



# GRAIG COMMUNITY COUNCIL

## Minutes of the Mid-Month Meeting held at Graig Community Hall, Bassaleg at 6pm on 11<sup>th</sup> December 2019

Minutes of the meeting held at Graig Community Hall, Bassaleg at 6pm on 11<sup>th</sup> December 2019.

**1. To receive apologies for absence** Cllrs W Haigh, J Bailey, D Williams.

**Present:** Cllrs R Caston, A Whitfield, D Evans, M Smart, K Sayer, P Gregory, J Harris, L Fry, P Appleton, K Thomas, N Tarr, S Grey, S Davies (Clerk). Chaired by P Gregory.

**2. To receive public representations:** None.

**3. To receive declarations of interest:** None.

**4. Minutes:** The minutes of the meeting held on 13<sup>th</sup> November 2019, previously circulated were read and approved. Proposed Cllr Caston seconded Cllr Whitfield. The action points of the minutes were briefly discussed. Regarding Item 7f (grounds maintenance in the Graig Hall area), Cllrs Smart and Bailey were thanked for their efforts, and it was noted that the area was much improved. **Action: None required.**

**5. Accounts for payment:** Proposed Cllr Tarr, seconded Cllr Thomas and approved.

Clerk's salary and office allowance December 2019	£2068.57
Miscellaneous expenses December 2019	£27.90
B&H Cleaning Services – cleansing of Graig Hall following decoration (new cheque issued)	£265.00
SLCC – OVW Conference in May for Cllrs Appleton & Tarr (new cheque Issued)	£216.00
FireQuip – annual service of fire extinguishers at Graig Hall	£138.60
FireQuip – annual service of fire extinguishers at Rhiwderin CC	£174.00
HMRC – PAYE & NI Nov-Dec 19	£2686.88
Complete Office Supplies – office stationery	£16.14
Machen Rotary Club – Santa attendance at Christmas event (signed 04.12.19)	£250.00
St John's Ambulance – attendance at Christmas event (signed 04.12.19)	£75.00
Saldo Pipe & Construction Ltd – repair leak at Graig Hall (new cheque issued)	£1122.00
<b>Total</b>	<b>£7040.09</b>

**Receipts**

None to date

**6. Planning - Applications to be considered:**

Cllr Smart left the meeting at 6.25pm

- a. 19/1202 – Proposal: Consultation relating to removal of a telephone kiosk. Site: Telephone box opposite 5 Springfield Road, Rhiwderin, Newport. Application Type: Full. **Comment: Council's preference would be to keep the phone box if at all possible.**

Cllr Sayer joined the meeting at 6.35pm

- b. 19/1231 – Proposal: Construction of detached dwelling and associated parking, resubmission of 18/0980 Site: 27 Penylan Close, Bassaleg, Newport, NP10 8NW. Application Type: Full. **Comment: Council were concerned about the privacy of the house to the rear of the proposed development and had grave concerns about how the development's proposed parking arrangements would impact on the existing inadequate resident parking in the area. It is not convinced that due to the topography of the area, the proposed parking would be used in the suggested manner, and that such an arrangement would take away valuable existing parking for other residents who have nowhere else to park in an already confined space. Council strongly suggests notification of this new application should be sent to every objector to the previous proposal for this area prior to a decision being made.**

**7. Items for discussion:**

- a. Christmas Event (update) – It was noted that the event went well, and general feedback was good. It was felt some improvements could be made and a separate Events Meeting would be arranged in the new year to properly review and discuss options. **Action: Events Meeting to be arranged in January.**
- b. Best Kept Villages sign – The Clerk confirmed upkeep of the sign would be the Council's responsibility. Cllr Fry agreed to have someone look at the structural stability of the sign. **Action: Cllr Fry to progress.**

- c. Donation request from Victim Support – **Action: Clerk to advise that Council were not in a position to donate at this time.**
- d. Request to support the Local Electricity Bill – an email was read to Council requesting it supports the Local Electricity Bill. Cllr Tarr agreed to review the Bill and return with information to Council or arrange a Consultation Group if necessary. **Action: Cllr Tarr to progress.**
- e. Burial Board – Cllr Gregory read out the BB Clerk’s resignation letter and correspondence from the RCC Clerk. Still no response had been received from NCC’s Head of Law, despite Cllr Gregory chasing by email and phone. It was agreed that Cllr Grey should also write to the Head of Law and copy in NCC’s Chief Executive regarding the current situation and speak Council’s disappointment at the lack of response from NCC to the pressing situation. **Action: Cllr Grey to write as agreed.**

**8. Reports:**

- a. Police – Deferred to 8<sup>th</sup> January meeting. **Action: Clerk to re-schedule.**
- b. City Councillors – None in attendance. **Action: None required.**

**9. Items for next agenda if agreed:**

Councillor Vacancy – 8<sup>th</sup> January meeting

**10. Urgent other business not on the agenda:**

- a. Cllr Caston reported that the Railway Circle had suggested that Rhiwderin Community Centre invest in a burglar alarm to further secure the premises adequately. Cllr Gregory told the group that security was being attended to. **Action: Cllr Gregory to progress.**

**11. Correspondence for information**

Planning information.

**12. Dates of next meetings**

Full Council Meeting – Wednesday 8<sup>th</sup> January 2020 at 7pm

Full Council Meeting – Wednesday 29<sup>th</sup> January 2020 at 7pm

There being no further business the meeting was closed at 7.26pm. Confirmed, this 8th day of January 2020.

Signed..... (Chair) – January 2020

Clerk to the Council: Sian Davies

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