



GRAIG COMMUNITY COUNCIL

Summons and Agenda for Full Council Meeting to be held at the **Rhiwderin Community Centre Rhiwderin** 7pm on 27th March 2013

Dear Councillor,

A meeting of the Graig Community Council will be held at the **Rhiwderin Community Centre, Rhiwderin** on Wednesday 27th March 2013 at 7pm (prompt)

1. **To receive apologies for absence.**
2. **To receive public representations if required.**
3. **To approve and sign the minutes of the meeting held on Wednesday 24th February 2013**
4. **Clerk's Report:** Please see separate report
5. **Projects:**
 - a. Play areas refurbishment (funding update)
 - b. Jubilee Path (update)
 - c. Fencing between open space and Caerphilly Road (update)
6. **Reports:**
 - a. Police
 - b. Newport City Councillors
 - c. Graig Community Centre
 - d. Rhiwderin Community Centre
 - e. Best Kept Villages Group
 - f. Allotments
 - g. Play Areas
 - h. Burial Board
7. **Items for forthcoming agendas:**

Approval of accounts to internal auditor – April 10th meeting
Review of the effectiveness of the internal auditor – April 31st meeting
8. **Planning:**
 - a. None to date
9. **Items for Discussion/Action:**
 - a. To formally adopt Council's policies and procedures approved at the February 27th meeting
 - b. To discuss the financial needs of the Council (following on from the March Planning meeting)
 - c. Training needs of the Council
 - d. Clerk's appraisal
 - e. Liaison meeting (update)
 - f. One Voice Wales invitation to membership
 - g. Training of responsible person for Graig CC/Rhiwderin CC
 - h. NCC – uncontested election costs of £1237.20 for May 2012
10. **Correspondence for Information:**

NCC meeting minutes & agenda for March 26th, Play for Wales magazine.
11. **Accounts for Payment:**

Clerk salary March 2013	£1419.00
March miscellaneous expenses	£220.30
C Ricci – bin cleaning, litter picking & maintenance March 2013	£250.00
SLCC – annual subscription charge	£354.00
Inland Revenue – PAYE & NI Jan-Mar 2013	£TBA

Staples – office supplies	£1.90
Mike Yearsley – architect fees for replacement fencing	£858.85
R Charles Plastics – repair of 2 notice board windows	£110.00
Receipts	
Mr & Mrs Dixon – gratuity for assistance given	£100.00

12. Dates of next meetings:

Planning & Environment Meeting – Wednesday 10th April 2013

Full Council Meeting – Wednesday 24th April 2013

13. Urgent Business not discussed above.

Yours faithfully,

Sian Davies – Clerk to the Graig Community Council

Compiled 22.03.13

Updated 27.03.13

Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.