Scheme of Delegation on Planning Applications and Other Matters

This Scheme of Delegation for the determination of planning applications, in the interim period between council meetings, was agreed by Enborne Parish Council at its annual meeting of 21st May 2018.

The Council agreed that this Scheme of Delegation be implemented whereby decisions in relation to planning matters for Enborne Parish Council are taken by the duly authorised officer, the Clerk to Enborne Parish Council, pursuant to s.101 of the 1972 Act in consultation with the elected chairman.

It was agreed that this provides a straightforward way of dealing with urgent matters which could not be decided at a full council meeting, but for which it is undesirable for a single councillor or officer to take sole responsibility.

The Scheme of Delegation takes effect from 22nd May 2018.

The appointed officer and those nominated by this officer, shall determine all planning and other applications / matters, whether for approval or refusal. As well as determining planning applications, the duly delegated officer will administer the enforcement of planning controls, process other planning consents and determine other planning matters.

They will examine and make recommendations to the Council. In cases where a response is required before the next ordinary meeting of the Council and the Chairman of the Council agrees that an extraordinary meeting of the Council is not necessary; the designated officer shall deal with these matters.

The Council shall set out the above procedure for dealing with these urgent planning applications, under this Scheme of Delegation, in their Standing Orders.

On adoption of this Scheme of Delegation the council shall made a copy available on the Council’s website.

Chairman for Enborne Parish Council

[Signature]