

# STOW BEDON & BRECKLES PARISH COUNCIL

3 July 2021

**Members of the public are invited to attend** a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD on Monday, 12 July 2021 at 7.30 p.m. for the purpose of transacting the following business.

Please note this meeting is being held under Covid-19 restrictions, and so space for the Public is strictly limited. If Members of the Public wish to attend they must advise the Clerk at least 24 hours in advance on 01953 499980 or at [sbandb.pc.clerk@gmail.com](mailto:sbandb.pc.clerk@gmail.com) to "book" a seat. If more people turn up than the safety of Councillors, staff, and members of the public will allow, they will unfortunately have to be turned away.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Wednesday, 5 May 2021.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
7. **To receive** the following correspondence.
  - 7.1. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 April 2021.
  - 7.2. Barclays Bank Plc: *Your Community Account* - 1-30 April 2021.
  - 7.3. Barclays Bank Plc: *Your Active Saver Account* - 27 February - 30 April 2021.
  - 7.4. Norfolk Constabulary: *Community Update* - May 2021.
  - 7.5. Churchwarden, St Botolph, Stow Bedon: *Letter of thanks for grant.*
  - 7.6. Churchwarden, St Margaret, Breckles: *Email of thanks for grant.*
  - 7.7. Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 28 May 2021.

- 7.8. Barclays Bank Plc: *Your Community Account* - 1-28 May 2021.
- 7.9. Barclays Bank Plc: *Changes to our terms and conditions for business accounts*.
- 7.10. PKF Littlejohn LLP (External Auditor): *Receipt of documents - notification of exempt status, 2021*.
- 7.11. Breckland Council: *Recycling Payment - Layby nr Pingo Trail* - Glass £299.14 (2020: £183.63).
- 7.12. Peter Cotes, Internal Auditor: *Letter of thanks*.
- 7.13. Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils* - (Parish Partnership scheme).
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
- 8.1. **3PL/2021/0049/PIP: Land adjacent Millers House, Old Station Yard, Watton Road, Stow Bedon.** Permission in Principle for a Proposed Single Dwelling (Town and Country Planning (Permission in Principle) (Amendment) Order 2017). The Breckland Website shows that this application was withdrawn on 17 March 2021.
- 8.2. **3PL/2020/1479/F: Land Adjacent River Cottage, Lower Stow Bedon.** Proposed Dwelling. **To receive** Planning Permission dated 26 May 2021.
- 8.3. **3PL/2021/0448/VAR: Open grazing land adjacent to Pig Patch House.** Variation of Condition No 2 on 3PL/2019/0897/F - amended design of dwelling. **To receive** Planning Permission dated 10 June 2021.
- 8.4. **3PL/2021/0581/VAR: Pig Patch House, Mere Road.** Variation of condition 10 of 3PL/2019/0456/VAR - Further 12 month "temporary use of cart lodge to dwelling". **To note** that, after consulting with members, the Clerk responded "No objections" using delegated power, and **to receive** Planning Permission dated 15 June 2021.
- 8.5. **To consider** inviting County Councillor Fabian Eagle (Member for the Brecks Division, and Chair of People and Communities Select Committee), District Cllrs, Phil Cowen (Ward Member and Executive Member for Finance, Revenue and Benefits) and Sarah Suggitt (Ward Member and Executive Member for Planning, Leisure and Contract) to speak about their Council's position regarding application 3PL/2017/0878/F previously granted permission at Cherry Tree Farm, with particular regard to the adverse impact on Stow Bedon, and in particular, Mere Road.
- 8.6. **3PL/2021/0931/F: Cherry Tree Farm, Cherry Tree Lane, Stow Bedon.** Erection of agricultural buildings and facilities to include feed mill, electrical substation, weighing platform cover, welfare unit, plant room and water tank, turning area, clean water soakage lagoon and new hedgerow.
- 8.7. **3PL/2021/0932/VAR: Cherry Tree Farm, Cherry Tree Lane, Stow Bedon.** Variation of Condition No2 on 3PL/2017/0878/F: Variation to reflect the as-built appearance and layout of the pig sheds, feed silos and manure store cover.
9. **To appoint** a Vice-Chairman of the Council.
10. **To note** that there is still a vacancy on the Council, and that the Council should be seeking to fill this as soon as is practicable.
11. **To receive** an email(forwarded to members) from the Pageant Master regarding events being planned to celebrate the Platinum Anniversary of the reign of Her Majesty The Queen, and **to consider** any actions the Council may think necessary.
12. **To receive** an update on the situation regarding the Pingo Trail Car Park.
13. **To receive** an update on the situation regarding Frosts Common.
14. **To consider** asking Westcotec to replace the post where the SAM2 was damaged with a higher post, at a cost of £89 + VAT. Hopefully this would mean that the sign would be above the reach of anybody mowing the verge, and so reduce the likelihood of a repeat incident.
15. **Actions taken by clerk under delegated powers**  
Payments authorised (all previously agreed by the Council and within budget):

- 15.1. **Clerk's salary.** Cheques numbered 100845 & 100846 totalling £1,065.19 (salary for 1 April 2021 to 30 June 2021: £1,012.04; payment for use of home as office: £13.50; Mileage Allowance Payment for 9 February 2021 - 14 June 2021: £39.65; to the Clerk and HM Revenue & Customs.
- 15.2. **Clerk's reimbursement.** Cheque number 100847 for £32.36 (Postage & Telephones: £30.66; VAT: £1.70) to the Clerk as reimbursement for items paid on behalf of the Council for 9 February 2021 - 14 June 2021.
- 15.3. **Audit.** Cheque number 100848 for £50.00 to Mr Peter Cotes, as a honorarium for carrying out the Internal Audit for the financial year ended 31 March 2021.

16. **Finance.**

16.1. **To note** receipt of the following credits:

16.1.1. HM Revenue & Customs - VAT refund - £598.28 - 9 April 2021.

16.1.2. AXA Insurance - SAM2 claim - £88.00 - 18 June 2021.

16.1.3. Breckland Council - Recycling Payment - £299.14 - 22 June 2021.

16.2. **To receive** the Monthly Financial Report.

17. **To decide** on any matters for consideration at next meeting.

18. **To confirm** the date of the next meeting as Monday, 16 August 2021 at 7.30 p.m., in Caston Village Hall.

**Scheduled future Meeting dates:**

|                           |                          |                          |
|---------------------------|--------------------------|--------------------------|
| Monday, 12 July 2021      | Monday, 18 October 2021  | Monday, 17 January 2022* |
| Monday, 16 August 2021*   | Monday, 15 November 2021 | Monday, 14 February 2022 |
| Monday, 13 September 2021 | Monday, 13 December 2021 | Monday, 14 March 2022    |

\* If needed.