

## STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 15 July 2019 at 7.30 p.m. in Caston Village Hall.

**Present: Councillors: Jonathan White (Chairman), Phil Childs, Dawn Jessett, John Morfoot, Lee Pilkington, Hannah Reed.  
Julian Gibson (Clerk)**

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence given by Councillors Childs and Reed.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.**
  - 4.1 It had been arranged that PC Paula Gilluley, Breckland Community Engagement Officer, addressed the meeting and answered questions about the benefits of Community Speedwatch. She said that the scheme has been proved to reduce traffic speeds, and that this was its objective, and not to generate income. She also said that if a Speedwatch team is able to identify more than 10 speeders in a month, then the following month the Safety Camera Partnership van would visit the parish and undertake enforcement.
  - 4.2 The Clerk advised that he had received an apology from County Councillor Fabian Eagle, who was unable to attend this evening.
  - 4.3 The Chairman advised that he had also received an apology from District Councillor Phil Cowen, and passed on a short report of what he would have said had he been present, including the Local Plan, saying that if it was ratified by Breckland Council in September, as planned, they would be obliged to immediately start to review the Plan.
- 5 **Minutes.** The minutes of the meeting held on Monday, 10 June 2019 were **confirmed** and **signed**.
- 6 **Matters arising.** [8.1] **Trees on Gravelpit Hill.** The Clerk reported that he and Councillor Childs had looked at the trees with Tom West from Treecreeper Arboriculture, who had provided a quotation of £275 + VAT for severing ivy from the trees in Mere Road (100 Acre Hill) and Gravelpit Hill and reducing overhanging branches where necessary. In the course of examination, a sweet chestnut on Mere Road was found to be dying, and the quotation for removing this was £100 + VAT.
- 7 **Correspondence.** The following correspondence was **received**:
  - 7.1 Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils.*
  - 7.2 Stow Bedon PCC Churchwarden: *Letter of thanks for grant.*
  - 7.3 Age UK Norfolk: Appeal letter. While the Council was not prepared to provide any financial report, the Clerk was asked to contact the charity and say that if it were to send posters advertising their Befriending service, these would be displayed on our notice boards.
  - 7.4 Norfolk Constabulary: *All Saints & Wayland Newsletter - June 2019.*
  - 7.5 Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns - May 2019.*
  - 7.6 *Clerks & Councils Direct - July 2019.*
  - 7.7 Norfolk County Council: *Parish Roadside Tree Inspections.*
  - 7.8 Graham Construction/Highways England: *Notification of start of works - A11 - A134 to B1111.*

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- 7.9 Kier Services: *Upcoming overnight roadworks starting Monday 15 July: A11 Roudham to Attleborough.*
- 7.10 Barclays Bank Plc: *Your Business accounts - at a glance - balances as at 28 June 2019.*
- 7.11 Barclays Bank Plc: *Your Community Account statement - 1-28 June 2019.*
- 7.12 Barclays Bank Plc: *Your Active Saver Account statement - 1-28 June 2019.*
- 7.13 County Councillor Fabian Eagle: *'Slow down' signs.* The Clerk was asked to contact Councillor Eagle and ask to be put on the rota to have temporary use of these signs.
- 7.14 Attleborough Safer Neighbourhood Team: *Minutes of the Safer Neighbourhood Action Panel (SNAP) Meeting - 25 June 2019.*

- 8 External audit.** A note from PKF Littlejohn LLP, External Auditors, notifying that they have received and logged the notification of exempt status for the year ended 31 March 2019 was **received**, and it was **noted** that as a result, unless they receive any correspondence from local electors during the period for the exercise for public rights, we will not hear from them again until the planning for the 2019/20 review gets underway.
- 9 Planning. 3PL/2019/0456/VAR: Pig Patch House, Mere Road, Stow Bedon.** Variation of Condition No2 on 3PL/2015/0461/F - Omission of semi-basement resulting in reduction of height of building, erection of entrance porch, small first floor addition & change to fenestration (west 1st floor), changes to siting of building (westerly direction). It was **noted** that this application has been referred to Breckland Planning Committee on 24 June 2019, and Planning Permission dated 25 June 2019 was **received**.
- 10 Annual Parish Meeting.** The contents of the draft Minutes of the Annual Parish Meeting held on Monday 20 May 2019, to be confirmed and signed at the next Parish Meeting, were **agreed**.
- 11 Community Speedwatch.** Having heard PC Gilluley speaking, it was **agreed** that the next step was to try to find sufficient potential volunteers from the community. The Clerk was asked to write a piece to go in to *Waylander* and suggest that this might go in for two months. He would also as for it to be sent out to members of the Residents' Association.
- 12 Traffic calming gates.** The Council looked at the feasibility of obtaining and installing traffic calming gates at the entrances to the villages in the parish, but it was considered that, in view of the cost of installing the types approved by NCC Highways, this would be prohibitive. There also appears to be no clear evidence that these are effective in reducing speeds, although there is plenty of anecdotal evidence that this is the case. Therefore it was **agreed** not to take this further at this time.
- 13 Event facilities.** In the absence of Councillor Reed, the Clerk reported that she had said that until the next phase of work in the church is undertaken (to include toilets), any events there would have to include the cost of hiring toilet facilities. It was accepted that for fund raising events this could be deducted from the profit. The Clerk pointed out that the Local Government Act, 1894, prevents Parish Councils from making donations to churches, and the provision of facilities for a fundraising event, where only those who have purchased tickets were eligible to participate, would in effect be making such a donation.. However it was **agreed** that for a free event for all the parish residents (like the Royal Wedding party) then the Council would be happy to consider requests for a grant (as was provided then).
- 14 Defibrillator.** The Council has for some time been suggesting that a defibrillator be installed in the defunct telephone kiosk in Mere Road, and the Clerk presented some information as to how this could be done. He suggested using Community Heartbeat Trust, a registered charity with a turnover of nearly £1m, dedicated to providing community defibrillators. They would provide a training session for any number of residents who were interested, and also provide counselling in the event that the device had to be used by somebody. They also have a special relationship with BT and plentiful experience in turning these into homes for Community Public Access Defibrillators (cPADs). As a guide the cost would be around £2,400 (plus VAT). A key question was whether the electricity supply to the kiosk was still active and a

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member if the public offered to check that out. The Clerk said that Awards for All frequently provide grants to parish councils for the purchase and installation of cPADs, apparently covering the full cost, although there was an argument that running an appeal would be a good way of getting a sense of community ownership and involvement. It was **agreed** in principle that the Council wanted this to go ahead, but as there were a number of decisions to be made, and a lot of paperwork to be read, it was also **agreed** that this should be put on the next agenda for a firm decision to be taken then. The Clerk said that the Trust would also provide paint necessary to refurbish the kiosks free of charge, so he had asked for this to be held off for the time being.

- 15 Minute Books.** It was **noted** that the Clerk has deposited the Minute Books of Parish Council Meetings and Parish Meetings for 1 April 2017 to 31 March 2019 with Norfolk Record Office under Accession number ACC 2019/29, for safe keeping along with previous volumes.
- 16 Map board.** The Council **noted** with thanks that Councillor Jessett arranged for some necessary repairs to the map board located next to the Village Sign to be carried out.
- 17 Finance.**
- 17.1 **Training.** It was **resolved** that cheque numbered 100789 for £9.90 to Norfolk Society of Local Council Clerks be signed, being this Council's share of the cost of the Clerk attending the Norfolk Local Councils 2019 Conference on 12 July 2019. (*Local Government Act 1972 s. 111*)
- 17.2 **Training.** It was **resolved** that cheque numbered 100790 for £19.20 (£16.00 + £3.20 VAT) to SLCC Enterprises Limited be signed, being this Council's share of the cost of the Clerk attending the SLCC Regional Training Seminar on 4 September 2019. (*Local Government Act 1972 s. 111*)
- 17.3 **Adjustment.** It was **noted** that cheque 100761 for £24.00 issued on 18 June 2018 had not been presented for payment, and had been written back into the accounts.
- 17.4 **Monthly Financial Report.** The report for the month ending 30 June 2019 was **received**.
- 18 Matters for consideration at next meeting.** Defibrillator.
- 19 Next meeting.** The next meeting of the Parish Council will be on **Monday, 16 September 2019, at 7.30 p.m. in Caston Village Hall.**

**Confirmed:**

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**Jonathan White, Chairman**

16 September 2019

**Scheduled future Meeting dates:**

Monday, 16 September 2019	Monday, 13 January 2020*
Monday, 21 October 2019	Monday, 17 February 2020
Monday, 18 November 2019	Monday, 16 March 2020
Monday, 16 December 2019	