



GRAIG COMMUNITY COUNCIL

Minutes of Full Council Meeting held at Graig Community Centre Bassaleg 7pm 26th June 2013.

Minutes of the Meeting held at Graig Community Centre Bassaleg at 7pm on 26th June 2013.

- 1. Apologies for absence:** Cllrs P Gregory, P Stokes, M Smart.
Present: Cllrs L Fry (Chair), R Caston, A Whitfield, D Evans, K Sayer, K Harries, M Cornelious, D Williams, P John, N Mountain, J Harris, W Haigh, K Ashton, V Cox-Wall.
- 2. Public Representations:** None. It was noted that PACT meetings will take place in a mobile unit close to St Basil's shops.
- 3. Minutes:** The minutes of the meeting held 29th May 2013, previously circulated were read and approved. Proposed Cllr Caston seconded Cllr Sayer.
- 4. Clerk's Report:**
The Clerk's Report previously circulated was discussed. With regard to item 10 of the report Cllr Cornelious advised she had again written to NCC, it was agreed that the issue needed resolving due to safety concerns and must be pursued. The Clerk to make land registry searched to try to determine who owns the boundaries of the footpath. With regard to item 2 of the report it was agreed that this should also be progressed as soon as possible.
Cllr Cox-Wall joined the meeting at 7.05pm.
- 5. Projects:**
 - a. Play Areas: The Clerk reported that the planning permission for the proposed play area had been submitted and was in the process of being reviewed. Nothing further to report at this time.
 - b. Jubilee Path: Cllr Harris distribute information leaflets to publicise the park to Council and confirmed that interest is growing as the Clerk and he had received enquiries as to when the path would be open for use. Plans for an official opening needed to be arranged and the date for this was set for September 1st 2013. Cllr Harris extended his thanks to the landowners, the Countryside Access organisation, Newport City Council graphic artists and everyone else who was involved in helping make the project possible. He hoped it would bring recognition to the ward and help local businesses such as shops and pubs in the area. Cllr Harris asked the newly formed Events and Social Committee to take up responsibility of arranging the opening event. Council expressed their extreme gratitude and a vote of thanks to Cllr Harris for his dedication and hard work to making the project such a success.
 - c. Fencing between open space and Caerphilly Road: Cllr Fry reported that the manufacture of the fencing was underway and delivery should be in 6-8 weeks, there were some technical difficulties to overcome but the project was progressing as expected.
- 6. Reports:**
 - a. Police – Not present. Council were again very disappointed that the Police were not in attendance. Concern was expressed that Council rarely has the opportunity to follow up any issues in the ward with them. It was agreed that Council do all they can to support policing issues in the ward and felt it was disrespectful that more effort was not put into attending meetings. Cllr Sayer reported that there had been a recent break-in at the Rhiwderin allotment site. Cllr Williams advised Council he had been speaking with the Police Inspector who was happy to be contacted by Council if there are any issues of concern, so he agreed to contact the Inspector regarding non-attendance at meetings. He also reported that Rogerstone Police Station is to remain open, there was a break-in and a prowler in Harlech Drive, that diesel had been stolen recently, and that the Police had received calls from residents regarding the double yellow lines issues at the top of Laurel Road.
 - b. City Councillors – Cllr Cornelious reported that the Afon Village Resident's Association had enough funds to pay for a motorcycle inhibitor to be placed on a path leading into the village to prevent motorcycles using the path. Also that she and Cllr Williams would be able to attend and speak at the Licensing Sub-Committee meeting regarding the McDonald's application of an extension to their operating hours.
 - c. Graig CC – NTR. Cllr Fry asked if anyone had access to a metal detector to locate and readjust the goalposts on the open space at Bassaleg.

- d. Rhiwderin CC – Cllr Gregory is progressing the asbestos report needed, the planning application for the new toilet block had been submitted and the summer playschool is to run again throughout the school holidays again this year.
- e. Best Kept Villages Group – NTR
- f. Allotments – Cllr Haigh to act on reports that a rat infestation nearby was affecting the allotment site.
- g. Play Areas – Enquiries had been received on rumours that the play area at Rhiwderin was to be moved to Harlech Drive. Clerk responded to inform the concerned residents that no plans have been made for this to take place although it was true that to date Council have been unable to secure a lease on the present site, but that this was still being discussed.
- h. Burial Board – It was noted that the Burial Board had advertised the fact that burial plots could no longer be pre-booked due to lack of space. Cllr Harries expressed concern that it was reported in Rogerstone Community Council minutes that they were in discussions with NCC regarding purchasing extra land for extending the cemetery. Cllr Evans stated that the Burial Board minutes reflects that the Board were not in a position to explore purchasing more land at this time.

7. Items for Next Agenda

Review of the effectiveness of the internal auditor – July 10th meeting
 Welsh Government - Review of Public Service & Governance Delivery - July 31st meeting
 Cllrs Cornelious and Williams left the meeting at 8.10pm.

8. Planning:

- a. CONEX/13/0564 - Double storey bedroom/ensuite shower room extension to side elevation partly above existing garage and single story living room extension to rear elevation. Site: 14 Cwm-Cuddy Drive, Bassaleg, Newport. NP10 8JN. Application Type: Full. Comment: No objections provided neighbours have been consulted and agree.
- b. CONEX/13/0604 - Demolition of existing outbuilding and erection of proposed new detached dwelling and shared drive (outline). Site: Rhiwderin House, 10 Springfield Road, Rhiwderin, Newport. NP108RN. Application Type: Outline. Comment: Council has real concerns regarding the size and orientation of the proposed development within the plot, but feel they need more information in order to consider and properly comment on this application.
- c. CONEX/13/0610 - Erection of single storey side extension and associated changes to ground levels together with the provision of new front steps. Site: 7 Highfield Gardens, Bassaleg, Newport. NP10 8LR. Application type: Full. Comment: No objections provided neighbours are consulted and agree.
- d. CONEX/13/0582 - Removal of existing conservatory and erection of part two storey, part single storey rear extension. Site: 8 Caerphilly Close, Rhiwderin, Newport. NP10 8RG. Application Type: Full. Comment: No objections provided neighbours are consulted and agree.
- e. EB EC3/3250 - A468 Caerphilly Road Speed Limits Order. Comment: Duly noted and fully supported by the Community Council. Council requests that a permanent speed camera be considered at the junction of Caerphilly Road and Caerphilly Close. A mobile unit regularly monitors this stretch of road and has done so for the past 10 years. In light of the cost, and the fact that local residents know when it will be monitored (it takes place very regularly on the same day and time each week) a permanent camera would be more suitable and cost effective.

9. Items for Discussion/Action

- a. Set AGM dates for Community Centres: AGM's were discussed and set for Rhiwderin CC on Monday 5th August 2013 and Graig CC for Monday 22nd July 2013.
- b. Planter at Lower Machen: Correspondence had been received from NCC stating that although the planter is in need of repair, they have no funds to carry this out. Cllr Fry to obtain quotes for either repairing the planter or removing it completely and revert back to Council for a decision.
- c. Caerphilly Road/Close junction: Deferred to next Planning meeting.
- d. Authorisation of accounts prior to sending to external auditor: The Clerk received the accounts from the internal auditor who was satisfied that all was in order. One recommendation was made that Council re-assess its fixed assets and use the figures determined to report on the Annual Return rather than the insurance figure currently used as it would be better practice than the current method. Council were satisfied that all statutory requirements had been covered and approved the annual return in readiness for Clerk to submit to the external auditor by the required deadline. The Vice Chairman signed on behalf of the Chairman who was on holiday at this time.
- e. Motorcycle inhibitor on Pentre-Tai Road: Discussed in item 6b above.

- f. Issues on Grosvenor Road: Correspondence received from a local resident advised Council of issues with youths and motorcycles making disturbance and nuisance on a footpath in Grosvenor Road. Cllr Harris to speak with an NCC footpaths officer as this footpath is also included in the Jubilee Path to see if any help is available from the City Council in the first instance.
- g. Update on McDonald's late supper license issue: Discussed in item 6b above.
- h. Suggestion from website re: social media: deferred to next Planning meeting.
- i. Liaison Meeting update: The issue of payment of the election re-charge invoices was discussed at the meeting and attendees were advised that NCC were within their rights to charge a portion of the election charges to Community Councils. Council were still very unhappy about this and agreed that part payment of the invoice should be made for those items clearly belonging to the Community Council only. Clerk to arrange.
- j. Christmas event arrangements: Deferred to next Planning meeting.
- k. Parking Issues on Laurel Road: It was noted that some residents parking on the green at the top of Laurel Road had received parking violation tickets from the Police. It was said that a resident argued that the Community Council had agreed to allow parking on the green. It was mutually agreed by Council that during talks with the residents, Council agreed that it would be inappropriate to place wooden bollards on the green to prevent parking at that time due to the parking issues in the area. But at no time did Council give permission to park on the green as they had no power to do so. This was confirmed by the Clerk who had drawn up the minutes of the meeting.
- l. Donation request from Whitehead Steelers: A donation request from the group was presented to Council who agreed to again donate £150.00. Proposed Cllr Evans, seconded Cllr John and carried unanimously. Clerk to present cheque for payment to the next full Council meeting.
- m. Review of Welsh Government document regarding Public Service and Governance Delivery: Cllr Caston reviewed this document but felt that the input of all Councillors would be appropriate. Cllr Whitfield agreed to take on collating Cllrs thoughts into a coherent response.

10. Correspondence for Information:

Not discussed.

11. Accounts for Payment: Approved – Proposed Cllr Haigh seconded Cllr Mountain

Clerk salary & office allowance June 2013	£1527.82
June miscellaneous expenses	£142.50
C Ricci – bin cleaning, litter picking & maintenance June 2013	£310.00
Newport City Homes - grass cutting to Fort View play area for May 2013	£212.04
SW Directories - submission in B&R Directory	£95.00
Boiler & Burner Maintenance Ltd - service to Graig Community Hall	£219.00
Newport City Council - election re-charges	£1237.30
R Charles Plastics - repairs to vandalised notice board	£85.00
Inland Revenue - PAYE & NI Apr-Jun	£1541.00
Chairman's allowance	£200.00
Mr M Yearsley - architect fees for Rhiwderin Community Centre	£1525.00
Provincial Printing Co Ltd - cost of leaflets for Graig Jubilee Walk	£242.00

Receipts

Newport City Council - Concurrent payment	£14037.00
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12. Dates of next meetings:

- Planning & Environment Meeting – Wednesday 10th July 2013
- Full Council Meeting – Wednesday 31st July 2013 6.30pm at Rhiwderin CC

13. Urgent Business not on discussed above.

Cllr Ashton asked that dog fouling be added to the next full Council agenda.

There being no further business the meeting was closed at 9.25pm. Confirmed this 31st day of July 2013.

Signed..... (Chair) – 31st July 2013

Posted to notice boards 06.08.13