



GRAIG COMMUNITY COUNCIL

Minutes of the Mid-Month and AGM held at Graig Community Hall, Bassaleg at 7pm on 8th May 2019

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- 1. To hold internal election to appoint a Chairman, Vice Chairman & members to Sub-Committees & Working Groups:** Prior to votes being taken, Cllr Gregory reminded Cllrs he had asked that they consider their contributions to Council and if they wished to remain as Cllrs. Everyone confirmed that they wished to stay. It was proposed by Cllr Smart that Cllr Gregory remain as Chairman, this was seconded by Cllr Appleton and accepted unanimously. Cllr Gregory accepted the post but stressed that he would need the support and commitment from all Council Members, not just the few. There were two proposals for Vice Chair, Cllr Tarr proposed Cllr Sayer (who was unable to attend the meeting), this was seconded by Cllr Evans, and Cllr Smart proposed Cllr Grey which was seconded by Cllr Whitfield. Cllr Grey was elected as Vice Chair by a majority vote. Council appointed Members to the various Sub-Committees and Working Groups as were necessary. Members not at the meeting would be given the opportunity to select which Sub-Committees and Groups they would like to be involved with following the meeting, and if space was available, their names would be added. **Action: Clerk to use the information gathered to update the website profiles of Cllrs, compile the new committee lists and advertise as appropriate.**
- 2. To receive public representations:** A resident of Court Crescent attended the meeting and was given the opportunity to briefly discuss issues in the Bassaleg School/Court Crescent area. It was agreed that this was a complex problem, and it could be better discussed if Council met him and a small delegation at another date and time so proper consideration could be given to the issues being faced. **Action: A date was set to meet with the delegation on Thursday 23rd May at 7pm at Graig Hall. All Cllrs were asked to attend if able.**
- 3. To receive apologies for absence** K Sayer, K Harries, J Bailey.
Present: Cllrs R Caston, A Whitfield, D Evans, M Smart, P Gregory, J Harris, W Haigh, L Fry, P Appleton, K Thomas, N Tarr, S Grey. Chaired by P Gregory
- 4. To receive declarations of interest:** None declared.
- 5. Minutes:** The Minutes of the meeting held on 10th April 2019, previously circulated were read and approved. Proposed Cllr Caston seconded Cllr Harris. The action points of the minutes were briefly discussed. Regarding Item 6a, the Clerk reported that a Cllr from another Community Council was taking the matter forward. Regarding Item 6c, the Clerk was asked to re-agenda the item for further discussion. **Action: Clerk to re-agenda the grassed area at junction of Caerphilly Rd and The Griffin for the 12th June 2019 meeting. F&A group to check if any funding could be made available at the forthcoming Committee meeting.**
- 6. Accounts for payment:** Proposed Cllr Tarr, seconded Cllr Whitfield and approved.

SLCC – Event attendance for Cllr Appleton	£108.00
Spanglefish – Annual Spanglefish Gold charge on current website	£29.95
	Total £137.95

Receipts
None to date
- 7. Planning - Applications to be considered:**
 - a. 19/0404 – Proposal: Erection of detached summerhouse. Site: Meadow Barn, Church Road, Lower Machen, Newport, NP10 8GY. Application Type: Full. **Comment: No objections.**
 - b. Decision re 27 Penylan Close, Bassaleg for information – It was noted with relief that this proposal had been refused by the NCC Planning Committee. **Action: None necessary.**
- 8. Items for discussion:**
 - a. Whitehead Steelers donation request – A donation request was received asking for financial help towards the JRFC kit as in previous years. Cllr Harris proposed Council donate £150, this was seconded by Cllr Smart and agreed unanimously. **Action: Clerk to administer.**
 - b. Footpath modification orders – The Clerk submitted paperwork from NCC to show that the adoption of the footpaths from Woodland Drive to Fort View play area and from Penylan Close to Caerphilly Road had

reached the last step in the process to register the paths as PROWs. The final stage of consulting the public was being conducted and the adoption process would soon be complete. The paths would then be included into NCC's definitive maps and should be maintained by them in future. Council were pleased this lengthy process was almost at an end. **Action: None necessary.**

- c. Civil enforcement of traffic laws to be administered by Newport City Council – The Clerk submitted paperwork detailing the order for NCC to take over the enforcement of traffic laws in the city and outlying rural areas. From 1st July 2019, NCC will take over enforcement of the traffic laws. **Action: None necessary.**

9. Reports:

- a. Police – No officers present and no report had been received. **Action: None necessary.**
- b. City Councillors – None present. **Action: None necessary.**

10. Items for next agenda if agreed:

- a. Grassed area at junction of Caerphilly Rd and The Griffin – 12th June 2019 meeting.

11. Urgent other business not on the agenda:

- a. Cllr Whitfield reported that the road surface on Foxwood Close was in a poor state and in need of repair. **Action: To be reported to NCC.**
- b. Cllr Caston gave an update on the recent allotment inspection as he would be unable to attend the 29th May meeting. Cllr Harris expressed an interest as an allotment holder and left the room whilst this item was discussed. Cllr Caston reported that the allotment association were concerned at the condition of the central track through the site. The association would carry out a feasibility study of the area and explore if they were able to get funding to assist with the costs of making improvements to it. Following the sad loss of Mr John Sanders, at the association's AGM Mr Roger Northfield had been elected as the new Chair. There had been some issues with allotment holders being stung by bees being kept on the site and the beekeeper was asked to move the hives to a new location at the back of his plot to see if this resolved the issue. This was to be reviewed again in 2 months time. Following the completion of the report, Cllr Harris was invited to re-join the meeting. **Action: Cllr Caston to monitor.**
- c. Cllr Gregory reported that the scheduled meeting with NCC Officers to discuss issues in the ward had been postponed, and another date would be scheduled and circulated. **Action: Cllr Gregory to circulate new meeting date.**
- d. Cllr Tarr advised Council that a new Priest was to join the Rectorial Benefice of Bassaleg. **Action: Cllr Tarr to circulate details of the welcome service to Cllrs should they wish to attend.**
- e. Cllr Whitfield asked that prior to the meeting being concluded, thanks be recorded in the meeting minutes to the Chairman and Clerk for their continued hard work. This was agreed by all. **Action: Clerk to record as requested.**

12. Correspondence for information: Not discussed

13. Dates of next meetings:

Full Council Meeting – Wednesday 29th May 2019 at 7pm

Mid-Month Meeting – Wednesday 12th June 2019 at 7pm

There being no further business the meeting was closed at 8.50 pm. Confirmed, this 12th day of June 2019.

Signed..... (Chair) – June 2019

Posted to notice boards & on website 21.06.19

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