



# GRAIG COMMUNITY COUNCIL

## Minutes of the Full Council held at Graig Community Centre Bassaleg 6.30pm on 28th February 2018.

1. **Apologies for absence:** A Whitfield, K Sayer, P John, K Harries, P Appleton, J Bailey. D Williams.  
**Present:** Cllrs R Caston, D Evans, M Smart, P Gregory, J Harris, W Haigh, L Fry, K Thomas, N Tarr.  
Chaired by P Gregory.
  2. **Public Representation:** None
  3. **Minutes:** The minutes of the meeting held 31st January 2018 previously circulated were read and approved. Proposed Cllr Caston seconded Cllr Evans. Matters arising from the minutes were: Item 5, Cllr Gregory had not had the opportunity to speak with the Head of Streetscene at NCC, and there had been no reply from the Coach House owner. Regarding Item 7f, The Clerk confirmed that the litter bins had been ordered, but it was noted that the plinths were not yet in place. Item 9f, Cllr Smart was concerned that the total of the S106 money from the former Tredegar Golf Club development seemed to have reduced from the figure originally reported by NCC and that this should be queried. Item 9g, Cllr Gregory confirmed that the lady asked to become Council's Internal Auditor had to turn down the request due to work commitments. It was agreed that Council should engage last year's auditors again as time was too short to seek further candidates. **Action: Cllr Gregory to speak with the Head of Streetscene, Clerk to engage previous Internal Auditors to carry out Council's audit for 2017/18.**
  4. **Clerk's Report:** The Clerk's Report previously circulated was briefly discussed and accepted as a true reflection of matters to date. Proposed Cllr Tarr, seconded Cllr Haigh. The Clerk asked if the dedicated turn into Laurel Road should be pursued, and it was agreed that the traffic problems seem to have been alleviated by the Bassaleg Roundabout amendment, It was thought that this would still be needed as more and more traffic on the road would most likely see this issue return in the future. It was agreed that an update should be chased each quarter. **Action: Report to be kept updated by the Clerk as usual.**
  5. **Projects:**
    - a. Rhiwderin Community Centre upgrade: Cllr Whitfield reported that she was still working with the chosen architect on quotes and putting together tendering documents for the project. **Action: Cllr Whitfield to progress.**
  6. **Reports:**
    - a. Newport City Councillors - Neither City Councillor attended the meeting, but a report was submitted by Cllr Williams and read to Council which contained the following: Cllr Williams had dealt with most of the issues brought to his attention, he gave an update on S106 money after speaking with the S106 Officer who confirmed that just over £100k had been received for leisure purposes and allocated to the Tredegar Park play area. There would also be £800k towards both primary and secondary education but this would not be received until 50% of the houses on the site had been sold. He offered to bring written evidence of this to the next meeting. He confirmed that Cllr Cornelious was dealing with the bus stop issues. The Clerk also confirmed that he had copied responses to her regarding the McDonalds anti-social behaviour issue which stated that there were no restrictions to the opening hours in their license conditions. Also that the road surface on Pentre Tai Rd had been damaged by NRW and NCC Officers were in contact with them to address the issue and that Newport City Homes had stated that the rear of the shops themselves have access issues for deliveries even though there is an access lane for that purpose. Council felt that if there were access issues at the rear of the shops, the leases should be looked at to ensure fire regs, safety and planning responsibilities have not been compromised if the rear of the shops had been amended. **Action: Clerk to ask Cllr Williams to investigate the St Basil's Shops issue.**
- Sub Committees**
- b. Graig Community Centre - Cllr Evans informed the group that the locks on the Pump House door had been changed but needed amending and that the new bargeboards, guttering and fascias for the building would be installed when the weather improved. **Action: Hall Committee to progress.**
  - c. Rhiwderin Community Centre - Cllr Gregory reported that 4 quotes for the work priced against Cllr Fry's specifications for the Centre's roof repairs had been obtained and ranged from £2100 & VAT to £6250 & VAT. Following discussions Cllr Gregory proposed that a quote for £5540 & VAT be accepted

which was seconded by Cllr Harris and agreed by majority. He also reported that the gas central heating had been serviced and was performing well. **Action: Cllr Gregory to progress roof repairs with chosen contractor.**

d. Allotments - NTR. **Action: None required.**

e. Burial Board - A letter to the Chairman of the Burial Board Cllr Evans from the RCC Clerk was read to Council. This was briefly discussed, Cllr Evans to respond. Council were informed that Graig Community Council were now members of ICCM. **Action: Cllr Evans to reply to letter from RCC Clerk.**

#### **Working Groups**

f. Play Areas Group - NTR. **Action: None required.**

g. Best Kept Villages Group - NTR. **Action: None required.**

h. Horticultural Group - NTR. **Action: None required.**

i. Technology Group - Cllr Gregory agreed to speak with Cllr John. **Action: Cllr Gregory to contact Cllr John.**

j. Rhiwderin CC Fundraising Group - Discussed in Item 5a above. **Action: See Item 5a action point.**

k. Events & Social Group - A meeting for the group was unable to be held as a suitable date could not be agreed upon. **Action: Group to re-arrange the meeting.**

l. Consultation Review Panel: NTR. **Action: None required.**

#### **7. Items for forthcoming agendas:**

a. Bassaleg Community Woodland Trust - 14th March 2018 meeting

b. IRPW Report - 14th March 2018 meeting

c. Registering Open Spaces - 14th March 2018 meeting

#### **8. Items for Discussion/Action:**

a. F&A Committee's budget proposal 2018/19 for approval - The Finance and Admin Committee put to Council the proposed budget requirements for 2018/19 which were discussed and accepted. Proposed Cllr Harris, seconded Cllr Tarr and agreed unanimously. **Action: None at this time.**

b. Update on invitation to the Head of Streetscene to attend a meeting to follow up on issues raised previously - Discussed in Item 3 above. **Action: See action point in Item 3 above.**

c. Internal Audits - Discussed in Item 3 above. **Action: See action point in Item 3 above.**

d. Invitation to comment on the Draft Autism (Wales) Bill - Cllr Tarr asked for Council to comment on this Bill. **Action: Clerk to add to 14th March meeting for discussion.**

e. Village signage - Councils proposal for the design of the Bassaleg village sign to be re-erected close to Court Crescent had been refused by NCC. **Action: Cllr Gregory to contact the Officer who refused and attempt to have the decision overturned.**

f. Kidney Wales Walk for life - Noted. **Action: None required.**

#### **9. Correspondence for Information:**

Not discussed

#### **10. Accounts for Payment:** Proposed Cllr Haigh, seconded Cllr Tarr and accepted.

Clerk salary and office allowance for February 18	£1831.68
Misc expenses for February 18	£96.09
TalkTalk Business - Graig Hall broadband (taken by DD)	£22.34
TSO Host - Council monthly webmail charge (taken by DD)	£5.00
One Voice Wales - annual membership fee	£803.00
ICCM - annual Membership fee (inc 1 extra month pro rata)	£97.50
Gareth Rees Electrical - installation of defibrillator at Rhiwderin Centre	£186.00
<b>Total to date:</b>	<b>£3041.61</b>

#### **Receipts:**

None to date

#### **11. Urgent Business not discussed above:**

a. Cllr Fry informed Council that the defibrillator had been installed at Rhiwderin Centre. **Action: Clerk to inform the provider this was now operational and ask if some training could be sourced. Cllrs Harris and Smart to advertise the locations on Council's social media and website.**

b. Cllr Thomas reported that he had not received a response to the letter he sent on behalf of Council to the Chief Constable of Gwent Police regarding a vehicle on Pentrepoeth Rd. It was agreed that he should direct another letter to the Police Commissioner and ask for action to be taken. **Action: Cllr Thomas to progress.**

**12. Planning:**

None.

**13. Dates of next meetings:**

Mid Month Meeting - Wednesday 14th March 2018 at 7pm

Full Council Meeting - Wednesday 28th March 2018 at 7pm

There being no further business to discuss, the meeting was closed at 8.45pm

Signed..... (Chair) – 28th March 2018

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