



GRAIG COMMUNITY COUNCIL

Minutes of the Full Council held at Graig Community Centre Bassaleg 7pm on 29th November 2017.

1. Apologies for absence: P John, W Haigh.

Present: Cllrs R Caston, A Whitfield, D Evans, M Smart, K Sayer, K Harries, P Gregory, J Harris, L Fry, P Appleton, J Bailey, K Thomas, N Tarr, M Cornelious, D Williams. Chaired by P Gregory

2. Public Representation: None

3. Minutes: The minutes of the meeting held 25th October 2017 previously circulated were read and approved. Proposed Cllr Tarr seconded Cllr Harries Matters arising from the minutes were: Item 4a, Cllr Cornelious had not chased the S106 funding issue nor the paper bus timetables. Regarding Item 6a, Cllrs Cornelious and Fry had met with an NCH representative and agreed the actions needed at Fort View play area to satisfy health and safety and grounds maintenance issues raised. The representative was referring back to his head office for the appropriate action to be taken. They also discussed maintenance issues on the footpath from Penylan Close to Caerphilly Road which Cllr Cornelious referred back to NCC once again.

Cllr Harris joined the meeting at 7.12pm.

Regarding Item 6c, Cllr Gregory informed Council that a local contractor had been engaged to erect the Christmas tree lights at Rhiwderin CC and Graig Hall. Regarding Item 6f, Cllr Appleton reported that she had looked at the litter bin situation in the play areas.

Cllr Bailey joined the meeting at 7.16pm

Regarding Item 8a, Cllr Gregory thanked all who attended the service. Regarding Item 8h, Cllrs fry and Gregory reported the installations were in hand. Cllr Whitfield reported that the footpath and steps from Woodland Drive had been repaired which was a pleasant surprise. **Action: Cllr Cornelious to follow up on the S106 funds, the paper timetables in bus stops and the report back to NCC regarding footpath maintenance on the path from Penylan Close to Caerphilly Rd. Cllrs Fry and Gregory to attend to the installation of the defibrillators.**

4. Clerk's Report: The Clerk's Report previously circulated was briefly discussed and accepted as a true reflection of matters to date. Proposed Cllr Caston, seconded Cllr Harries. The report was not discussed. **Action: None required, report to be kept updated by the Clerk as usual.**

5. Projects:

- a. Rhiwderin Community Centre upgrade: Cllr Whitfield asked for a meeting of the fundraising group, there were possibilities of meeting the criteria for some funding streams. **Action: Cllr Whitfield to progress, meeting to be arranged.**

6. Reports:

- a. Newport City Councillors - Cllr Williams reported that he had been in contact with the owner of the Coach House who stated that he wanted to remove the Haras fencing, but for now it was still required until the doors had been refurbished. The Clerk was asked to contact the owner and ask for a rough timescale of when the fencing would be removed. Cllr Williams also reported that the damage to the barrier on the roundabout next to the Tredegar Arms was being investigated and attended to. Complaints regarding parking on Lownes Close were also being looked into and complaints from Court Crescent regarding the Bassaleg Roundabout layout were being attended to. It was noted that parking restrictions on Caerphilly Road close to St Basil's Church were being enforced by the Police and NCC had accepted responsibility for the footpath from Berkley Close to Wentworth Lane. Cllr Williams hoped to update Council on progress at the 31st January meeting regarding the enlarging and repairing the gullies at the end of Berkley Close. Cllr Smart asked for progress on the invitation to the S106 Officer to attend a Council meeting. He had agreed to attend and City Cllrs would arrange this with him. Cllr Appleton was concerned that this was taking a long time to arrange, Cllr Williams explained that this was because both City Cllrs wanted to meet with him prior to making any arrangements. Cllr Tarr asked Cllr Cornelious if there was any progress on the bus shelter maintenance issues he had reported, Cllr Cornelious said she had reported it to NCC and was awaiting their comments but no news as yet. It was noted that the bus pausing at Harlech Drive before continuing its journey was waiting in an unsuitable location and was causing obstruction for other vehicles. A more suitable location was discussed and Cllr Cornelious agreed to look into this. It was

agreed that the actual bus stop would be better moved close to Rhiwderin Village play area which would be a safer location. **Action: Clerk to contact the owner of the Coach House, City Cllrs to arrange the attendance of the S106 Officer at a forthcoming meeting.**

Sub Committees

- b. Graig Community Centre - Cllr Evans reported that the lighting at the Hall had been improved and that quotes for new signage for the Hall had been discussed but considered too costly. **Action: None necessary.**
- c. Rhiwderin Community Centre - Cllr Gregory reported that there had been another water leak at the Centre and a problem with the boiler, both of which had been attended to. A local contractor had donated a Christmas tree to the Centre which would be erected at the weekend. **Action: None necessary.**
- d. Allotments - Cllr Caston reported the allotment inspection team had held a follow-up meeting. The condition of the site on inspection was variable. The Allotment Association expressed the wish to purchase and place an equipment store on the site, Council agreed to purchase the store on their behalf when they were ready. The rent per perch was agreed to be raised to £2.75. There were currently 7 empty plots. The polythene preciously approved by Council would need to be purchased in the near future. The perimeter hedge needed to be cut. The proposals were put to Council to approve the store purchase, allow the equipment store to be sited, have the hedge cut and order the polythene, proposed Cllr Sayer, seconded Cllr Whitfield, agreed by majority. Cllr Harris expressed an interest as a plot holder and took no part in the discussions or voting in this section. A vote of thanks was given to the inspection team and the Allotment Association was thanked for their good work. **Action: Clerk to action the above as an when the Allotment Association were ready.**
- e. Burial Board - Cllr Gregory had attended the meeting to observe, it was noted that the meeting seemed to run more calmly in his presence. Equal representation had still not been discussed at RCC which was a concern, as was the fact that RCC were refusing to progress the land registry issue which the Internal Auditor had flagged as an issue for the past 2 years. **Action: Cllr Gregory to speak again with the RCC Chair.**

Working Groups

- f. Play Areas Group - Following a survey, complaints had been received regarding the amount of dog fouling evident in the areas, another comment was a compliment on the facilities. New litter bins for the areas were being sourced. **Action: Clerk to progress the purchase of the litter bins.**
- g. Best Kept Villages Group - NTR **Action: None required.**
- h. Horticultural Group - It was reported that the new planters were all in place and had been planted. It was confirmed that Pentrepoeth Primary schoolchildren were to look after the planters nearest the Friendly Fox pub. **Action: None necessary.**
- i. Technology Group - NTR. **Action: Cllr John to progress.**
- j. Rhiwderin CC Fundraising Group - Discussed in Item 3 above. **Action: See Item 3 action point.**
- k. Events & Social Group - The details of the Christmas event were discussed and Cllrs allocated tasks for the evening's event. Thanks were extended to Mr & Mrs Bruce from the BKV group for their help in decorating the Hall. Cllr Tarr was given permission to purchase a memory card for taking photographs on the evening. **Action: All Cllrs to attend the event if possible to assist with it's running.**

7. Items for forthcoming agendas:

- a. Attendance of Independent Review Panel Member (William Graham) - 31st January 2018 meeting at 6.30pm

8. Items for Discussion/Action:

- a. Community & Town Council Sector consultation, Independent Review Panel Wales consultation and Concessionary Bus Passes consultation comments following working group review - Cllr Tarr went through the recommended Council responses from the group who reviewed the consultations. Council agreed for the responses to be forwarded appropriately. **Action: Cllr Tarr to forward responses on behalf of Council.**
- b. Parking on Laurel Road - Cllr Tarr expressed an interest, as he lived on this road, but reported that he had received complaints from residents about inappropriate or inconsiderate parking. Council sympathised, and asked Cllr Cornelious to take up this issue with NCC. **Action: Cllr Tarr to email details to Cllr Cornelious. Cllr Tarr to pass on to the complainant contact details for the Police who could deal with any illegal parking.**
- c. Afon Village representative - The Clerk submitted an email from an Afon Village resident asking for a named Councillor to be a point of contact for residents to raise any concerns in the area. Cllr Cornelious offered to be the point of contact. **Action: Clerk to advise the resident and forward Cllr Cornelious' contact details.**

- d. Letter of thanks from the Royal British Legion - Noted. **Action: None necessary**
- e. December Liaison Meeting - Noted. **Action: None necessary**
- f. Donation request from SARA - Noted, but not supported. **Action: None necessary**

9. Correspondence for Information:

Not discussed

10. Accounts for Payment: Proposed Cllr Tarr, seconded Cllr Harries and accepted.

Clerk salary and office allowance for November 2017	£1776.90
Misc expenses for November	£336.70
TalkTalk Business - Graig Hall broadband (taken by DD)	£20.34
TSO Host - Council monthly webmail charge (taken by DD)	£5.00
Newport City Homes - Fort View play area grass cutting October 2017	£212.04
Gareth Rees Electrical - Works to Graig Hall and installation of defib	£999.60
Graig Electrical Services - Works to Rhiwderin Centre	£898.08
K Jones Heating Services Ltd - Works to boiler and toilet at Rhiwderin Centre	£267.60
Whitehead Steelers JRFC - Donation towards kit purchase	£150.00
Machen Rotary - Donation for Santa at Christmas Event	£250.00
Rogerstone Band - Donation for attending Christmas Event	£50.00
St John's Ambulance - Donation for attending Christmas Event	£50.00
Lylac Ridge - Final payment for Reindeer attendance at Christmas Event	£100.00
Cllr P Appleton - re-imburement of shepherd crook costs for Carolling Event	£25.98

Total to date: £5142.24

Receipts:

None to date

11. Urgent Business not discussed above:

- a. Cllr Fry submitted a quote for new header boards for the noticeboards. These would be £25 each and 10 would be needed. Council discussed the colour of the background and lettering and approved the cost. **Action: Cllr Fry to progress.**
- b. Cllr Bailey had received complaints from agitated residents as parents picking up/dropping off schoolchildren at Pentrepoeth School were blocking residents from travelling down Sunnybank. **Action: Noted, none requested.**

12. Planning:

- a. 17/1041 - Installation of external wall insulation (EWI) and the removal of the existing concrete steps and to replace with a new steel staircase, including associated roofline works. Renewal of soil pipes, canopies and removal of coal bunkers. Renewal of shed roofs and render to shed walls. Site: Land and buildings encompassing 1 to 36 Ruperra close, Bassaleg, Newport.. Application Type: Full. **Comment: No objections.**
- b. 17/1071 - Proposal: Application of reserved matters for 129 dwellings and associated works on site Phase H7 and 50 dwellings and associated works on site Phase H9 of outline planning permission 12/0886. Site: Phase H7 and H9 Jubilee Park Development, Tregwilym Road, Rogerstone Newport. Application Type: Reserved Matters (Major). **Comment: No objections.**

14. Dates of next meetings:

Mid Month Meeting - Wednesday 13th December 2017 at 6pm
 Full Council Meeting - None due to Christmas Holidays
 Mid Month Meeting - Wednesday 10th January 2018 at 7pm

There being no further business to discuss, the meeting was closed at 9.50pm

Signed..... (Chair) – 31st January
 2018

Posted to notice boards 09.02.18

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