

# STOW BEDON & BRECKLES PARISH COUNCIL

7 October 2018

**Members of the public are invited** to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 15 October 2018 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 17 September 2018.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** Correspondence (pre-circulated).
  - 7.1. *Clerks & Councils Direct* – September 2018.
  - 7.2. Royal Mail: *Scam Mail*.
  - 7.3. Barclays Bank Plc: *Your Business accounts – at a glance* – on 28 September 2018.
  - 7.4. Barclays Bank Plc: *Your Community account* – 1-28 September 2018.
  - 7.5. Barclays Bank Plc: *Your Active Saver account* – 30 June - 28 September 2018.
  - 7.6. HM Revenue & Customs: *New online service to claim a VAT refund as an organisation not registered for VAT (known as a VAT126 claim)*.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 8.1. **3PL/2017/1309/F: Prince of Wales Lodge, Cherry Tree Lane, Stow Bedon.** Erection of 8 dwellings with parking, garaging, amenity and open space and retain existing dwelling. **To receive** notice that the Appeal was dismissed on 5 October 2018.

9. **To receive** an update from Councillor White on progress regarding identifying a suitable device to download data from the SAM2.

10. **Finance.**

10.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £768.23 (1 July 2017 to 30 September 2018 back-pay following increase in hours: £700.73; payment for use of home as office: £67.50).

10.2. **To note** receipt of the following Credit: Precept £2,350.00 & Revenue Support Grant £6.50, from Breckland Council.

10.3. **To receive** the Monthly Financial Report.

11. **To decide** on any matters for consideration at next meeting.

12. **To confirm** the date of the next meeting as Monday 12 November 2018 at 7.30 p.m., in Caston Village Hall.

**Scheduled future Meeting dates:**

Monday, 12 November 2018      Monday, 18 February 2019

Monday, 10 December 2018      Monday, 18 March 2019

Monday, 14 January 2019\*

\*If needed