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Town Mayor: Councillor Mrs Eileen Burt

Executive Officer/Clerk to the Council: Richard Whinney

25th September 2015

Dear Sir/Madam

The Ordinary Meeting of Prudhoe Town Council will be held in Meeting Room 1 of The Spetchells Centre, Front Street, Prudhoe, at 7.00pm on Wednesday 30th September 2015, and you are requested to attend.

Please find as a 'footnote' the items you should expect to be enclosed, if you find that any items are missing please contact me.

Yours faithfully

Richard Whinney
Executive Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of Ordinary Meeting held on 29th July 2015** to receive (enc)ⁱ
- 4. Matters Arising**
- 5. Report of Planning Contract & Works Committee Meeting held on 9th September 2015** to receive (enc)ⁱⁱ
- 6. Accounts** a) Bank Reconciliations – to receive bank reconciliation from 10th July – 9th September 2015 (enc)ⁱⁱⁱ b) Statement of Expenditure from 1st April 2015 to 24th September 2015 - to receive statement (enc)^{iv} c) Authorisation of accounts to be paid since last meeting, and endorsement of accounts already paid (to be tabled)
- 7. Annual Return** a) to receive Notice of Conclusion of External Audit, and agree action to be taken, b) to receive issues arising report from External Auditor, and agree any action to be taken (enc)^v
- 8. Review of Public Conveniences** a) to receive a report of the meeting with NCC representatives on 4th September regarding the provision of public conveniences in Prudhoe (enc)^{vi}, b) to receive letter and report from NCC, with proposals for the provision of public conveniences in Prudhoe, and agree any action to be taken (enc)^{vii}
- 9. Highfield Park: Possible Provision of Extra Pedestrian Entrance** to receive response from NCC, and agree any action to be taken (enc)^{viii}

- 10. Eastwoods Road: Resident Concerns** to consider concerns raised in correspondence to the council, and agree any action to be taken (enc)^{ix}
- 11. Town Events** a) to receive report of Events Meeting, held on 5th August 2015, along with updates, and agree any action to be taken (enc)^x, b) to receive feedback from the SCA Prudhoe Miners Race, held on Sunday 27th September 2015
- 12. Lychgate War Memorial** to receive verbal update and agree any action to be taken
- 13. Reports from outside bodies**
- Prudhoe Community Partnership
 - Northumberland County Council
 - Northumberland Association of Local Councils
 - Any other organisations
- 14. Correspondence and Publications:** to receive a report on items submitted since the last meeting (to be tabled)

Enclosures

- ⁱ Minutes of the Ordinary Meeting, 29th July 2015
- ⁱⁱ Report of the Planning, Contract and Works Committee, 9th September 2015
- ⁱⁱⁱ Bank Reconciliations, 10th July – 9th September 2015
- ^{iv} Statement of Budget & Expenditure 1st April – 24th September 2015
- ^v External Audit / Annual Return
- ^{vi} Report of meeting with NCC (Public Conveniences), 4th September 2015
- ^{vii} Report from NCC with proposals for the provision of public conveniences in Prudhoe
- ^{viii} NCC information regarding request for pedestrian access to Highfield Park
- ^{ix} Letter from resident regarding
- ^x Report of Events Meeting, 5th August 2015