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Town Mayor/Chair: Councillor Gerry Price
Executive Officer/Clerk to the Councillor: Richard Whinney

1st March 2018

Dear Sir/Madam

A special meeting of the Human Resources Committee will be held on Wednesday 7th March 2018, beginning at 6:30 pm.

This meeting has been called under Standing Order 45 of the Council's Standing Orders.

In view of the confidential nature of the business to be transacted, the press and public are excluded, in accordance with Section 68 of the Council's Standing Orders:-

Only members of the Human Resources Committee are permitted to attend.

Yours faithfully

Sarah Eden
Administrative Officer (Acting Clerk)

AGENDA

1. Apologies for Absence
2. Declarations of Interest

To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-

3. Election of Chair of HR Committee
4. To receive correspondence from the clerk of 17th December 2017 (to follow)
5. To receive an update on the absence of the clerk, and agree any action to be taken