

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 14 September 2020 at 7.30 p.m. This was a virtual on-line meeting.

Present: Councillors: Jonathan White (Chairman), Paul Howe, Dawn Jessett,
Lee Pilkington. Hannah Reed,
Julian Gibson (Clerk)

The meeting scheduled for 17 August 2020 did not take place.

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence offered by Cllr. Childs and Cllr. Morfoot.
- 2 **Declarations of interest.** Cllr Pilkington said he had a pecuniary interest in item 8.5, but this would not involve any discussion or decision from which he would need to abstain.
- 3 **Dispensations.** None.
- 4 **Public participation session.** The Clerk advised the Council that he had resigned as Clerk & Responsible Financial Officer of Snetterton Parish Council and that his final day working there would be 15 September.
- 5 **Minutes.** The minutes of the meeting held on Monday, 13 July 2020 were **confirmed** for retrospective signing by the Chairman of the next face-to-face meeting of the Council.
- 6 **Matters arising.** None
- 7 **Correspondence.** The following correspondence was **received**:
 - 7.1 Norfolk Constabulary: *Community Update* - July 2020.
 - 7.2 Norfolk Association of Local Councils: *Norfolk ALC Bulletin* - 28 July 2020.
 - 7.3 PKF Littlejohn: *Data logged – notification of exempt status.*
 - 7.4 Head of Development Management, Breckland Council: *Application 3PL/2019/0897/F.*
 - 7.5 Barclays Bank Plc: *Your Business accounts - at a glance* - Balances on 31 July 2020.
 - 7.6 Barclays Bank Plc: *Your Community Account* - 1-31 July 2020.
 - 7.7 Wayland Partnership Development Trust: *Update letter.*
 - 7.8 Norfolk Constabulary: *Community Update* - August 2020.
 - 7.9 SAM2 Co-ordinator: *Monthly report.*
 - 7.10 National Association of Local Councils: *Employment Briefing E01-20 / 2020-21 National Salary Award.*
 - 7.11 *Clerks & Councils Direct* – September 2020.
- 8 **Planning.**
 - 8.1 **3PL/2020/0690/F: Brookside Farm, Breckles.** Retention of three replacement poultry houses along with six feed silos (replacement buildings). It was **noted** that, after consultation with four members, the Clerk has responded using delegated authority saying that the Council has real concerns about dust, odour, and other nuisances which emanate from poultry rearing sheds, and also about the business's habit of filling the feed silos at all hours of the night. However, subject to Breckland's confirmation that the latest technology was being employed to mitigate against the nuisances, and strict hours of operation strictly observed, the council would not wish to object.
 - 8.2 **3PL/2019/0897/F: Open Grazing Land adjacent to Pig Patch House, Stow Bedon.** A contemporary single storey, energy efficient Self Build dwelling including site access and hardstanding/parking arrangements. Notice that this application was referred to Breckland Planning Committee on 3 August 2020 was **received** as was Planning Permission dated 20 August 2020.
 - 8.3 **3PL/2020/0782/HOU: Hawthorn Farm, Rockland Road, Lower Stow Bedon.** One and half storey side extension. It was **noted** that after consultation with members, the Clerk has responded "No objections," under delegated powers, and Planning Permission dated 10 September 2020 was **received**.

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- 8.4 **3PL/2020/0802/HOU: Breckles Gate, Wretham Road, Breckles.** One Bedroom Annexe. It was **noted** that after consultation with members, the Clerk has responded “No objections,” under delegated powers.
- 8.5 **3AG/2020/0020/AG: Breckles Grange Farm, Breckles.** A balanced cut and fill earth moving operation to create a winter storage reservoir. Clay found beneath the site is to be excavated and engineered into a waterproof lining. **To note** that after consultation with members, the Clerk has responded “No objections,” under delegated powers, and **to receive** notice that prior approval is not required.
- 8.6 **3PL/2020/0490/HOU: Harvesters, Mere Road, Stow Bedon.** Single storey rear extension and new front boundary wall to replace existing hedge. Planning Permission dated 20 August 2020 was **received**.
- 8.7 **3PL/2020/0779/PIP: Hall Farmhouse, Lower Stow Bedon.** 3 no. Single Storey Dwelling Farmyard Style Homes (planning in principle). It was **noted** that, after consulting with Members, the Clerk has responded repeating the objections the Council made to application no. 3PL/2019/0928/O, which appears to be identical except for the change of name of the site from “Infill plot adjacent Gay Dene”.
- 8.8 **3PN/2020/0027/UC: Mere Farm, Stow Bedon Road, Stow Bedon.** Application for Prior approval for Conversion of agricultural building to residential (permitted development). It was **noted** that Prior Approval is given.
- 9 Rocklands School.** A letter from Rocklands Parish Council asking for support for its hopes for a new Area School at Rocklands. It was **agreed** that the Council should respond saying that it supports the Rocklands Council idea (although it believes that few children from this parish actually attend school there) feeling that having a school adds a lot to village life, and more importantly adds to parental choice.
- 10 Defibrillator.** The Clerk reported that the defibrillator had been installed in the Mere Road telephone kiosk, and that The Heartbeat Trust had sent the details to the ambulance service for registration, although as yet this had not been confirmed. There is apparently a problem with the manufacture of the raspberry gloss paint and its undercoat, but when this is resolved we will receive sufficient to redecorate the box free of charge, and gold paint for the crowns has already been received, along with “Defibrillator” panels to replace the “Telephone” ones at the top of the kiosk. The Clerk had obtained two quotations to redecorate the kiosk inside and out, insert the new panels, and carry out repairs to the wood at the bottom of the door, but as no Press or Public were present it was not necessary to exclude them so the Council could discuss and agree which to accept. Accordingly, it was **agreed** to accept the quotation from C.D.C. Decorating Services. It had also been suggested that a resident might be prepared to contribute towards the cost of decorating the kiosk, and Cllr. Jessett agreed to get confirmation of that.
- 11 Deer sign.** It was **noted** that the Safety Camera Partnership has now agreed to provide the grant funding for the SAM2 projects already approved by Norfolk County Council under the Parish Partnership Scheme, and so Wretham Parish Council’s application for the Deer sign has been approved. Westcotec has been asked to manufacture the sign. It was **agreed** that the three of the four locations for the sign on the A1075 in this parish should be: (a) north of the junction with Low Road, Breckles, for south-bound traffic, on the west side of the road; (b) south of the junction with Stow Bedon Road, for north-bound traffic; and (c) south of the Pingo Trail lay-by, for north-bound traffic. Members said they would like to look further into where the final location should be, and will report their views back to the Clerk. All these will be subject to agreement by NCC Highways. It was suggested that there might be other locations in the parish where the sign could be usefully deployed in the future, but the Clerk pointed out that the grant application had specifically stated that it would be on the A1075. However, when the sign was in use, it might be possible to get Highways to agree to a further location.
- 12 Pay Agreement 2020/21.** It was **noted** that agreement has been reached between the National Employers and the HJC Trade Union Side on rates of pay applicable from 1 April 2020. The award is a 2.75% increase plus an additional day’s paid leave (or equivalent for part time staff).

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This takes the Clerk's pay to £12.45/hour. The Clerk said he would ask the Council to consider what to do about the additional holiday pay at a future meeting.

13 Finance.

13.1 **Clerk's salary.** It was **resolved** that cheques numbered 100818 & 100819 totalling ££1,042.95 (salary for 1 July 2020 to 30 September 2020: £992.16; Back-pay following 2020/21 Pay agreement: £26.24; payment for use of home as office: £13.50; Mileage Allowance Payment for 7 June 2020 - 6 September 2020: £11.05.) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)

13.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100820 for £10.07 (Postage & Telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 7 June 2020 - 6 September 2020. (*Local Government Act 1972 s.111*)

13.3 **Training.** It was **resolved** that cheque number 100821 for £6.25 to the Society of Local Council Clerks be signed, as part settlement of their invoice 132493, being this Council's share of the cost of the Clerk attending the Virtual National Conference on 12-16 October 2020. (*Local Government Act 1972 s. 111*)

13.4 **Monthly Financial Report.** The report for the month ending 31 August 2020 was **received**.

14 Matters for consideration at next meeting.

14.1 Update from the Chairman on Frost's Common situation.

14.2 Update form Chairman on blocked drains on B1111, and progress re new drainage system.

14.3 Update on defibrillator and telephone kiosk redecoration.

15 **Next meeting.** The next meeting of the Parish Council will be on **Monday, 19 October 2020**, at **7.30 p.m.** via **Zoom video link**.

Confirmed:

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Jonathan White, Chairman

19 October 2020

Scheduled future Meeting dates:

Monday, 19 October 2020

Monday, 16 November 2020

Wednesday, 16 December 2020

Monday, 18 January 2021*

Monday, 15 February 2021

Monday, 15 March 2021

*If needed