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Town Mayor: Councillor Mrs Eileen Burt

Executive Officer/Clerk to the Council: Richard Whinney

18<sup>th</sup> June 2015

Dear Sir/Madam

The Ordinary Meeting of Prudhoe Town Council will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, at 7.00pm on Wednesday 24<sup>th</sup> June 2015, and you are requested to attend.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me.

Yours faithfully

Richard Whinney  
Executive Officer / Clerk to the Council

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Report of Annual Town Meeting held on 19<sup>th</sup> May 2015** to receive (enc)<sup>i</sup>
- 4. Matters Arising**
- 5. Minutes of Ordinary Meeting, held on 27<sup>th</sup> May 2015** to receive (enc)<sup>ii</sup>
- 6. Matters Arising**
- 7. Report of Planning Contract & Works Committee Meeting held on 10<sup>th</sup> June 2015** to receive (enc)<sup>iii</sup>
- 8. Accounts** a) Bank Reconciliations – to receive 10<sup>th</sup> May – 9<sup>th</sup> June 2015 (enc)<sup>iv</sup> b) Statement of Expenditure from 1<sup>st</sup> April 2015 to 18<sup>th</sup> June 2015 - to receive statement (enc)<sup>v</sup> c) Authorisation of accounts to be paid since last meeting, and endorsement of accounts already paid (to be tabled)
- 9. Annual Return** to approve the Annual Return for financial year 2014-15 for submission to External Auditor (enc)<sup>vi</sup>
- 10. West Wylam Shopping Centre** to consider positive steps to improve the appearance of West Wylam Shopping Centre (placed on the agenda by Cllr Mrs J McGee)
- 11. Tyne Valley Community Rail Partnership** to receive a report of the meeting held on 4<sup>th</sup> June, and agree any action to be taken (enc)<sup>vii</sup>
- 12. Street Furniture** to receive NCC response to request at Annual Town Meeting for street furniture on side streets (enc)<sup>viii</sup>

- 13. Parking Issues in Prudhoe** to discuss concerns raised about parking in the town, and agree any action to be taken (enc)<sup>ix</sup>
- 14. PTC Young People's Forum** to receive minutes of the meeting held on 24<sup>th</sup> May 2015, and agree any action to be taken (enc)<sup>x</sup>
- 15. Keep Britain Tidy 'Bin it for Good'** to receive proposal from NCC to agree to the town's participation in this charitable scheme (enc)<sup>xi</sup>
- 16. Highfield Park Summer Events** to receive update and agree any action to be taken (enc)<sup>xii</sup>
- 17. Reports from outside bodies**
- Prudhoe Community Partnership
  - Northumberland County Council
  - Northumberland Association of Local Councils
  - Any other organisations

- 18. Correspondence and Publications:** to receive a report on items submitted since the last meeting (to be tabled)

*To approve a motion that, in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following item, in accordance with Section 68 of the Council's Standing Orders:-*

- 19. Television License Scheme (TVLS)** to receive response from Interim Enterprises Ltd (owners of Prudhoe Post Office) and accompanying report and agree any action to be taken (encs)<sup>xiii</sup>

## Enclosures

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- <sup>i</sup> Report of the Annual Town Meeting, 19<sup>th</sup> May 2015
- <sup>ii</sup> Minutes of the Ordinary Meeting, 27<sup>th</sup> May 2015
- <sup>iii</sup> Report of the Planning, Contract and Works Committee, 10<sup>th</sup> June 2015
- <sup>iv</sup> Bank Reconciliations, 10<sup>th</sup> May – 9<sup>th</sup> June 2015
- <sup>v</sup> Statement of Budget & Expenditure 1<sup>st</sup> April 2015 – 18<sup>th</sup> June 2015
- <sup>vi</sup> Copy of section 1 and 2 of External Audit and Report of Year-on-Year Variances
- <sup>vii</sup> Report of the meeting held on 4<sup>th</sup> June 2015
- <sup>viii</sup> NCC Response to request for street furniture on side streets
- <sup>ix</sup> Email from Mr R Forsythe
- <sup>x</sup> Minutes of meeting held on 24<sup>th</sup> May, PTC Young Peoples Forum
- <sup>xi</sup> Keep Britain Tidy Initiative/NCC Proposal
- <sup>xii</sup> Poster/Flyer for Events
- <sup>xiii</sup> Response from Interim Enterprises Ltd. and Clerk Report