

STOW BEDON & BRECKLES PARISH COUNCIL

7 September 2015

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 14 September 2015 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 20 July 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [8] **Watton Road, Watton to Stonebridge. Proposed 50 mph speed limit.** NCC Highways has written a detailed response to the objections raised by the Council, making it clear that they intend to go ahead with their proposal whatever.
7. **To receive** Correspondence (pre-circulated).
 - 7.1. Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-30 June 2015.
 - 7.2. Came & Company: *Important Client Announcement.*
 - 7.3. Breckland Council: *Email confirming the £9.11 compensation for reduction in glass recycling credit for 2014/15 will be added to the 2015/16 payment.*
 - 7.4. HM Revenue & Customs: *Outstanding expenses and benefits forms P11D and P11D(b): you need to act now to minimise or avoid penalties.*
 - 7.5. Barclays Bank Plc: *Your Community Account Statement* - 30 May - 31 July 2015.
 - 7.6. Barclays Bank Plc: *Your Active Saver Account Statement* - 30 May - 31 July 2015.
 - 7.7. Norfolk County Council: *Highway and Community Ranger visit* - w/c 14 September 2015.

- 7.8. Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 July 2015.
- 7.9. Mid Norfolk Citizens' Advice Bureau: *Appeal letter*.
- 7.10. Planning Services, Breckland Council: *Letter re: contributions from developers for open space/pay equipment*.
- 7.11. *Clerks & Councils Direct* - September 2015.
- 7.12. Barclays Bank Plc: *Your Community Account Statement* - 1-28 August 2015.
8. **To receive** Planning Applications, planning decisions and correspondence (including those detailed below), and **to decide** on comments to be made where necessary.
- 8.1. **3PN/2015/0045/UC: Home Farm, Stow Bedon.** Application for Change of use of agricultural building to dwelling (Permitted Development). **To note** that the Clerk has responded "no objection" under his delegated authority.
- 8.2. **3PL/2015/0461/F: Land forming a part of the Sandwade Estate, Stow Bedon.** Construction of a 2 storey dwelling, ancillary external works & detached Cart Lodge & integral store. Planning Permission
- 8.3. **3PL/2015/0950/O: Chapel Farm, Mere Road, Stow Bedon.** Application for Erection of dwelling.
9. **To receive** a response to the Council's request for a meeting with David Jacklin (Highway Engineer, NCC) to discuss possible improvements to the Pingo Trail Lay-by and Car Park, and **to agree** any further action.
10. **To receive** the External Auditor's report for the year ended 31 March 2015.
11. **To receive** confirmation from the Chairman that he has carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory, and **to agree** his recommendation that, in accordance with his contract, w.e.f. 20 September 2015 he is awarded an additional Spinal Column Point to take him to SCP 20, which would increase his pay rate by 34.9p/hour or £75.38 p.a., making the total salary £2,138.40 p.a. This increase is within the planned budget.
12. **Finance.**
- 12.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £555.32 (salary for 1 July 2015 to 30 September 2015: £518.06; Mileage Allowance Payment for 13 July 2015 to 7 September 2015: £37.26 (of which £1.13 is the VAT element)).
- 12.2. **To approve** payment of £8.01 (Postage & Telephones) to the Clerk as reimbursement for items paid on behalf of the Council for 13 July 2015 to 9 September 2015.
- 12.3. **To approve** payment of £75.00 to Breckland Council in settlement of invoice no. 767342 for the uncontested election on 7 May 2015.
- 12.4. **To receive** the Monthly Financial Report.
13. **To decide** on any matters for consideration at next meeting.
14. **To confirm** the date of the next meeting as Monday, 19 October at 7.30 p.m., in Caston Village Hall.

Future Meeting dates:

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| Monday, 19 October 2015 | Monday, 18 January 2016* |
| Monday, 16 November 2015 | Monday, 15 February 2016 |
| Monday, 14 December 2015 | Monday, 14 March 2016 |

*If needed