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Town Mayor: Councillor Mrs J McGee

Executive Officer/Clerk to the Council: Richard Whinney

3 March 2017

Dear Sir/Madam

The meeting of the Council's Human Resources Committee will be held at the Spetchells Centre, Front Street, Prudhoe, at 6.00pm on Wednesday 8 March, and you are requested to attend.

Yours faithfully

*Richard Whinney*

Richard Whinney  
Clerk

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declarations of Interest**

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-*

- 3. DRAFT Minutes of Meeting of the Human Resources Committee held on 9 February 2016** to receive (enc<sup>i</sup>)
- 4. Matters Arising**
- 5. Election of Acting Chairman**
- 6. Council Policies & Procedures** to receive verbal feedback on meeting with NEREO representative on 3 March 2017, and agree any action to be taken
- 7. Social Media Activity** to receive report, and agree any action to be taken
- 8. Line Management of Executive Officer / Clerk** to consider action to be taken in respect of appraisal of Executive Officer / Clerk
- 9. Date of Next Meeting** to agree

## **Enclosures**

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<sup>i</sup> Meeting of the Human Resources Committee, 9 February 2016: Draft Minutes