined the meeting

      2. Walton Under 5’s Pre School It was RESOLVED [8/nil] that a grant would be made

      3. Church Warden 1. [ storage facility ] It was RESOLVED [8/nil] that the council did not have the power to make such a grant to the church [ powers re councils and church giving attached as appendix two] & a grant would not be made

      4. Church Warden 2. [ heating costs ] It was RESOLVED [8/nil] that the council did not have the power to make such a grant to the church [ powers re councils and church giving attached as appendix two] & a grant would not be made

      5. Church Warden 3. [ party] It was RESOLVED [8/nil] that a grant would not be made

      6. Walton Church re Churchyard grass cutting It was RESOLVED [8/nil] that a grant would be made

      7. Dorset & Somerset Air Ambulance It was RESOLVED [8/nil] that a grant would be made

      8. Walton 1<sup>st</sup> Brownie Group It was RESOLVED [8/nil] that a grant would be made

      9. Street 1<sup>st</sup> Scout Group It was RESOLVED [8/nil] that a grant would be made

Chairman…………………………………………………………………………………………………………………………………………………………………………………………………………..Date………………..
10. Walton Allotment Group
Cllrs. S. Loader & P. Daniells left the room at this point
It was RESOLVED [6/nil] that a grant would be made
Cllrs. S. Loader & P. Daniells rejoined the meeting at this point

11. St. Margaret's Hospice
It was RESOLVED [8/nil] that a grant would be made

12. Mendip Community Transport
It was RESOLVED [8/nil] that a grant would be made

13. Street 3rd Brownies
Cllr. A. Marsh left the room at this point and Cllr. B. Musgrave took over as Chairman of the meeting
It was RESOLVED [7/nil] that a grant would be made
Cllr. A. Marsh rejoined the meeting at this point and took over as Chairman of the meeting

452. Planning
a. Planning decisions reported : 29a Hempitts road application approved
b. To consider applications received:

Cllr. S. Loader left the room at this point

2015/2111/HSE 137 Main Street – 1st floor side extension & rear single storey extension. Alterations to existing dormers and internal works.
It was noted that the footprint of the building was not being dramatically altered and the application could be considered as tidying up the dwelling. It was RESOLVED [7/NIL] to recommend approval of this application.

Cllr. S. Loader rejoined the meeting at this point

c. Enforcement: nothing received
d. Consultation form for newsletter prior to MDC local plan consultation: following consideration of some ideas raised councilors agreed that further concerns and ideas could be forwarded to the Clerk for inclusion in the newsletter article up to midnight Monday 19th October.
e. General planning issues: none raised

453. Roads & Traffic through the village
a. Potholes – Sharpham - cut out but not filled ~ Others being reported on an ongoing basis
b. Footpath reported in need of cutting back to Cllr. L. Gagg still not tidied. Chairman apologized an advised he would try and find a different contractor.
c. Winter Salt/ Grit collection – Cllr. C. Bishop agreed to collect this if he was available on the open day of 21st November between 9am and 1pm
d. It was requested that a note be put in the newsletter requesting all residents to keep plants and hedges trimmed back from pavements as a matter of pedestrian safety.

454. Remembrance Day Wreath
It was RESOLVED [8/nil] that a contribution of £85.00 be made to the Royal British Legion for the Walton Wreath and that Cllr. B. Musgrave attend as the parish council representative.

455. Digital Skills
It was RESOLVED [8/nil] that council wanted to arrange a free training session within Walton and the Clerk was requested to liaise with the organisers.

456. Transparency Code for smaller councils
Information provided was noted by the council

457. Staff Appraisal
The Clerk left the meeting at this point and the Chairman noted resolutions made
a. It was RESOLVED that Clerks hours be raised by one hour a week [ to take into account newsletter production] backdated to May 2015. This brings the total paid weekly hours up to 16.
b. It was RESOLVED that a new computer package up to the value of £600 could be purchased by the council for the use of the Clerk.
c. It was RESOLVED that a NEST pension be set up to start as soon as possible
d. It was RESOLVED that with effect from the next financial year the Clerk be paid by standing order on the 28th day of each month.

The Clerk rejoined the meeting at this point

458. Defibrillator
This item was discussed at considerable length and in order to facilitate councilors consideration of all the issues raised, any decision was deferred until the next meeting. [November 13th 2015]
459. East Mead field & Allotments
   a. It was reported that the allotments were currently going very well and the site looked good and well maintained with loose grit being used to prepare the car park for over winter use. The “in bloom” allotment trophies had been given out by Cllr. P. Daniells at the recent well attended Allotment society AGM and were much appreciated.
   b. The latest water bill had been received for payment by Council and an invoice for same issued to the allotment society

460. Monthly Financial report
   a. The further mandate change form received from the bank to facilitate the adding of Cllr. Gagg as a signatory to the account [as previously agreed by council] was signed
   b. A financial report that included a bank reconciliation, was provided to all councilors present and RESOLVED [8/nil] to be an accurate record. It was then signed as such by Cllr. J. Haydon

461. Authorization of payments
   It was RESOLVED [8/nil] that the following be authorized for payment with cheques to be signed at the end of the meeting:

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<th>Chq.No.</th>
<th>Payee</th>
<th>Budget Area</th>
<th>Budget Set</th>
<th>Amount now</th>
<th>Budget Now</th>
<th>Inv.No.</th>
<th>Inv.Date</th>
<th>Cq.Total</th>
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<td>100059</td>
<td>H Moore</td>
<td>staff costs</td>
<td>£ 9,000.00</td>
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<td>£ -</td>
<td>£ -</td>
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<td>harry skinner</td>
<td>£ -</td>
<td>£ -</td>
<td>£ 200.00</td>
<td>£ -</td>
<td>auth at Sept PCM</td>
<td>sept</td>
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462. Village Play Areas
   It was noted that this was currently looking good and that the swings would be repainted at some point.
   The annual independent play area inspection had occurred and the report received with only minor repairs – classified as low or very low risk – required. A copy of the report was provided to Cllr. J. Haydon as councilor with responsibility for the play area, in order that required repairs could be arranged.

463. Upcoming meetings and training
   a. Next parish council meeting is 13th November 2015
   b. It was RESOLVED that Clerk be authorized to attend the SALC SW conference [£65]

THE MEETING THEN CLOSED