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Town Mayor: Councillor Gerry Price

Executive Officer/Clerk to the Council: Richard Whinney

30th January 2018

Dear Sir/Madam

The meeting of the Council's Human Resources Committee will be held in meeting room 2 of The Spetchells Centre, Front Street, Prudhoe, commencing at 2:30 pm on Friday 9th February 2018.

Only members of the Human Resources Committee of the Council are permitted to attend; this meeting will be clerked by Monica Anderton, an independent clerk.

Yours faithfully

Sarah Eden

Administrative Officer (Acting Clerk)

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**

To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-

- 3. Report of meeting held on 9th November 2017** to receive the report and agree as a true record (enc)ⁱ
- 4. Matters Arising**
- 5. Clerk's Absence** to receive an update on the clerk's absence and agree any action to be taken
- 6. Terms and Conditions of Employment** to receive and agree renewed terms and conditions of employment (to be tabled)
- 7. HR Policies** to progress policies agreed to be taken forward at the last meeting

Enclosure

ⁱ DRAFT CONFIDENTIAL Report of the HR Committee Meeting, 9th November 2017