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Town Mayor: Councillor Gerry Price  
Executive Officer/Clerk to the Council: Richard Whinney

24<sup>th</sup> July 2017

Dear Sir/Madam

The meeting of the Council's Human Resources Committee will be held in Meeting Room 3, the Spetchells Centre, Front Street, Prudhoe, commencing at 2:30 pm on Friday 28<sup>th</sup> July 2017.

Only members of the Human Resources Committee of the Council are expected to attend and this meeting will be clerked by Monica Anderton.

Yours faithfully

*Sarah Eden*

Administrative Officer

## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

*To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-*

- 3. Report of meeting held on 23<sup>rd</sup> June 2017** to agree the report as a true record (enc)<sup>i</sup>  
*This report has not been received by full council*
- 4. Matters Arising** to receive any matters arising from the last meeting, excluding those on the agenda
- 5. Absence of Clerk** to receive verbal update on the absence of the clerk and agree any action to be taken
- 6. Town Council Policies** to agree the key policies required and how to proceed
- 7. Future Agenda Items** to agree future agenda items

## **Enclosures**

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<sup>i</sup> Report of HR Committee Meeting, 23<sup>rd</sup> June 2017