

STOW BEDON & BRECKLES PARISH COUNCIL

8 February 2021

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held **via video link** on Monday, 15 February 2021 at 7.30 p.m. for the purpose of transacting the following business. Join the meeting using computer, iPad, mobile phone or the like, via this link: <https://us02web.zoom.us/j/87848448197>, or using a land-line telephone, dial 0203 695 0088 and follow the instructions, entering meeting number 878 4844 8197.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 18 January 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.1] **Casual Vacancy.** The Clerk has posted the Notice of Vacancy in the parish as required, and Breckland has confirmed that the deadline for receipt of requests to hold an election is 11 February 2021. In the event that insufficient requests are received, the Council will have power to fill the vacancy by co-option.
7. **To acknowledge receipt** of the following correspondence.
 - 7.1. Came & Company: *Insurance Renewal.*
 - 7.2. Came & Company: *Important information - Please Read.*
 - 7.3. AXA Insurance UK: *Certificate of Employers' Liability Insurance.*
 - 7.4. AXA Insurance UK: *Policy Summary.*
 - 7.5. AXA Insurance UK: *Your Statement of Fact.*
 - 7.6. AXA Insurance UK: *Changes to your Council Combined Policy.*
 - 7.7. AXA Insurance UK: *Your policy schedule.*
 - 7.8. Barclays Bank Plc: *Your Business accounts - at a glance - Your balances on 29 January 2021.*

- 7.9. Barclays Bank Plc: Your Community Account statement - 1-29 January 2021.
- 7.10. Barclays Bank Plc: Your Active Saver Account statement - 1-29 January 2021.
- 7.11. SAM2 Co-ordinator: *Monthly report* - January 2021.
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2020/1479/F: Land Adjacent River Cottage, Lower Stow Bedon.** Proposed Dwelling. (Extension in response deadline until 18 February agreed by Breckland Council.)
- 8.2. **3PL/2021/0058/HOU: Harvesters, Mere Road, Stow Bedon.** Proposed Stables. (Extension in response deadline until 18 February agreed by Breckland Council.)
- 8.3. **3PL/2021/0077/F: Harvesters, Mere Road, Stow Bedon.** Proposed change of use from agricultural land to equestrian. (Extension in response deadline until 18 February agreed by Breckland Council.)
- 8.4. **3PL/2021/0161/HOU: 3 Hall Cottages, Rockland Road, Lower Stow Bedon.** Single storey extension to side of dwelling.
9. **To agree** a response to the NCC consultation on *A1075 Thetford to Dereham - Proposed Amendments to Speed Limit* (which proposes extending the 50 mph limit southwards from south of the B1111 junction to south Lodge Farm, and introducing a 40 mph limit between south of Mere Farm Cottage and north of Stow Bedon Road, Thompson, plus more changes in Wretham, and Ovington Parishes).
10. **To receive** an update on the Council's efforts to persuade NCC Highways to accept its responsibility to improve safety in the Pingo Trail lay-by and car park.
11. **To note** that at the time of issuing this agenda, the COVID legislation permitting Parish Councils to meet virtually is due to expire at midnight on 6 May 2021 (and it is believed that the Government is resisting the lobbying of both the National Association of Local Councils and the Society of Local Council Clerks to have this extended), and **to consider** any suitable action.
12. **To receive** confirmation from the Chairman that he has carried out an Annual Appraisal of the Clerk's performance, assessing it as being satisfactory, and to agree his recommendation that, as a result, w.e.f. 20 September 2020 he is awarded an additional Spinal Column Point to take him to SCP 17, which would increase his pay rate by 25p/hour (£79.50 p.a.), making the total salary £4,048.14 p.a.
13. **Finance.**
- 13.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £1,110.58 (salary for 1 January 2021 to 31 March 2021: £1,012.04; Back-pay following appraisal: £20.24; payment for use of home as office: £13.50; Mileage Allowance Payment for 10 December 2020 - 8 February 2021: £46.80; Telephone Allowance Payment: £18.00).
- 13.2. **To approve** payment of £48.84 (Postage & Telephones: £45.84; Other (HM Land Registry search): £3.00) to the Clerk as reimbursement for items paid on behalf of the Council for 8 December 2020 - 8 February 2021.
- 13.3. **To approve** payment of £338.40 to Came & Company, being the annual premium for renewal of the Council's insurance policy for the second year of a 3-year fixed agreement.
- 13.4. **To approve** payment of £96.00 (£80.00 + £16.00 VAT) to Westcotec Limited in settlement of invoice no. 11941 for a replacement battery for the SAM2 sign.
- 13.5. **To receive** the Monthly Financial Report.
14. **To decide** on any matters for consideration at next meeting.
15. **To confirm** the date of the next meeting as Monday, 15 March 2021 at 7.30 p.m., via [Zoom video link](#).

Scheduled future Meeting dates:

Monday, 15 February 2021	Monday, 12 July 2021	Monday, 13 December 2021
Monday, 15 March 2021	Monday, 16 August 2021	Monday, 17 January 2022
Monday, 12 April 2021	Monday, 13 September 2021	Monday, 14 February 2022
Monday, 17 May 2021	Monday, 18 October 2021	Monday, 14 March 2022
Monday, 14 June 2021	Monday, 15 November 2021	