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Town Mayor: Councillor Mrs Jennifer McGee
Executive Officer/Clerk to the Council: Richard Whinney

8th December 2016

Dear Sir/Madam

The Ordinary Meeting of Prudhoe Town Council, incorporating the Meeting of the Planning, Contract & Works Committee, will be held in Meeting Room 1, the Spetchells Centre, Front Street, Prudhoe, at 7pm on Wednesday 14th December 2016, and you are requested to attend.

Please find as a 'footnote' the items you should expect to be enclosed in this pack. If you find that any items are missing from the pack please contact me.

Yours faithfully

Richard Whinney
Executive Officer / Clerk to the Council

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Planning Applications** (encⁱ and to follow)
- 4. Minutes of the Ordinary Meeting, held on 30th November 2016** (enc)ⁱⁱ
- 5. Matters Arising**
- 6. Accounts** a) Statement of Budget and Expenditure from 1st April 2016 – 8th December 2016 - to receive statement (enc)ⁱⁱⁱ, and to agree movements of money between budget headings (enc)^{iv} b) Authorisation of accounts to be paid (to be tabled)
- 7. 2017/18 Budget Preview** to receive draft budget and agree any action to be taken (enc)^v
- 8. Human Resources Committee** a) to receive the actions of the **meeting held on 26th July 2016** (enc)^{vi}, b) to receive the actions of the **meeting held on 23rd September 2016** (enc)^{vii}, c) to receive the actions of the meeting held on **17th November 2016**, and agree any action to be taken (to follow), b) to receive verbal update following meeting held on **13th December 2016**
- 9. Lychgate War Memorial** to receive verbal update and agree any action to be taken
- 10. Cemetery Sub-Committee** to receive report of the meeting held on 1st December 2016 and agree any action to be taken (to follow)
- 11. Events Group Meeting** to receive report of the meeting held on 5th December and agree any action to be taken (enc)^{viii}

- 12. Northumberland County Council: Road Ends Toilets** to receive verbal report of the meeting held on 14th December, and agree any action to be taken
- 13. Castlefields Toddler Play Area** to receive update on defunct play area, and agree any action to be taken
- 14. Reports from outside bodies**
- Northumberland County Council
 - Prudhoe Community Partnership
 - Any other organisations
- 15. Correspondence and Publications** to receive a report on items submitted since the last meeting (to be tabled)

To approve a motion, that in view of the confidential nature of the business to be transacted, the press and public be excluded for consideration of the following items, in accordance with Section 68 of the Council's Standing Orders:-

- 16. Human Resources Committee** a) to receive confidential report of the meeting held on 17th November 2016, and agree any action to be taken (to follow) b) to receive NEREO proposal for job evaluation (to follow), c) to receive full confidential update of meeting held on 13th December 2016

Enclosures

- i Planning Applications received
- ii Minutes of the Ordinary Meeting, 30th November 2016
- iii Statement of Budget & Expenditure 1st April 2016 – 8th December 2016
- iv Movements of money between budget headings
- v Draft Budget 2017/18
- vi Agreed actions of the Human Resources Committee Meeting, 26th July 2016
- vii Agreed actions of the Human Resources Committee Meeting, 23rd September 2016
- viii Report of the Events Group Meeting, 5th December 2016