



# GRAIG COMMUNITY COUNCIL

## Summons and Agenda for Full Council Meeting to be held at the Graig Community Centre, Bassaleg at 7pm on 26th March 2014

Dear Councillor,

A meeting of the Graig Community Council will be held at the Graig Community Centre on Wednesday 26th March 2014 at 7pm (prompt)

1. **To receive apologies for absence.**
2. **To receive public representations if required.**
3. **To approve and sign the minutes of the meeting held on Wednesday 26th February 2014**
4. **Clerk's Report:** Please see separate report
5. **Projects:**
  - a. Meeting room & kitchen refurbishment at Graig Hall (update)
  - b. Fencing between open space and Caerphilly Road (update)
  - c. Rhiwderin Community Centre upgrade (update)
6. **Reports:**
  - a. Police
  - b. Newport City Councillors
  - c. Graig Community Centre (email re parking issues)
  - d. Rhiwderin Community Centre
  - e. Best Kept Villages Group (**BKV entry forms**)
  - f. Allotments (license for tool stores & May inspection date)
  - g. Play Areas
  - h. Burial Board (**Copy of accounts 2012/13**)
7. **Items for forthcoming agendas:**
  - Approval of accounts for internal auditor - 30th April meeting
  - Arrange AGMs for Community Centres - 30th April meeting
8. **Planning:**
  - a. CONEX/14/0146 - Replacement agricultural building. Site: Tynyfynnon Farm, Caerphilly Road, Newport. NP10 8RP Application Type: Full.
9. **Items for Discussion/Action:**
  - a. Proposed Fairtrade policy (VCW)
  - b. Youth Forum (update - JH)
  - c. Review of grounds maintenance contract (update - MS)
  - d. Local Government (Wales) Bylaws Act 2012 review (RC)
  - e. Noah's Ark Teddy Bears Picnic
  - f. Spending grant money on improvements to website
  - g. Compiling a ward development plan
  - h. **Liaison meeting update**
  - i. **Park fitness details**
  - j. **Trees at Laurel Road**
10. **Correspondence for Information:**
  - NCC Planning and Licensing if available, **Glasdon brochure**.

### 11. Accounts for Payment:

Clerk salary & office allowance March 2014	£1540.20
March miscellaneous expenses	£92.60
HMRC PAYE & NI for Jan - Mar 2014	£1566.07
C Ricci – bin cleaning, litter picking & maintenance March 2014	£190.00
Newport City Council - cost of tool store license for Bassaleg Allotments	£300.00
SLCC - Clerk's annual membership fee	£184.00
Rainbows Group - donation	£150.00
Proctor Fencing - allotment fence repair and gates security improvement	£876.00
Staples - office supplies	£125.23
Boiler and burner maintenance Ltd - repairs to Graig Hall heating system	£132.00
Cllr Fry - ink expenses and mileage	£51.17
<b>Total to date:</b>	<b>£5207.27</b>

#### Receipts

None

### 12. Dates of next meetings:

Planning Meeting – Wednesday 9th April at 7pm

Full Council Meeting - Wednesday 30th April 2014 at 7pm

### 13. Urgent Business not discussed above:

Yours faithfully,

Sian Davies – Clerk to the Graig Community Council

Compiled 20.03.14  
updated 26.03.14

Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.

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